ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, Sowards and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Public Works Director Akers; Community Development Director Witkowski; Planning Associate Eyerly; Executive Assistant Gigstead; Daily Record Reporter Muir and three members of the audience.

AGENDA APPROVAL

Approve agenda. Barry

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – February 21 2003, Special Session

Approve Minutes – February 26, 2003, Special Session

Approve Minutes – March 3, 2003, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Parks & Recreation Advisory Commission – February 19, 2003

(2) Ellensburg Environmental Commission – February 19, 2003

(3) Energy Advisory Committee – February 20, 2003

(4) Arts Commission - February 25, 2003

(5) Beautification Commission – February 27, 2003

(6) Lodging Tax Advisory Committee – March 5, 2003
C. Award Bid Call 2003-06 – Residential Sidewalk Repair Project to Belsaas & Smith Construction

D. Authorize Purchase of Disc Style Wood Chipper through the Washington State Purchasing Cooperative from Wespur LLC in the Amount of $25,932.01

E. Accept Resignation from Gil Marsille, Parks and Recreation Commission and Authorize Mayor to Sign Letter of Appreciation

F. Approve Request from Australian Shepherd Club of Washington to Use Memorial Park on July 4-6, 2003 for Dog Show and Waive Leash Law for Event with Condition that Insurance is Provided Naming the City as Additional Insured and in Amount and Form Acceptable to City Manager

G. Approve Cascade Development Zone Change Findings of Facts, Conclusions of Law, and Decision

H. Authorize Mayor to Sign Pole Contact Agreements with Charter Communications and Ellensburg Telephone Company

I. Authorize Mayor to Sign Agreement with Ellensburg Telephone for Installing Conduit along Ridgeview Lane

J. Authorize Purchase of Ford F550XL Cab & Chassis Through the State Contract from Frontier Ford in Amount of $26,650.06

K. Approve March 17, 2003 Claims Fund Voucher Numbers 58384 Through 58621 in the Total Amount of $1,346,034.72 and Payroll Fund Check Numbers 49248 Through 49644 in the Total Amount of $674,249.34. Affirmed

BOARD AND COMMISSION APPOINTMENTS

Mayor Bassett recommended Betty Severin be appointed to the Arts Commission.

Approve Mayor’ s appointment. Perrie

Affirmed

Councilmember Sowards left the meeting at 7:08 p.m.

ORDINANCE NO. 4357 - LAND USE APPEALS/SEPA/SHORT PLAT AMENDMENT

Council gave Ordinance No. 4357 first reading with amendments at the March 3, 2003 meeting, following a public hearing. The proposed ordinance would change the procedures followed and requirements of land use appeals, State Environmental Policy Act (SEPA) categorical exemption limits, short subdivisions, and administrative interpretations of the Zoning Ordinance.

Community Development Director Witkowski recommended Council delay action on the ordinance
until he has time to provide a new draft of Section 1.68.40 (1-7).

Postpone second reading of Ordinance No. 4357 until the next meeting to give Lillquist staff time to review the language on Pages 61 and 62 of the Council Agenda. Affirmed

**ORDINANCE NO. 4358 – MILLER ANNEXATION AREA**

The proposed ordinance formally annexes the Miller Annexation Area to the City following the results of the February 4, 2003 special election at which voters residing in the area voted for annexation and for the assumption of indebtedness. The ordinance should be amended to read three dwelling units per acre instead of six dwelling units per acre.

Amend Section 4 of the Ordinance to refer to the maximum density of three units Lillquist per acre instead of six. Affirmed

**Read for the first time, Ordinance No. 4358.** Perrie

An ordinance of the City of Ellensburg, Washington, annexing certain real property designated as the Miller Annexation Area to the city pursuant to the election method; requiring that the annexation area be assessed and taxed at the same rate and basis as the land now located in the City of Ellensburg; designating the zoning of the annexation area; and establishing an effective date of the annexation. Affirmed

**ORDINANCE NO. 4359 – PFEFFER ANNEXATION AREA**

The proposed ordinance formally annexes the Pfeffer Annexation Area to the City following the results of the February 4, 2003 special election at which voters residing in the area voted for annexation and for the assumption of indebtedness.

**Read for the first time, Ordinance No. 4359.** Barry

An ordinance of the City of Ellensburg, Washington, annexing certain real property designated as the Pfeffer Annexation Area to the city pursuant to the election method; requiring that the annexation area be assessed and taxed at the same rate and basis as the land now located in the City of Ellensburg; designating the zoning of the annexation area; and establishing an effective date of the annexation. Affirmed

**RESOLUTION NO. 2003-05 – WEST ELLENBURG PARK EXPANSION WITH KITTITAS COUNTY**

The proposed resolution establishes the process by which the City will receive funding from Kittitas County in support of the City’ s West Ellensburg Park Expansion Project. The resolution authorizes disbursement of $373,000 of Kittitas County’ s real estate excise tax proceeds to the City on a reimbursable basis. These funds may be spent on design and construction of infrastructure.
improvements associated with the project.

Adopt Resolution No. 2003-05. Barry

Kittitas County Commissioner Huston stated for the record that the County would request at any future time the City charges a user fee, the City not distinguish between incorporated and unincorporated rates, but would charge just one fee for all users. Council agreed to not have a separate county charge at any future time.

Vote on motion. Affirmed

BONNEVILLE POWER ADMINISTRATION NANEUM WATERSHED EASEMENT OFFER

The Bonneville Power Administration (BPA) has completed its appraisal of City property in the Naneum Watershed. An offer for purchase of easement interest in the property has been forwarded for Council’s consideration.

Authorize City Manager to sign necessary documents on the City’s behalf. Perrie

Affirmed

AGREEMENT WITH EASTSIDE CONSULTANTS FOR DESIGN AND CONSTRUCTION ADMINISTRATION ON PHASE II OF THE WEST ELLENSBURG PARK EXPANSION PROJECT

An agreement has been negotiated with Eastside Consultants for design and construction administration work on Phase II of the West Ellensburg Park Expansion Project.

Authorize City Manager to sign agreement on the City’s behalf subject to Kittitas County Perrie passing a concurring resolution. Affirmed

WASHINGTON SCHOOL LANDMARK NOMINATION

The Landmarks and Design Commission has nominated the Washington School building and site to the Ellensburg Landmark Register. Property owner consent is necessary to continue with the nomination process. The Commission is requesting Council’s approval of the nomination.

In response to questions from Council, staff stated this designation should not increase the costs of the City Hall Project or delay construction.

Approve nomination of Washington School to the Ellensburg Landmark Register Lillquist and authorize Mayor to sign the landmark nomination form. Affirmed

MANAGER’S REPORT
Proposed Off-Street Parking Standards

Staff requests Council refer the draft Off-Street Parking Ordinance for review to the Planning Commission, Downtown Task Force, Landmarks and Design Commission, Environmental Commission, and the Parks and Recreation Commission. Council consented to this.

COUNCILMEMBERS’ REPORTS

Report on Meetings

Councilmember Collins attended the Airport Advisory Committee meeting.

Councilmember Lillquist attended the sub-basin planning meeting.

Councilmember Savidge attended the Mental Health and Developmental Disabilities meeting.

Mayor Bassett attended the Auditor’s Exit Conference.

RECESS

Council recessed to executive session at 7:50 p.m. to discuss property acquisition for approximately seven minutes. Council did not expect to reconvene to take action.

ADJOURN Adjourn at 8:01 p.m. Barry Affirmed

_________________________ Mayor

ATTEST: __________________________

City Clerk