AN ORDINANCE ESTABLISHING REQUIREMENTS FOR EMPLOYMENT IN THE COUNTY OF SOLANO

THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO, STATE OF CALIFORNIA, DO ORDAIN
AS FOLLOWS:

SECTION I.
All persons who are employed by the County of Solano are required to sign a loyalty oath as prescribed by Chapter 8, Division 4, Title 1, of the Government Code of the State of California.

SECTION II.
All persons who are now employed by the County of Solano or who are employed by the County of Solano in the future, shall be required to complete in full an application for employment in the following form.

APPLICATION FOR EMPLOYMENT
SOLANO COUNTY
(Please print or type information)

Name _____________________________ Date _____________________________

Last First Middle _____________________________ Phone _____________________________

Present Address _____________________________ Phone _____________________________

Permanent Address if different from above _____________________________

Present Position _____________________________

Type of Work Desired _____________________________

PERSONAL DATA

Father Born in _____________________________ Mother Born in _____________________________

Are you a Citizen of the United States of America? Yes No _____________________________

Social Security No. _____________________________

Are you a Registered Voter? Yes No _____________________________

Birth Date _____________________________ Birthplace _____________________________

Age ________ Sex ________ Height-Ft. __ In. ________ Weight-Lbs. ________

Marital Status _____________________________ Married Single Separated Widowed

Address of Wife _____________________________

Children-Boys ________ Girls ________ Ages of Children _____________________________

Dependents _____________________________

Have you any physical handicap, disease, or other disability which should be considered in assigning you to work? _____________________________

Have you ever served a jail sentence or been on probation? Yes No _____________________________

If answer is Yes, State Reason for: _____________________________

Have you ever been discharged or forced to resign a position? Yes No _____________________________

If answer is Yes, State Reason for: _____________________________

MILITARY SERVICE OR TRAINING
(Indicate duration of service and kind of discharge received.)

OCCUPATIONAL HISTORY
(Give last employer first—Cover at least five years and all major experience)

From Mo. Yr. To Mo. Yr. Name & Address of Employer Name of Work Salary _____________________________

Reason for Leaving _____________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________

__________________________________________
EXPERIENCE

(Do you operate any of the following machines?)

- Addressograph
- Graphotype
- Adding Machine
- Typewriter
- Bookkeeping Machine
- Computing Machines
- Duplicating Machines
- Telephone Switchboard
- Do you write shorthand

EDUCATION

<table>
<thead>
<tr>
<th>Schooling</th>
<th>No. Years</th>
<th>Graduate Yes &amp; No</th>
<th>Name of School</th>
<th>Location</th>
<th>Specialization</th>
</tr>
</thead>
</table>

High School

Business or Trade School

Correspondence or Night School

College or Technical

Do you advocate or have you advocated or are you now or have you ever been a member of, or are you in sympathy with any organization that advocated the overthrow of the government of the United States by force or violation?

I hereby certify, that all the statements made in this application are true and no material facts have been withheld.

Signature of the Applicant.

Position Classification and Salary Range

SUPPLEMENTARY INFORMATION

(Give any additional information which you believe qualifies you for the position for which application is being made.)

SECTION III.

All persons who are now employed by the County of Solano or who are employed by the County of Solano in the future, shall be required to appear at the office of the Sheriff of the County of Solano and to have their fingerprints and picture taken by the Sheriff of the County of Solano, on such forms as the Sheriff shall prescribe. The fingerprints and pictures, as taken by the Sheriff of the County of Solano, shall be retained by him in his files and records and shall not be open to the public but shall be only for use of the duly authorized officers thereof.

SECTION IV.

It shall be the duty of each officer within the County of Solano who hires personnel to maintain in his office a personnel file for each person employed by him or in his department and to retain in said file the employment application and such other data as may be required.

SECTION V.

The loyalty oaths, as prescribed by Section I hereof, shall be filed in the office of the County Clerk.
SECTION VI.
Any person who is employed by the County of Solano or who may be employed by the County of Solano who refuses to sign a loyalty oath or who refuses to have their fingerprints and picture taken or who refuses to complete an employment application shall be discharged from the service of the County of Solano or shall not be employed by the County of Solano.

SECTION VII.
The loyalty oath must be signed by all persons who are now employed by the County of Solano not later than October 31st, 1950.

SECTION VIII.
All Ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION IX.
This Ordinance is an urgent measure necessary for the immediate preservation of the public peace, health and safety within the meaning of Article 4 of the Constitution and shall go into immediate effect. During the present emergency, loyalty and allegiance to the United States and the State of California, and the Government Agencies thereof and the principles for which it stands are of utmost importance. Immediate assurance that persons in public employment are loyal to this government and are not in fact advocates of its overthrow by force or violence, is essential to the well-being of the Nation, State, and the confidence of the people. It is therefore necessary that this Ordinance take effect immediately.

SECTION X.
This Ordinance shall be published once on or before the 8th day on and after its passage, in the Vallejo Times-Herald, a newspaper of general circulation printed, published and circulated in the County of Solano and shall take effect immediately upon its publication for the reasons hereinbefore set forth.

ATTEST:
LEWIS MORRILL
County Clerk and ex-officio Clerk of said Board.

I, LEWIS MORRILL, County Clerk of the County of Solano, State of California, and ex-officio Clerk of the Board of Supervisors of said County, hereby certify that the above and foregoing ordinance was regularly introduced, passed and adopted at a regular session of said Board held on the 2nd day of October 1950, by the following vote:

AYES: Supervisors Goheen, Holmes, Morrison, Mowers and Bell
NOES: Supervisors None
ABSENT: Supervisors None

WITNESS my hand and the Seal of said Board this 2nd day of October, 1950.

Lewis Morrill
Clerk.