ROLL CALL was answered by Councilmembers Barry, Collins, Perrie, Savidge, Sowards and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Finance Director Carpenter; Police Chief Richey; Community Development Director Witkowski; Public Works Director Akers; Parks and Recreation Director Archer; Executive Assistant Gigstead; Daily Record Reporter Muir; and three members of the audience.

AGENDA APPROVAL

Approve agenda. Barry

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – December 2, 2002, Regular Session

B. Acknowledge Minutes of Boards and Commissions

Downtown Task Force – November 14, 2002

Landmarks & Design Commission – November 19, 2002

(3) Environmental Commission – November 20, 2002

Energy Advisory Committee – November 21, 2002

Arts Commission – November 26, 2002

Lodging Tax Advisory Committee – December 4, 2002

C. Authorize Mayor to Sign Findings and Conclusions for Wright Zone Change
D. Approve Request to Re-Subordinate City’s Position on a CDBG Lot of Record at 1703 Iowa Street

E. Authorize Mayor and City Manager to Execute Letter of Understanding with OPEIU Re: Reclassifications

F. Approve December 16, 2002 Claims Fund Voucher Numbers 57019 Through 57224 in the Total Amount of $317,269.78 and Payroll Fund Check Numbers 48031 Through 48445 in the Total Amount of $671,655.31. Affirmed

BOARDS AND COMMISSIONS APPOINTMENTS

Re-appoint the following applicants: David Carns, Building Appeals Board; Dorothy Bassett Chase, Lodging Tax Advisory Committee; Michael Jackson, Building Appeals Board; Lynn Jenison and Doug Ryder, Phoenix Development Authority Board; and Christine Page, Board of Adjustment.

Affirmed

LETTER FROM GREGORY MCELROY RE: FIRE HYDRANT BONDING REQUIREMENTS

Community Development Director Witkowski stated he has previously denied Mr. Hutchinson’s requests for waiver of his requirement to install fire hydrants. Mr. Witkowski has granted a deferral of the street improvements for the frontage of Cascade Way as authorized by Chapter 4.6.06 of the City Code. In the case of lots in which water and sewer improvements are required, fire hydrants are rarely deferred under either the regular plat or short plat requirements.

Gregory McElroy, McElroy Law Firm, discussed the letter in the agenda. On behalf of Jim and Helen Hutchinson, he is requesting the City release $11,200 of the $72,200 performance bond filed December 2, 2002 for the Hutchinson Cascade Way Short Plat with no loss of the City’s enforcement power or ability to require necessary fire hydrants at the appropriate time.

Councilmember Lillquist arrived at 7:40 p.m.

Grant deferral of fire hydrants with agreement that fire hydrants will be installed Savidge prior to building permit issuance with elimination of $11,200 bonding required for hydrants. Affirmed

MEMO FROM DOWNTOWN TASK FORCE RE: PARKING PERMITS

The memo from the Downtown Task Force regarding action taken at the November 14, 2002 meeting in reference to contractor parking permits was acknowledged.

LETTER FROM STEVE WILLARD RE: PARK, RECREATION, AND OPEN SPACE
COMPREHENSIVE PLAN

The letter from Steve Willard was acknowledged. The issues in the letter were addressed by Parks and Recreation Director Archer. Amended language was added to the ordinance at the previous Council meeting related to levels of service.

ORDINANCE NO. 4347 – ESTABLISHING SPECIFIC CRITERIA FOR PROPOSED ZONING AMENDMENTS

The proposed ordinance establishes specific criteria that must be addressed during the course of the public hearing for all site-specific proposed zoning amendments. The ordinance also establishes the clear request that the City Council find that all the criteria are met before approving any proposed zoning amendment. Ordinance No. 4347 was given first reading at the December 2, 2002 meeting.

Read for the second time, Ordinance No. 4347. Barry


Adopt Ordinance No. 4347. Collins

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)

Bassett (yes)

Motion approved.

ORDINANCE NO. 4348 – REVISING ADULT ENTERTAINMENT DEFINITIONS

The proposed ordinance would revise the adult entertainment definitions. Ordinance No. 4348 was given first reading at the December 2, 2002 meeting.

Read for the second time, Ordinance No. 4348. Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg
Municipal Code relating to adult entertainment regulations and zoning and amending Section 13.49.060 and Chapter 13.04 “Definitions”. Affirmed

Adopt Ordinance No. 4348. Sowards

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)

Bassett (yes)

Motion approved.

ORDINANCE NO. 4349 – COMPREHENSIVE PLAN AMENDMENTS

The proposed ordinance adopts the six proposed amendments to the Comprehensive Plan that Council has deemed are ready for adoption. Ordinance No. 4349 was given first reading at the December 2, 2002 meeting.

Read for the second time, Ordinance No. 4349. Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to planning and amending the Comprehensive Plan adopted by Ordinance No. 3997 as last amended by Ordinance No. 4308 and set out in Chapter 3.32 of the Ellensburg City Code. Affirmed

Adopt Ordinance No. 4349. Collins

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)
Bassett (yes)

Motion approved.

**ORDINANCE NO. 4350 – INCREASING FINES AND PENALTIES FOR UNLAWFUL PARKING IN DISABLED SPACES AND FIRE LANES**

The proposed ordinance increases the fine for unlawful parking in a designated disabled parking space to $250, creates a $50 fine for parking in a fire lane, increases to $25 the fine for all other parking violations, and provides that the failure to respond to a notice of violation for a Residential Parking Zone (RPZ) infraction results in an additional $25 penalty. Ordinance No. 4350 was given first reading at the December 2, 2002 meeting.

