ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, Sowards and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Budget and Accounting Supervisor Snider; Police Captain Green; Community Development Director Witkowski; Energy Services Director Titus; Public Works Director Akers; Library Director Kline; Meter Reader Edwards; Executive Assistant Gigstead; Daily Record Reporter Muir; and approximately 15 members of the audience.

AWARDS AND RECOGNITIONS

Mayor Bassett presented a certificate of appreciation plaque to Warren Edwards, Meter Reader, for 30 years of service.

AGENDA APPROVAL

Approve agenda. Barry

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – October 23, 2002, Special Session

Approve Minutes – October 28, 2002, Special Session

Approve Minutes – November 4, 2002, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – October 1, 2002

(2) Parks & Recreation Commission – October 9, 2002
(3) Downtown Task Force – October 11, 2002

(4) Arts Commission – October 29, 2002

(5) Lodging Tax Advisory Committee – November 6, 2002

C. Accept Bid Calls 2002-09 – Seattle Avenue Regulator Station and 2002-10 – Take Station Building on Kittitas Highway as Complete

D. Accept Bid Call 2002-17 – E. Ellensburg Substation Control House as Complete

E. Award Bid Call 2002-38 – Electrical Distribution Transformers to Western States Electric (Schedule A) and ERMCO (Schedules B and C)

F. Authorize Acceptance of Grant from Washington State Traffic Safety Commission in Amount of $1,270 for Seat Belt Enhancement Incentive Program

G. Authorize Mayor to Sign Grant Application for Washington State Local Law Enforcement Block Grant Program to Replace Portable Radios

H. Approve Street Closure Request from Chamber of Commerce for Moments to Remember Celebration on November 29 and 30, 2002

I. Approve November 18, 2002 Claims Fund Voucher Numbers 56591 Through 56817 in the Total Amount of $795,696.19 and Payroll Fund Check Numbers 47626 Through 48030 in the Total Amount of $678,817.01. Affirmed

BOARDS AND COMMISSIONS APPOINTMENTS

Mayor Bassett recommended the following appointments: Wendy Mee, Planning Commission; Teri Michael, Environmental Commission; and Janice Owen, Lodging Tax Advisory Committee.

Confirm Mayor’ s appointments. Sowards

Affirmed

MEMO FROM LODGING TAX ADVISORY COMMITTEE RE: ACTION TAKEN AT NOVEMBER 6, 2002 MEETING

At the November 6, 2002 meeting, the Lodging Tax Advisory Committee took the following action regarding the Aura Studio Tourism Web Site Proposal: the Committee recommends the City Council not pursue the proposal from Bruce Magnotti. Two tourism sites are currently under the purview of the Marketing Committee which will look into melding the sites together, keeping the best of both, and making sure they place near the top of the various search engines.
Accept position of Committee on proposal and send letter to Bruce Magnotti. Sowards

Affirmed

CITIZEN COMMENT ON NON-AGENDA ISSUES

David Kaufman discussed the memo from the Planning Commission that was handed out tonight regarding a request for a meeting with the City Council to discuss land use issues.

PUBLIC HEARING – ORDINANCE NO. 4340 – 2003 BUDGET

Mayor Bassett opened the public hearing to consider the 2003 proposed budget.

City Manager Barkley summarized the agenda report. The proposed changes to the budget are summarized as follows: Property tax receipts increase of $7,472, BNST Depot STP grant increase of $51,000, community program support expenditure decrease of $1,200, Premera Blue Cross medical premium decrease of $45,866, Teamster medical premium increase of $20,979, state industrial insurance premium increase of $61,438, property and liability insurance premium increase of $27,157, BNSF Depot expenditure increase of $60,000, West Ellensburg Master Plan expenditure increase of $72,000, and Street Fund sales tax support increase of $4,121. The memo from Kim Snider details the proposed changes to the preliminary budget and the impact on the individual funds.

There being no public testimony, Mayor Bassett closed the public hearing.

Read for the first time, Ordinance No. 4340. Barry

An ordinance adopting the annual budget for the City of Ellensburg, Washington for the year 2003.

Council requested the funding for Kittitas County Action Council be taken to Council for approval prior to funds being disbursed.

Vote on motion. Affirmed

Include amendments to budget as shown in memo on pages 42-48 of the agenda. Lillquist

Affirmed

PUBLIC HEARING – ORDINANCE NO. 4341 – LOCAL IMPROVEMENT DISTRICT (LID) 2002-1 FINAL ASSESSMENT

Mayor Bassett opened the public hearing for the proposed ordinance that confirms the final assessment for Local Improvement District No. 2002-1.

