CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting May 7, 2001
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Barry, Bassett, Bennett, Collins, Davis and Mayor Perrie.

Others present were City Manager Barkley, City Attorney Pidduck, City Clerk Reno, Public Works Director Akers, Finance Director Carpenter, Energy Services Director Titus, Parks and Recreation Director Archer, Library Director Kline, Executive Assistant Gigstead, Daily Record City Reporter Halliday and approximately 10 members of the audience.

PROCLAMATIONS
Mayor Perrie read a proclamation for “Vision and Hearing Day” on May 9, 2001.

Authorize Mayor to sign proclamation. Bassett

Affirmed

AWARDS AND RECOGNITIONS
The City Manager presented an award the City received from the Washington State Parks and Recreation Association for the 2001 Outstanding Teen Services Program in recognition of the Youth Unlimited Program.

AGENDA APPROVAL
Approve agenda. Barry

Affirmed

CONSENT AGENDA
Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes - April 9, 2001, Special Session
B. Acknowledge Minutes of Boards and Commissions

(1) Downtown Task Force - January 12, 2001
(2) Downtown Task Force - January 26, 2001
(3) Downtown Task Force - February 9, 2001
(4) Downtown Task Force - February 23, 2001
(5) Landmarks and Design Commission - March 6, 2001
(6) Landmarks and Design Commission - March 20, 2001
(7) Library Board - April 10, 2001
(10) Planning Commission - April 12, 2001
(11) Board of Adjustment - April 17, 2001
(12) Landmarks and Design Commission - April 17, 2001

Award Bid Call 2001-16 - Flatbed/Platform & Crane to Washington Auto Carriage

Approve Closure of Pine Street Between Third and Fourth Avenues on June 2, 2001 from 8:00 a.m. to 11:00 p.m. and Waiver of Noise Ordinance for Gustfest

Accept Resignations from Thomas Newbold, Beautification Commission, Reuben Edinger, Deanna Rengstorff, and Linda Marra, Arts Commission, and Authorize Mayor to Sign Letters of Appreciation

Accept Bid Call 2000-19 - Gas Expansion Project as Complete

Authorize Mayor to Sign Street Use Permit for Circle K

Approve Banner Across Eighth Avenue for Ellensburg Rodeo from August 27, 2001 - September 4, 2001
Adopt Resolution No. 2001-06 to Set Hearing Date for Alley Vacation Request

South of First Avenue Between Elliott and Lincoln

Adopt Resolution No. 2001-07 to Set Hearing Date for Nanum Street Vacation Request

Approve Placement of Temporary Trailer at 2402 Dolarway Until 5-7-02

Acknowledge Landmarks Register Designation Report

Adopt Resolution No. 2001-08 - Unclaimed Bicycles Surplus Property

Approve May 7, 2001 Claims Fund Voucher Numbers 48115 Through 48417 in the Total Amount of $1,491,206.44. Affirmed

BOARD AND COMMISSION APPLICANT INTRODUCTIONS

The applicant that was present spoke on her qualifications for serving on a commission.

LETTER FROM JEAN SPENCE RE: PARKING AT 220 E. HELENA

Jean Spence requested some parking revisions near Elmview Group Home at 220 East Helena. Council directed staff to bring back an ordinance for no parking in this area between 8:00 p.m. and 8:00 a.m.

CONSIDERATION OF PROPOSED SITES FOR CITY HALL

Mayor Perrie opened the public hearing for consideration of proposed sites for city hall. At the Council meeting on April 23, 2001, the Council considered an analysis of three locations for a future municipal building. Based on the analysis and findings to date, staff recommends Council select the Washington School as the first choice for developing a municipal facility. If Council chooses to do this, staff would need direction to negotiate a contract with the School District for the purchase of Washington School and to present a contract, along with a plan to fund the purchase, and a general plan to redevelop the school and property for consideration by the Council within 60 days.

There being no public testimony, Mayor Perrie closed the public hearing.

