CITY OF ELLENSBURG                                Minutes of Council Meeting, Regular Session
Date of Meeting                                   November 4, 2002
Time of Meeting                                   7:00 p.m.
Place of Meeting                                  Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, Sowards and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Fire Chief Schmidt; Finance Director Carpenter; Energy Services Director Titus; Senior Planner Caspar; Public Works Director Akers; Library Director Kline; Computer Technician Tucker; Executive Assistant Gigstead; Daily Record Reporter Muir; and approximately six members of the audience.

AGENDA APPROVAL

Approve agenda. Barry


Request for Veteran’s Day Parade to 6.D. Affirmed

Vote on main motion. Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – October 14, 2002, Special Session

Approve Minutes – October 16, 2002, Special Session

Approve Minutes – October 21, 2002, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Energy Advisory Committee – October 17, 2002

(2) Lodging Tax Advisory Committee – October 22, 2002

(3) Cable Television Commission – October 23, 2002
C. Accept Bid Call 2001-31 - 10th & Alder Street Signal Project as Complete

D. Accept Resignation from Calvin Marschall, Downtown Task Force and Authorize Mayor to Sign Letter of Appreciation

E. Approve November 4, 2002 Claims Fund Voucher Numbers 56382 Through 56588 in the Total Amount of $922,873.63 Affirmed

BOARDS AND COMMISSIONS APPLICATIONS

Wendy Mee was present to speak on her interest in serving on the Planning Commission.

LETTER FROM BRUCE MAGNOTTI RE: TOURISM WEB SITES

The letter from Bruce Magnotti regarding tourism web sites was acknowledged.

Refer item to 2003 budget hearing on November 18, 2002. Bassett

Motion withdrawn.

Refer to Lodging Tax Advisory Committee for a recommendation to bring back on Barry November 18, 2002. Affirmed

LETTER FROM CENTRAL WASHINGTON HOME BUILDERS ASSOCIATION RE: TASK FORCE

The letter from Ellen Howe, Central Washington Home Builders Association regarding the formulation of an independent industry task force for development issues was acknowledged.

STREET CLOSURE REQUEST FOR VETERAN’S DAY PARADE

Stanley Ray was present to request a street closure for a Veteran’s Day Parade on November 11, 2002 from 11:00 a.m. to 12:00 p.m. The parade will form on Seventh Avenue between Ruby and Pine Streets and will go down Pine Street to Second Avenue, over to Pearl Street and back to the starting point on Seventh Avenue.

Approve street closure request. Barry

Affirmed

CITIZEN COMMENT ON NON-AGENDA ISSUES

Gary Gardine spoke about snow removal on sidewalks and penalties for persons not removing snow and ice.

Council requested the snow removal ordinance be brought forward on an upcoming agenda for revisions.
PUBLIC HEARING – ORDINANCE NO. 4338 – 2003 PROPERTY TAX LEVY

Mayor Bassett opened the public hearing for the 2003 proposed property tax levy ordinance.

Finance Director Carpenter summarized the agenda report. The estimated tax collections are $1,586,280. The tax levy is based on an increase of one percent over the amount levied for 2002 plus the taxation of 2002 new construction values, state assessed utility values and the value of new annexations into the City.

There being no public testimony, Mayor Bassett closed the public hearing.

Read for the first time, Ordinance No. 4338. Sowards

An ordinance levying taxes for municipal purposes of the City of Ellensburg, Washington, for the year 2003 according to the assessed valuation as determined in the year 2002. Affirmed

ORDINANCE NO. 4336 – DAVID AND LOUISE WRIGHT ZONE CHANGE AT 14TH AND B FROM R-S TO R-O

Mayor Bassett stated he reviewed the record from the October 21, 2002 public hearing for the proposed zone change. At the October 21, 2002 meeting, the Council gave Ordinance No. 4336 first reading.

Read for the second time, Ordinance No. 4336. Barry

An Ordinance relating to zoning and amending Title 13 of the Ellensburg City Code by changing the zoning classification of certain properties within the City from Residential Suburban (R-S) to Residential Office (R-O) land use classification. Affirmed

Adopt Ordinance No. 4336. Barry

Barry (yes)
Collins (yes)
Lillquist (yes)
Perrie (yes)
Savidge (yes)
Sowards (yes)
Bassett (abstain)
Motion approved.

Council scheduled a study session on January 13, 2003 to discuss the Comprehensive Plan and planning issues.

ORDINANCE NO. 4337 – ESTABLISH CHANGE FUND IN POLICE DEPARTMENT

The Finance Department has recommended that two separate change drawers in the amount of $150 each be established for the handling of parking fines that will be collected by two employees in the Police Department. Ordinance No. 4337 was given first reading at the October 21, 2002 meeting.

Read for the second time, Ordinance No. 4337. Sowards

An ordinance of the City Council of the City of Ellensburg, Washington, amending the Ellensburg Municipal Code relating to Title 2 – Funds; and adding Section 2.16.241 to establish a change fund for the Ellensburg Police Department. Affirmed

Adopt Ordinance No. 4337. Barry

Barry (yes)
Collins (yes)
Lillquist (yes)
Perrie (yes)
Savidge (yes)
Sowards (yes)
Bassett (yes)

Motion approved.