Public Works Director Akers summarized the agenda report. Mr. Akers submitted the following documents into the record: Affidavit of mailing of the notices of the public hearings to property owners of the preliminary and final assessment rolls to the addresses shown on the tax rolls of the County
of the preliminary and final assessment rolls to the addresses shown on the tax rolls of the County Treasurer, a map of the assessment district, and tax rolls of the County Treasurer.

No written protests on the final assessment were received. There was no public testimony.

Close the public hearing. Barry

Affirmed

Mayor Bassett closed the public hearing.

Read for the first time, Ordinance No. 4341. Sowards

AN ORDINANCE approving and confirming the assessments and assessment roll of Local Improvement District No. 2002-1 which has been created and established for the purpose of paying the cost of constructing certain street, sidewalk, lighting, street tree and related improvements on a portion of Third Avenue and Pine Street, all in accordance with Ordinance No. 4315, and levying and assessing the amount thereof against the several lots, tracts, and parcels of land and other property as shown on said roll; providing for the collection of said assessments; authorizing the issuance of an interest bearing local improvement district installment note drawn on Local Improvement District No. 2002-1; designating the Shop and Warehouse Fund to hold such note; and establishing the rate and terms for such note.

Affirmed

ORDINANCE NO. 4338 – 2003 PROPERTY TAX LEVY

Ordinance No. 4338 sets the levy for property taxes to be collected in 2003 for municipal purposes. At the November 4, 2002 meeting, a public hearing was held and first reading was given to Ordinance No. 4338.

Read for the second time, Ordinance No. 4338. Barry

An ordinance levying taxes for municipal purposes of the City of Ellensburg, Washington, for the year 2003 according to the assessed valuation as determined in the year 2002. Affirmed

Adopt Ordinance No. 4338. Barry

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)
Sowards (yes)
Bassett (yes)
Motion approved.

ORDINANCE NO. 4339 – SEWER REVENUE REFUNDING BONDS

The draft ordinance as prepared by the City’s bond counsel authorizes the issuance and sale of $1,675,000 Sewer Revenue Refunding Bonds, 2002. Lee Voorhees, Foster Pepper & Shefelman PLLC, handed out the final ordinance.

Amend ordinance by substituting the copy handed out tonight by bond counsel for the Perrie copy provided in the agenda. Affirmed

Read for the second time, Ordinance No. 4339. Sowards

An ordinance of the City of Ellensburg, Washington, relating to the Waterworks Utility of the City; providing for the issuance of Water and Sewer Revenue Refunding Bonds, 2002, in the principal amount of $1,670,000 to provide funds with which to pay the cost of advance refunding all of the City’s outstanding Sewer Revenue Bonds, 1994, and paying the administrative costs of such refunding and the costs of issuance and sale of such bonds; fixing the date, form, maturities, interest rates, terms and covenants of the bonds; providing for the call, payment and redemption of the bonds to be refunded; providing for and authorizing the purchase of certain obligations out of the proceeds of the sale of the bonds herein authorized and for the use and application of the money derived from those investments; authorizing the execution of an agreement with U.S. Bank, N.A. of Seattle, Washington, as refunding trustee; providing for the call, payment and redemption of the outstanding bonds to be refunded; providing for the bond and reserve insurance; and approving the sale and providing for the delivery of the bonds to Seattle-Northwest Securities Corporation of Seattle, Washington. Affirmed

Adopt Ordinance No. 4339. Sowards

Barry (yes)
Collins (yes)
Lillquist (yes)
Perrie (yes)
Savidge (yes)
Sowards (yes)
Bassett (yes)

Motion approved.

ORDINANCE NO. 4342 – THIRD QUARTER SUPPLEMENTAL BUDGET

The proposed ordinance provides for supplemental appropriations in various funds.

Read for the first time, Ordinance No. 4342. Sowards

An ordinance amending the 2002 annual budget of the City of Ellensburg as set forth in Ordinance No. 4305 and amended by Ordinance No. 4320 and No. 4333 to provide additional revenue and appropriations in the General Fund, Arterial Street, Light Fund, and Holmes Memorial Fund.

Affirmed

ORDINANCE NO. 4343 – CALLING FOR A SPECIAL ELECTION PROPOSITION ON FEBRUARY 4, 2003 TO FUND LIBRARY EXPANSION PLAN BY ISSUANCE OF GENERAL OBLIGATION BONDS

The proposed ordinance would approve placing a general obligation bond on the ballot for the February 4, 2003 election to fund the Library expansion. This ballot title requests an amount not to exceed $1,905,000. This covers the expansion plan and improvements for the Library and Hal Holmes Center, Library HVAC repair, parking space, furnishings, fees and architectural services, taxes and contingency. The architect’s estimate for the project, with one year cost escalator, is $1,572,000. The cost for acquiring additional required parking space and the cost of the sale of the bonds accounts for the balance of the amount requested.