Direct staff to proceed with Washington School purchase negotiations with Ellensburg Bennett School District for city hall site, including the trade of Whitney Park. Affirmed

ORDINANCE NO. 4275 - STATE ENVIRONMENTAL POLICY ACT (SEPA) CODE AMENDMENTS

Council gave Ordinance No. 4275 first reading at the April 16, 2001 meeting. The proposed ordinance
amends the SEPA review procedures and standards.

Read for the second time, Ordinance No. 4275. Bassett

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON
AMENDING THE ELLENSBURG MUNICIPAL CODE RELATING TO THE STATE ENVIRONMENTAL
POLICY ACT (SEPA), AMENDING CHAPTERS 1.42, AND 1.68, BY ADOPTING NEW STATE
REQUIREMENTS AND AMENDING CERTAIN TIME LINE REQUIREMENTS, AND DESIGNATING
THE RESPONSIBLE SEPA OFFICIAL.

Affirmed

Adopt Ordinance No. 4275. Bassett

Barry

Bassett

Bennett

Collins

Davis (no)

Perrie

Motion approved.

ORDINANCE NO. 4276 - STREET REGULATORY SIGN CHANGES

The proposed ordinance address concerns from the Ellensburg Police Department and individuals
working at the County Courthouse, to alter some of the existing parking ordinances. Ordinance No.
4276 was given first reading at the April 16, 2001 meeting.

Amend ordinance as follows: Barry

Tacoma Avenue - North Side, from Water Street to the alley between Water Street and Main Street, a
point 248’ east of the centerline of Water Street. Affirmed

Read for the second time, Ordinance No. 4276. Barry

AN ORDINANCE of the City Council of the City of Ellensburg, Washington amending the Ellensburg
Municipal Code relating to parking and traffic and amending sections 8.10.02 - no parking -
designated places; 8.18.02 - angle parking only; and 8.36.16 - caution and yielding right-of-way
required at designated locations. Affirmed
Adopt Ordinance No. 4276. Barry

Bassett

Bennett

Collins

Davis

Perrie

Motion approved.

PROPOSED ORDINANCE - FIRST QUARTER SUPPLEMENTAL BUDGET

The proposed ordinance provides for supplemental budget appropriations in various funds.

Read for the first time, Ordinance No. 4277. Bassett

AN ORDINANCE amending the 2001 Annual Budget of the City of Ellensburg as set forth in Ordinance No. 4261 to provide additional revenues and appropriations in the General Fund, the Sales Tax Reserve Fund, Gas Utility Fund, Shop and Warehouse Fund, and the Library Trust Fund. Affirmed

PROPOSED ORDINANCE - POOL RATES AND FEES

The proposed ordinance amends the current rates and fees for the Kittitas Valley Memorial Pool.

Tyler Phelan, 611 ½ North Sprague, Lifeguard at pool, spoke in opposition of the proposed rate increases.

Read for the first time, Ordinance No. 4278. Bassett

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON AMENDING THE ELLENSBURG MUNICIPAL CODE relating to TITLE 2 - MANAGEMENT AND FINANCE AND AMENDING ELLENSBURG MUNICIPAL CODE SECTION 2.38.04 TO INCREASE RATES AND FEES AT KITTITAS VALLEY MEMORIAL SWIMMING POOL; ADDING A NEW SECTION - 2.38.05 TO ESTABLISH AN INCREMENTAL INCREASE IN RATES AND FEES EFFECTIVE JANUARY 1, 2002; AND ADDING A NEW SECTION - 2.38.10 TO ESTABLISH THE RECREATION DIRECTOR'S AUTHORITY TO SET FEES FOR PROGRAMS, SPECIAL EVENTS AND ACTIVITIES NOT SPECIFICALLY IDENTIFIED. Affirmed
The proposed ordinance would amend the current rates and fees at the Ellensburg Racquet and Recreation Center.

