

Table 2.90.100(B)—Land Use Application Submittal Requirements

SUBMITTAL REQUIREMENTS	TYPE OF APPLICATION																																									
	Annexation (10% Notice of Intent)	Annexation (60% Petition)	Appeal	Binding Site Plan	Boundary Line Adjustment	Comp Plan Map Amendment/Rezone	Comp Plan Text Amendment	Conditional Use Permit (Hearing Examiner)	Environmental Review	Environmental Review (Non-Project)	Fill and Grade Permit over 500 Cubic Yards	Home Occupation—Type II	Master Site Plan (Overall)	Master Site Plan (Individual Phases)	Mobile Home Park, Preliminary	Mobile Home Park, Final	Modification/Alteration Request	Plat, Final	Plat, Preliminary	PRD, Preliminary	PRD, Final	Rezone	Shoreline Exemption	Shoreline Substantial Development Permit	Shoreline Conditional Use Permit	Shoreline Variance	Short Plat	Special Use Permit	Temporary Use Permit	Variance	Waiver	Wetland Permit										
10% notice of intent to annex	13																																									
60% petition to annex		13																																								
Affidavit of installation of public information sign	1	1				1	1					1	1	1	1	1			2	1	2	1					2	1	2	1												
Affidavit of mailout			1			1	1	2	2	2		1	2	2	1	1			1	1	1						1		2													
Application fee		x	x	x	x	x	x	x	x	x	x	x			x	x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x						
Assessment information	1	1																																								
Authorization for abatement																												5														
Binding site plan map				5																																						
Business license application for home occupation												1																														
Calculations, survey				3	3													3	2	2	3						3															
Colored display maps				1			1				1	1	1	1	1			1	1	1	1		1	1	1	1	1	1	1													
Construction mitigation description				5			5	5			5		5	5	5				5	5				5	5	5	5	5	5										5			
Critical areas checklist							5	5											5								5															
Critical areas site assessment—5 copies																																										
Density worksheet					5														5	5							5															
Draft deed for any proposed dedication of land for public purposes				4									4	4		4	4		4								4															
Draft homeowners' association documents if applicable				4									4	4		4		4									4															

Table 2.90.100(B)—Land Use Application Submittal Requirements (Continued)

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Justification for the conditional use permit request	5						10																													
Justification for rezone																						10														
Justification for variance request																																10				
Skagit County assessor’s map, indicating site						3																														
Landscaping plan, conceptual							5	5					12	5					5	5				5	5					5						
Legal description	4	4		4	1	4	4	4	4		4		4	4	4	4		4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Legal description—Proposed					1																															
Letter describing proposed home occupation												1																								
Letter to examiner/council stating reason(s) for appeal			1																																	
Letter explaining which comprehensive plan text/policies should be changed, and why							1																													
List of affected property owners within the annexation area boundary	2	2																																		
List of surrounding property owners	2	2				2	2	2		2	2	2	2	2	2				2	2		2		2	2	2	1	2	2	2	2	2			2	
Lot line adjustment map					5																															
Mailing envelopes for property owners (assessor’s office list required)	2	2				2	2	2		2	2	2	2	2					3	2		2		2	2	2	2	3	2	2	2	2			2	
Map of existing site conditions						12																														

