CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting
January 21, 2003
Time of Meeting
7:00 p.m.
Place of Meeting
Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Energy Services Director Titus; Police Officer Chance; Public Works Director Akers; Executive Assistant Gigstead; and approximately five members of the audience.

AWARDS AND RECOGNITIONS

City Manager Barkley introduced Police Officer Brian Chance.

AGENDA APPROVAL

Approve agenda with removal of 11.A – street use permit request from Robert Conant as he Barry has withdrawn his request and addition of letter from Councilmember Sowards requesting an excused absence from the meeting tonight to be placed under Consent Agenda. Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – January 6, 2003, Regular Session
B. Acknowledge Minutes of Boards and Commissions
   (1) Landmarks & Design Commission – December 10, 2002
   Parks & Recreation Advisory Commission – December 11, 2002
   Arts Commission – December 17, 2002
   Cable Television Commission – December 18, 2002
   Senior Citizens Advisory Commission – December 19, 2002
Lodging Tax Advisory Committee -

C. Reject Bids for Bid Call 2003-01 – Shop Vehicle Purchases and Authorize Purchase of Vehicles Through State Contracts for $56,166.10

D. Authorize Mayor to Sign Interlocal Agreement for Regional Mobilization and Emergency Mutual Aid

E. Authorize Mayor to Sign Enterprise Agreement with Washington State Department of Information Services and Microsoft for Software

F. Authorize Mayor to Sign Amended Prosecution Services Agreement with Frances Chmelewski

G. Authorize Mayor to Sign Local Agency Certified Acceptance Agreement with Washington State Department of Transportation

H. Accept Resignation from Robert Jacobs, Library Board and Authorize Mayor to Sign Letter of Appreciation

I. Authorize Mayor to Sign Agreement with Kittitas County for Library Services

J. Approve Request for Excused Absence from January 21, 2003 Meeting from Councilmember Margaret Sowards


BOARDS AND COMMISSIONS APPOINTMENTS

Mayor Bassett recommended the following appointments: Roylene Crawford, Lodging Tax Advisory Committee and Margaret Fisher, Landmarks and Design Commission.

Confirm Mayor’ s appointments. Barry

Affirmed

LETTER FROM DALE HUBBARD RE: EXTENSION OF DOWNTOWN HISTORIC DISTRICT FOR BUILDING ON THIRD AVENUE

The letter from Dale Hubbard regarding a request to extend the Historic District for a building on Third Avenue was acknowledged.

Refer request to Landmarks and Design Commission for a recommendation. Perrie
ORDINANCE NO. 4352 – FOURTH QUARTER SUPPLEMENTAL BUDGET

Ordinance No. 4352, which provides for supplemental appropriations in various funds was given first reading at the January 6, 2002 meeting.

Read for the second time, Ordinance No. 4352. Perrie

An ordinance amending the 2002 Annual Budget of the City of Ellensburg as set forth in Ordinance No. 4305 and amended by Ordinance No. 4320, No. 4333 and No. 4342 to provide additional revenue and appropriations in the General Fund, Park Acquisition Fund, Gas Fund and Light Fund.

Affirmed

Adopt Ordinance No. 4352. Perrie

Barry

Collins

Lillquist

Perrie

Savidge

Bassett

Motion approved.

INFORMATION TECHNOLOGY PLAN IMPLEMENTATION

The Information Technology (IT) Plan prepared by Moss Adams identified a number of areas that the City needed to upgrade. Staff would like direction from Council regarding implementation of the Plan including the establishment of an IT Fund, an appropriate mechanism to fund implementation, the hiring of an additional technical staff person and the release of an RFP to acquire a new utility billing and finance software package. During February, an ordinance and a specific funding plan will be brought to Council to establish an IT Fund.

Authorize the addition of a second IT person and affirm the Council’ s intention to Perrie implement the IT Plan. Affirmed

MANAGER’ S REPORT
Planning Issues

The Planning Commission is directed to develop and forward a specific recommendation Perrie on their proposal to combine the Commercial Tourist (C-T) and Commercial Highway (C-H) Zones. Affirmed

With respect to starting a sub-area planning effort for the West Interchange area, staff also suggests that the Planning Commission be asked to develop some optional approaches for proceeding with this effort along with a recommended option for presentation to Council in the near future.

Joint Meeting with Central Washington University (CWU)

The administration of CWU has invited Council to a joint meeting on January 27, 2003 at 7:00 p.m. to discuss growth plans and review goals, process and options for the relocation of the Puget Sound Energy transmission lines across campus.

Schedule joint meeting with CWU on January 27, 2003 and reschedule study session on retreat Barry issues to February 10, 2003. Affirmed

COUNCILMEMBERS’ REPORTS

Report on Meetings

Councilmember Collins reported on the Airport Advisory Committee meeting.

Councilmember Lillquist reported on the Emergency Medical Services Board meeting.

Councilmember Perrie requested an excused absence from the February 3, 2003 meeting.

Grant excused absence as requested. Lillquist Affirmed

Mayor Bassett attended a homeland security meeting, a coming of age ceremony at CWU and the CWU unveiling.

RECESS

Council recessed to executive session at 7:48 p.m. to discuss labor negotiations and a personnel issue for approximately 40 minutes. Council did not expect to reconvene to take action

At 8:40 p.m., Council announced it was extending the session for 20 minutes.

At 9:00 p.m., Council announced it was extending the session for another 20 minutes.
At 9:20 p.m., Council announced it was extending the session for another 15 minutes.

**ADJOURN** Adjourn at 9:35 p.m. Barry Affirmed

Mayor

ATTEST: City Clerk