**Read for the second time, Ordinance No. 4350.** Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to violations/penalties for parking and amending Sections 8.22.08 (Disabled Parking), 8.26.02 (Penalties) and 8.54.40 (RPZ Penalties) of the Ellensburg Municipal Code to increase the monetary penalties for parking fines and adding a new Chapter 8.23 entitled Parking in Designated Fire Lane Prohibited. Affirmed

Adopt Ordinance No. 4350. Collins

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)

Bassett (yes)

Motion approved.

**ORDINANCE NO. 4351 – ESTABLISH PETTY CASH FUND AT ELLENSBURG YOUTH AND COMMUNITY CENTER**

The proposed ordinance establishes a petty cash fund at the Ellensburg Youth and Community Center in the amount of $50.00. Ordinance No. 4351 was given first reading at the December 2, 2002 meeting.
Read for the second time, Ordinance No. 4351. Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to Title 2 – Funds; and adding Section 2.16.452 to establish a petty cash fund for the Parks and Recreation Administrative Office. Affirmed

Adopt Ordinance No. 4351. Collins

Barry (yes)
Collins (yes)
Lillquist (yes)
Perrie (yes)
Savidge (yes)
Sowards (yes)
Bassett (yes)

Motion approved.

RESOLUTION NO. 2002-34 – WRITE-OFF OF BAD DEBTS

The proposed resolution would authorize the write-off of uncollectible utility accounts, ambulance accounts, parking citations, library materials and fines, and miscellaneous invoices for fiscal year 2002.

Adopt Resolution No. 2002-34. Barry

Affirmed

RESOLUTION NO. 2002-35 – 2003 PAY PLAN

The proposed resolution would establish a pay plan for non-union employees for fiscal year 2003.

Adopt Resolution No. 2002-35. Sowards

Affirmed

RESOLUTION NO. 2002-36 – TAMARACK LANE LOCAL IMPROVEMENT DISTRICT NO. 2000-1 – REQUEST FOR ASSESSMENT SEGREGATION

The owners of a property in the Tamarack Lane Local Improvement District have requested a segregation of assessment because the parcel has been short platted into four parcels. The proposed
resolution would authorize the segregation. An amended resolution has been handed out tonight that changes the amount in Section 1 to $24,233.43.

Adopt Resolution No. 2002-36 as amended. Sowards

Affirmed

LIBRARY/HOLMES CENTER SUPPLEMENTAL ARCHITECTURAL AUTHORIZATION

The proposed agreement supplements the existing agreement with Lewis Architecture to provide design services for Hal Holmes Center improvements. The increased cost is $3,840.00.

Approve supplemental authorization agreement with Lewis Architecture to Perrie provide design services for Hal Holmes Center improvements. Affirmed

CITY HALL HAZARDOUS MATERIAL SURVEY PROFESSIONAL SERVICES PROPOSAL

Staff has solicited interest from qualified consultants for identification of potential hazardous material in the Washington School building in advance of the City Hall project design. Fulcrum Environmental Consulting of Yakima was selected for the work and a letter of agreement has been prepared for Council’s consideration.

Approve agreement with Fulcrum Environmental Consulting in amount not to Barry exceed $5,000. Affirmed

MANAGER’ S REPORT

Public Hearings


Eastern Washington Stormwater Manual

In May of 2000, Council executed an interlocal agreement that provided for the City’s participation in the 10-Cities Eastern Washington Stormwater work group. The City has continued to participate in the 10-Cities work group and has participated with the technical committees formed by the Department of Ecology for development of the Eastern Washington Stormwater Manual. The 10-City group has reconvened and proposed to retain consulting services for manual review purposes and fund these services from the 10 cent per capita commitment established in the interlocal agreement. Staff supports this approach and funding is available in the stormwater portion of the Sewer Division for this purpose.
Authorize expenditure up to $1,540 to review the Eastern Washington Stormwater Manual. Barry

Affirmed

**Artwork Purchased for (and by) the City**

There is artwork owned by the City and displayed in various locations. Some of it is also stored. The Arts Commission has requested that at least one piece of art be removed from storage and displayed in the Council Conference Room.

Refer this matter to Arts Commission for preliminary guidelines for purchasing art Bassett

and displaying art already purchased. Affirmed

**Law and Justice Center**

Kittitas County is seeking input on the location of new justice center facilities.

Council added this issue to the January 13, 2003 agenda and requested the County attend.

**COPS Grant**

Staff requested Council decline the COPS Grant for School Resource Officers as the money is not available from the Ellensburg School District to match the grant.

Decline the grant for School Resource Officers. Savidge

Affirmed

**COUNCILMEMBERS’ REPORTS**

**Report on Meetings**

Councilmember Collins attended the Airport Advisory Committee meeting.

Councilmember Lillquist attended the Tri-County Water Resource Agency meeting.

Councilmember Perrie attended a Chamber meeting.

Councilmember Savidge attended the KCAC Board meetings.

Councilmember Sowards reported on the Street Naming and Addressing Committee.

Mayor Bassett attended the Tree of Love holiday ceremony.

**RECESS**

Council recessed to executive session at 9:40 p.m. to discuss property acquisition for approximately
10 minutes. Council did not expect to reconvene to take action.

**ADJOURN** Adjourn at 9:48 p.m. Barry Affirmed

Mayor

ATTEST: City Clerk