Read for the first time, Ordinance No. 4343; authorize sending project out for bids Sowards immediately if the election is successful; and approve use of Hal Holmes Center as temporary location of Library services and staff.

AN ORDINANCE of the City of Ellensburg, Washington, providing for the submission to the voters of the City at a special election to be held therein on February 4, 2003, of a proposition authorizing the City to incur indebtedness by issuing its general obligation bonds in a par amount not to exceed $1,905,000, payable by annual property tax levies to be made in excess of regular property tax levies, for the purpose of remodeling, expanding and equipping the Ellensburg Public Library and the Hal Holmes Community Center in the City and making related capital improvements, and to levy those excess property taxes. Affirmed

ORDINANCE NO. 4344 – PARKS AND RECREATION DEPARTMENT FEE WAIVER

The proposed ordinance sets forth a fee waiver policy for handling requests to waive fees normally
charged for the use of the City’s parks and recreation facilities. Fee waivers would be available only to non-profit entities seeking waivers for events open to public participation.

**Read for the first time, Ordinance No. 4344.** Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to the waiver of fees at city parks and recreation facilities, amending Section 2.34.32 of the Ellensburg Municipal Code and adding new sections to Chapters 2.35, 2.37 and 2.38 E.C.C. Affirmed

**ORDINANCE NO. 4345 – AMENDMENTS TO NOISE REGULATIONS**

The proposed ordinance incorporates amendments recommended by the Downtown Task Force which were reviewed by Council at its October 21, 2002 regular meeting. In addition to specific revisions identified at that meeting, the proposed ordinance contains new revisions in response to guidance and comments provided by Council and citizens.

Council discussed the following revisions:

Make the language in Section 5.60.06 C, D, and E consistent with the provisions in 5.60.06 A;

Delete the last sentence of 5.60.06 D, as recommended by the Downtown Task Force in its memo to Council dated November 18, 2002; and

Revise 5.60.12 A (“Exceptions and Waivers”) to clarify that the exception for “noise originating from regularly-scheduled events” applies only between the hours of 7:00 a.m. to 10:00 p.m., including noise from regularly scheduled events at the Kittitas County Fairgrounds.

**Read for the first time, Ordinance No. 4345 with revisions discussed this evening.** Lillquist

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to noise regulations and amending Chapter 5.60. Affirmed

**ORDINANCE NO. 4346 – SNOW AND ICE REMOVAL**

The proposed ordinance would require owners, occupants and other persons having charge of property adjacent to public sidewalks to keep the sidewalks clear of snow and ice.

**Read for the first time, Ordinance No. 4346.** Barry


**RESOLUTION NO. 2002-33 – PAY ADJUSTMENT FOR RESERVE FIREFIGHTERS**
The proposed resolution changes the pay scale for entry level reserve firefighters on 1/1/03 to $7.25/hour.

Adopt Resolution No. 2002-33. Sowards

Affirmed

**BONNEVILLE POWER ADMINISTRATION (BPA) TRANSMISSION RATE CASE SETTLEMENT AGREEMENT**

Bonneville’s Transmission Business Line (TBL) held a series of informal workshops earlier this year in preparation to holding a TBL rate case commencing early next year. The TBL wants to establish rates for a two-year period and has indicated a desire to settle rather than litigate this case.

Authorize Mayor to sign the 2004 BPA Transmission Rate Case Settlement Agreement. Barry

Affirmed

**PROPOSED HISTORIC BUILDING GRANT ELEMENTS**

City Manager Barkley presented a summary of the proposed main program elements for historic building grants as outlined in the agenda report.

Refer to Landmarks and Design Review Board for recommendations. Perrie

Affirmed

**MANAGER’S REPORT**

**Public Hearings**

Set hearings for December 2, 2002 to consider proposed amendments to the adult entertainment Ordinance and the addition of zoning amendment criteria to the Zoning Ordinance. Affirmed

**COUNCILMEMBERS’ REPORTS**

**Report on Meetings**

Councilmember Collins attended the Airport Advisory Committee meeting.

Councilmember Lillquist reported on the Tri-County Water Resource Agency and Yakima Salmon Recovery Board.

Councilmember Savidge attended the Kittitas County Mental Health and Developmental Disabilities
Board and KCAC Board meetings.

Councilmember Sowards reported on the Street Naming and Addressing Committee meeting.

Mayor Bassett attended the Drug and Alcohol Task Force meeting.

Council requested letters be sent to the Central Washington University football team and the Ellensburg High School football team congratulating them on their accomplishments.

**ADJOURN** Adjourn at 10:46 p.m. Sowards Affirmed

Mayor

ATTEST: City Clerk