RESOLUTION NO. 2002-29 – PAY ADJUSTMENT FOR RESERVE FIREFIGHTERS

The proposed resolution changes the pay scale for reserve firefighters hired after adoption of the resolution.

Approve Resolution No. 2002-29. Barry

Affirmed

ORDINANCE NO. 4339 – SEWER REVENUE REFUNDING BONDS

The draft ordinance as prepared by the City’s bond counsel authorizes the issuance and sale of
$1,675,000 Sewer Revenue Refunding Bonds, 2002. The City’s investment banker, Jean Baker from Seattle Northwest Securities Corporation was present to brief Council and answer questions.

**Read for the first time, Ordinance No. 4339.** Sowards

An ordinance of the City of Ellensburg, Washington, relating to the Waterworks Utility of the City; providing for the issuance of Water and Sewer Revenue Refunding Bonds, 2002, in the principal amount of $_________ to provide funds with which to pay the cost of advance refunding the City’s callable portion of its outstanding Sewer Revenue Bonds, 1994, and paying the administrative costs of such refunding and the costs of issuance and sale of such bonds; fixing the date, form, maturities, interest rates, terms and covenants of the bonds; providing for the call, payment and redemption of the bonds to be refunded; providing for and authorizing the purchase of certain obligations out of the proceeds of the sale of the bonds herein authorized and for the use and application of the money derived from those investments; authorizing the execution of an agreement with __________ of __________, as refunding trustee; providing for the call, payment and redemption of the outstanding bonds to be refunded; (providing for the bonds and reserve insurance); and approving the sale and providing for the delivery of the bonds to Seattle-Northwest Securities Corporation of Seattle, Washington. Affirmed

**RESOLUTION NO. 2002-30 – TRANSFER OF FUNDS FROM RATE STABILATION FUND TO LIGHT FUND**

The City issued approximately $1.4 million in bonds in 2002 to help mitigate the 46% rate increase from the Bonneville Power Administration. The proposed resolution will facilitate the transfer of $650,000 from the Rate Stabilization Fund to the Light Fund to maintain adequate reserves.

Approve Resolution No. 2002-30. Savidge

Affirmed

**RESOLUTION NO. 2002-31 – INTERFUND LOAN FOR WEST ELLensburg MASTER PLAN**

At the City Council’s July 1, 2002 meeting, a contract was approved with Gray and Osborne for flood control design and master planning services on the City’s West Ellensburg property. The funding for the contract is $49,400 from a Community Development Block Grant and $130,600 proposed from the sale of property on South Railroad Avenue. An interfund loan is requested to cover the payment of expenditures until this money has been received.

Approve Resolution No. 2002-31. Sowards

Affirmed

**RESOLUTION NO. 2002-32 – SOLE SOURCE PROVIDER FOR FIBER OPTIC EQUIPMENT**
In order to utilize the new fiber optic networks, Ellensburg Community Television needs to purchase new equipment. Central Washington University (CWU) has need of similar equipment on campus and has determined that Opticomm supplies the best equipment for their purposes and has standardized on their brand. The proposed resolution will establish Opticomm as a sole source provider to the City for such equipment so the City can depend on CWU for spares and technical support.

Adopt Resolution No. 2002-32. Sowards
Affirmed

AGREEMENT WITH GOLDER ASSOCIATES FOR WATER RIGHT CHANGE APPLICATIONS

An agreement has been negotiated with Golder Associates for preparation of water right change applications. If awarded by Council, the consultant is prepared to proceed with necessary water right change applications to implement the approach identified in the strategic plan.

Authorize Mayor to sign Phase III agreement with Golder Associates. Lillquist
Affirmed

INFORMATION TECHNOLOGY PLAN PRESENTATION BY MOSS ADAMS

The City and Moss Adams entered into a contract for the completion of an Information Technology (IT) Plan. Chris Kradjan of Moss Adams presented an overview of the Strategic Technology Plan. The Plan clarifies the City’s vision, goals, direction, and business and customer service objectives. The IT Plan identifies those areas of the City’s existing IT system that need to be replaced in order to achieve the goals and objectives. In addition, the plan provides a process to use in future vendor selection of new hardware and software, the establishment of hardware and software standards, and includes a prioritized five year capital spending plan.

ADDENDA TO PROFESSIONAL SERVICES AGREEMENT WITH MOSS ADAMS

Staff and Moss Adams are ready to begin work on some of the projects recommended in the IT Plan. Addendum #1 consists of Moss Adams and City staff performing an analysis of the available alternatives for networking platforms. Addendum #2 consists of evaluating and acquiring an integrated financial and utility billing system.

Authorize Mayor to sign addendum #1 and addendum #2 to the professional services agreement with Moss Adams. Perrie
Affirmed

PROFESSIONAL SERVICES AGREEMENT WITH ELECTRICAL CONSULTANTS, INC.

A professional services agreement has been successfully negotiated with Electrical Consultants, Inc. for an electrical system study.
Authorize Mayor to sign professional services agreement with Electrical Consultants. Barry

Affirmed

MANAGER’ S REPORT

COUNCILMEMBERS’ REPORTS

Report on Meetings

Councilmember Barry attended the Conference of Governments meeting and the City/County Breakfast meeting.

Councilmember Savidge attended the KCAC Board meeting and the City/County Breakfast meeting.

ADJOURN Adjourn at 9:00 p.m. Lillquist Affirmed

Mayor

ATTEST: City Clerk