**Read for the first time, Ordinance No. 4279.** Collins

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON**

**AMENDING THE ELLENSBURG MUNICIPAL CODE relating to**

**RATES AND FEES AT THE ELLENSBURG RACQUET AND RECREATION CENTER AND AMENDING SECTION 2.35.04 OF THE ELLENSBURG CITY CODE TO INCREASE RATES AND FEES AND ESTABLISH EFFECTIVE DATES.** Affirmed

**PROPOSED ORDINANCE - ELLENSBURG YOUTH AND COMMUNITY CENTER RATES**

The proposed ordinance establishes rental rates and fees for the Ellensburg Youth and Community Center.

**Read for the first time, Ordinance No. 4280.** Bassett

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON**

**AMENDING THE ELLENSBURG MUNICIPAL CODE relating to**

**TITLE 2 - MANAGEMENT AND FINANCE AND ADDING A NEW CHAPTER TO THE ELLENSBURG MUNICIPAL CODE ENTITLED "CHAPTER 2.37 - ELLENSBURG YOUTH & COMMUNITY CENTER RATES AND FEES" TO ESTABLISH RATES AND FEES FOR THE ELLENSBURG YOUTH & COMMUNITY CENTER.** Affirmed

**PROPOSED ORDINANCE - ESTABLISHING TIME LIMITS ON CERTAIN CITY OWNED PARKING LOTS**

At Council’s last regular meeting, staff was directed to prepare amendment language for Council’s consideration placing a time limit on parking in public parking lots adjacent to the public safety building.

Dick Elliott stated the proposed ordinance would impact him as the lot is next to his residence and he parks there regularly.

Council directed staff to bring back ordinance in a month with proposed revisions for a 48-72 hour limit and weekend and holiday exemption.

**PROPOSED RESOLUTION - PAY PLAN AMENDMENTS**
Recent turnover in the Energy Services Department, along with some reorganization of duties, has created an opportunity to revise the pay plan to more accurately reflect the marketplace, and address some internal equity issues in other departments simultaneously.

**Adopt Resolution No. 2001-09.** Bassett

A RESOLUTION amending Resolution No. 2000-35, Section 2, to provide for revised positions in the Planning Department, Library, Engineering/Public Works Department, and Energy Services Department. Affirmed

**PROPOSED RESOLUTION - INTERFUND LOAN FOR HEAVY DUTY SERVICE BODY FOR FL80 FREIGHTLINER CHASSIS AND AWARD BID**

Bids were solicited for the purchase of a heavy duty utility body to be mounted on the Gas Division’s FL80 Freightliner Chassis. Bids were opened on April 25 and staff is recommending the bid be awarded to Nelson Truck & Equipment in the amount of $29,873.22. Obligation authority for purchase of this chassis will require a supplemental budget appropriation in the Shop’s 2001 capital outlay line item to be funded from Shop Replacement Funds. In addition, a resolution outlining the terms of an interfund loan from the Shop Replacement Fund to the Gas Division Fund must be enacted.

**Adopt Resolution No. 2001-10.** Bassett

A RESOLUTION relating to the Gas Utility of the City, authorizing an interfund loan and designating the City Manager, or the delegate of the City Manager, as the official authorized to make declarations of official intent on behalf of the City for the purposes of reimbursement of interfund loans. Affirmed

Award Bid to Nelson Truck & Equipment in amount of $29,873.22. Bennett

Affirmed

**KITTITAS VALLEY MILLENNIUM PROJECT**

Library Director Kline and Dick Elliott gave a presentation of the Millennium Celebration Committee’s proposed project for public art in the Rotary Library Plaza which includes an artistic labyrinth made of concrete, stone and tile, expressing the history and hopes for the future. It also includes marking of historical sites throughout Kittitas County communities to create a dialogue between those sites and the labyrinth. The total budget estimate is $28,687.00.

Approve Millennium project design and accept estimated budget for further committee Barry action. Affirmed

**MCELROY NEIGHBORHOOD PARK PHASE I DESIGN**

John Barker, Barker Landscape Architects, and Parks and Recreation Director Archer presented the
design plans for Phase I of McElroy Neighborhood Park Development. Funds are appropriated in the 2001 Parks Acquisition and Development Budget for the park development.

