AN ORDINANCE ESTABLISHING A DEPARTMENT OF AIRPORTS,
CREATING THE POSITION OF DIRECTOR OF AIRPORTS,
AND ESTABLISHING THE SOLANO COUNTY AVIATION
ADVISORY COMMITTEE

THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO DO ORDAIN AS FOLLOWS:

SECTION 1:
There is hereby established a Department of Airports in the County of Solano.

SECTION 2:
The position of Director of Airports is hereby created, which shall be the head of the Department of Airports. The Director shall be appointed by the Board of Supervisors in accordance with the provisions of the County administrative procedures.

SECTION 3:
There is hereby created a Solano County Aviation Advisory Committee.

SECTION 4:
The Director of Airports shall have and exercise the following duties and responsibilities:

a. To be responsible for the planning, development, management, and operation of airport properties, facilities, and services which are owned, leased, or operated by the County;

b. To conduct studies to determine the current and future facility and service needs of the County airports, and to make recommendations for the present and future capital improvement and service programs;

c. To make recommendations for the establishment of airport operating rules and regulations, and to supervise the enforcement of such rules and regulations;

d. To conduct inspections of airport equipment, grounds, and facilities, and to supervise and make recommendations as required for necessary repairs, maintenance, and improvements in order to maintain adequate and safe services and facilities.

e. To review architectural and engineering plans of airport construction and maintenance work, and to make recommendations as required to assure proper facilities and to comply with local requirements and procedures;

f. To conduct the appropriate investigations and make recommendations on lease policies and performance standards with respect to airport users, public and private operators, and concessionaires;

g. To conduct negotiations with transportation companies, airlines, concessionaires, and other prospective users of airport facilities, and to make recommendations on award of contracts;

h. To explain, interpret, and supervise the enforcement of contracts, leases, agreements, permits, and regulations;

i. To represent the County airport development and operating programs with all appropriate state and federal agencies;

j. To establish and maintain coordination and cooperation with other County departments and with airport users;

k. To conduct a public information program designed to promote the development and use of airport facilities;

l. To supervise the maintenance of operational and such other records as required, and to direct the preparation of necessary reports;

m. To be responsible for the preparation and justification of an annual budget for the Department in accordance with established County procedures;

n. To study and make recommendations to the Board of Supervisors concerning proposed state and national legislation which may affect the County airport system and aviation activities;

o. To serve as Secretary to the Solano County Aviation Advisory Committee.

p. To perform such other duties as may be properly prescribed by the Board of Supervisors or the County Administrator;

The Solano County Aviation Advisory Committee shall consist of five (5) members, one from each supervisory district all of whom shall be residents of the County, who shall be appointed by the Board of Supervisors, subject to the right of said Board of Supervisors to remove any member at its pleasure.

a. TERM. The members of the Committee at their first meeting following
January 6, 1970, shall so classify themselves by lot so that two (2) members will serve for a term of four (4) years, one (1) member for a term of three (3) years, one (1) member for a term of two (2) years, one (1) member for a term of one (1) year. Thereafter, each member shall serve for a term of four (4) years, and until his successor is duly appointed and qualified; b. COMPENSATION. The compensation of the members shall be as provided from time to time in the current salary ordinance of the County of Solano. In the absence of any provision thereunder in the current salary ordinance of the County of Solano. In the absence of any provision thereunder in the current salary ordinance, the members of the Committee shall serve without compensation, except that when required to travel in the performance of their duty they shall be reimbursed for their necessary traveling expenses, including transportation, meals, and lodging in accordance with the provisions of this ordinance;

c. PROCEDURES. The committee may prepare and adopt rules and regulations for the internal government of its business and designate the time and place for its meetings, all subject to the approval of the Board of Supervisors.

d. ORGANIZATION. The Committee shall elect a Chairman from the members thereof who shall serve for one (1) year, and thereafter until a successor is elected. The Director of Airports shall serve as the Secretary of the Committee, but shall be without a vote in matters of the business of the Committee;

e. POWERS AND DUTIES. The Committee shall consider and recommend to the County Planning Commission matters concerning the maintenance of and any revision to the Master Plan for Airports and Heliports in Solano County; regulations and plans for zoning the approaches to airports and heliports and limiting the types of building and natural growth in areas adjacent to airports and heliports; and the acquisition of sites for County airports and heliports. The Committee shall consider and recommend to the Board of Supervisors: the acquisition of sites for County airports and heliports, the establishment of regulations for the management and operation of such airports and heliports; all other matters affecting or concerning airports, heliports and aircraft; and regulations and plans for the development of aviation in Solano County, including proposals for the enlargement of existing or addition of new facilities to serve the aviation industry; and programs for the promotion and growth of aviation.

SECTION 6:

This ordinance shall be published once before the expiration of fifteen (15) days after its final passage in Daily Republic, a newspaper of general circulation printed, published and circulated in Solano County, California, and shall be effective thirty (30) days after its final passage.

ATTEST:

NEIL CRAWFORD, County Clerk and ex-officio Clerk of said Board of Supervisors.

By ELLEN STARMER, Deputy

I, NEIL CRAWFORD, County Clerk of Solano County, and ex-officio Clerk of the Board of Supervisors of said County, do hereby certify that the foregoing Ordinance was regularly introduced, passed and adopted by and said Board at a regular meeting thereof held October 14, 1969, by the following vote:

AYES: SUPERVISORS Massoni, Scofield, and Brazelton and Church

NOES: Supervisors None

ABSENT: Supervisors Godfrey

WITNESS my hand and the Seal of said Board this 14th day of October, 1969.

NEIL CRAWFORD
COUNTY CLERK

By ELLEN STARMER, Deputy