Approve McElroy Neighborhood Park Phase I development plans and authorize Davis staff to proceed with permit applications and bid advertisement. Affirmed

REQUEST FROM PAUL SCHAAKE FOR PERMANENT LAND EXCHANGE AGREEMENT ON WASTEWATER TREATMENT PLANT PROPERTY

A letter was received from Paul Schaake requesting Council consider a proposal to make permanent a land exchange that existed under lease agreement between the Schaake Packing Company and the City for many years. The property is immediately adjacent to the Wastewater Treatment Plant and future need for additional drying beds would logically expand onto this property. Staff recommends Council consider the request and authorize appraisal of the property.

Direct staff to consider request and authorize appraisal of the affected property by Bennett Schaake North, LLC with added condition that Schaake pay for appraisal costs and include land in a restored condition. Affirmed

KITTITAS COUNTY REGIONAL LIBRARY BOARD CONTRACT FOR SUMMER CHILDREN’S PROGRAM

Kittitas County Commissioners have agreed to fund a part time children’s librarian to coordinate and conduct summer reading and story time programs for children of the County in each of the city libraries from June to August.

Authorize Mayor to sign the contract for the summer library program with Kittitas County. Bassett Affirmed

CHANGES TO NATURAL GAS FUEL SWITCHING PROGRAM

Utility staff has begun implementing some of the recommendations made in the Natural Gas Sales and Marketing Plan completed last fall. Expansion of the Fuel Switching Program to include non-residential customers will help Ellensburg’s commercial business owners reduce their energy costs and replace old inefficient equipment. Changes to the existing residential program are also being recommended to improve the services provided to homeowners and to help reduce the program’s operating costs.

Authorize staff to proceed with the revisions to the Commercial and Residential Fuel Bennett Switching Programs to the extent that funding exists in the 2001 Budget. Affirmed
MANAGER’S REPORT

Crossing Gates at Umptanum Road

The City has received a grant to install crossing gates and upgrade the BNSF rail crossing at Umptanum Road. Staff was recently contacted by a local representative of the railroad with a request to proceed with a portion of the project ahead of schedule. The City’s cost is estimated at $24,500 and is not included in the 2001 Budget.

Authorize staff to enter into agreement and spend the money and include in future Bennett supplemental budget ordinance. Affirmed

Surplus Property Auction

Set public hearing on May 21 to declare the City’s items surplus so they may be Bassett disposed of by auction or sealed bid. Affirmed

COUNCILMEMBERS’ REPORTS

City Council Board and Committee Appointments

The following appointments were made:

Stan Bassett - City Finance Committee

John Perrie - KITTCOM Administrative Board (alternate)

Bob Davis - Kittitas County Emergency Medical Services Board

Ron Bennett - Kittitas County Law and Justice Council

Ed Barry - Quad County RTPO

Letter from Lexus Lane Property Owners

Councilmember Bennett commented on the letter received in Friday mail from Lexus Lane property owners regarding the apartments being built behind their houses. The project was approved in 1997.

Conference of Governments (COG)

Councilmember Barry reported the COG will send a letter to legislators and the Governor regarding regional services and assisting with funding for jail services.

Lodging Tax Advisory Committee (LTAC)
Councilmember Bassett reported on the last LTAC Meeting at which they approved funding for the museum display and work at the fairgrounds and the committee is looking for a permanent downtown restroom facility.

Kittitas County Solid Waste

Mayor Perrie stated he is now the chair of the Solid Waste Committee.

RECESS

Council recessed to executive session at 9:53 p.m. to discuss pending litigation for approximately 10 minutes. Council expected to reconvene to take action.

RECONVENE

Council returned to regular open meeting at 10:00 p.m.

Approve settlement of City of Ellensburg v. Kaila, Kittitas County Cause Barry

No. 00-2-00135-8 in the total amount of $22,400, the City to pay into the registry of the Court the balance of $5,000 in addition to $17,400 previously paid to Kaila pursuant to condemnation procedures; and further, that the Mayor, City Manager, and City Attorney be authorized to execute all documents necessary to effectuate settlement. Affirmed

ADJOURN Adjourn at 10:05 p.m. Barry

Affirmed

Mayor

Attest: