ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, Sowards and Mayor Bassett

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Community Development Director Witkowski; Library Director Kline; Senior Planner Caspar; Executive Assistant Gigstead; and approximately 10 members of the audience.

AGENDA APPROVAL

Add item to reject bids for Bid Call 2003-34 – Polyethylene Pipe and Fittings and authorize staff to re-issue the call for bids as Item 5.K. Barry

Affirmed

Approve agenda as amended. Barry

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – October 6, 2003, Regular Session

Approve Minutes – October 7, 2003, Special Session

B. Acknowledge Minutes of Boards and Commissions

(1) Arts Commission – September 30, 2003

(2) Environmental Commission – September 17, 2003

(3) Library Board – September 9, 2003

(4) Lodging Tax Advisory Committee – October 1, 2003
(5) Parks & Recreation Advisory Commission – August 13, 2003

(6) Senior Center Proposal Special Meetings – September 9 and 30, 2003

(7) Senior Citizens Advisory Board – September 18, 2003

C. Authorize Energy Services Director to Sign Addendum #1 to Wheeling Agreement #1 with Kittitas County Public Utility District

D. Approve Request from Veterans of Foreign Wars for Closure of Streets for Veteran’s Day Parade on November 11, 2003 starting at 11:00 a.m.

E. Approve Requests from Jazz in the Valley for Event on July 30, 31 and August 1, 2004

F. Accept Funding from Alcohol Drug Dependency Service in Amount of $2,500 for Ellensburg Youth and Community Center Program

G. Authorize Purchase of Library Shelving and Installation through State Contract with Technical Furniture Systems in Amount of $50,345.10

H. Approve Change Orders for Contract with Belsaas & Smith for Library Renovation Project

I. Accept federal assistance from the Federal Assistance to Firefighters Program in the amount of $31,311.00 for a fire prevention trailer

J. Approve October 20, 2003 Claims Fund Voucher Numbers 61507 Through 61741 in the Total Amount of $1,040,435.73 and Payroll Fund Check Numbers 51820 Through 52152 in the Total Amount of $511,602.70 and Direct Deposit in the Amount of $152,656.60.

K. Reject Bids for Bid Call 2003-34 – Polyethylene Pipe and Fittings and Authorize Staff to Re-issue the Call for Bids. Affirmed

BOARDS AND COMMISSIONS APPLICATIONS

Mayor Bassett recommended Mae Morey be appointed to the Senior Citizens Advisory Committee and Diane Bates be appointed to the Arts Commission.

Confirm Mayor’s appointments. Perrie

Affirmed

PUBLIC HEARING – SANDER’ S MILL PLAT – NORTH END OF ALDER STREET AND EXTENDING THROUGH TO SANDERS ROAD

Mayor Bassett opened the public hearing to consider the Sander’s Mill Plat. The Mayor asked all Council members the standard questions to determine if a conflict of interest/appearance of fairness
violation existed. No Councilmember had any conflict of interest, appearance of fairness issues or ex parte communication to disclose. The Mayor asked if any member of the public wanted to raise a conflict of interest or appearance of fairness challenge to himself or any other member of the Council. There was no answer from the audience.

Senior Planner Caspar summarized the agenda report. The City has received a request from Steve Willard, Son Vida I, for a one hundred and six lot plat. The zoning of the property is Residential Suburban (R-S). The proposed plat meets the requirements of the City’s Zoning and Subdivision Codes. The SEPA Responsible Official has issued a determination of non-significance. The Planning Commission recommended Council approve the proposed plat with the conditions listed in the staff recommendation. The Planning Commission also recommended Council approve the applicant’s request (if one is officially made) to reimburse the cost difference for the upsizing of the water and sewer mains as discussed in the Public Works August 13, 2003 memorandum.

Pages 41-54 of the agenda were entered into the record.

Steve Willard, 1701 E. Sanders Road, applicant, stated that most cities have a standard format in their Codes relating to oversizing reimbursement and the City may want to look at its Code to include this instead of reviewing the requests on a case by case basis. The proposed plat extends the arterials as provided for in the City’s Comprehensive Plan. The street names were proposed to preserve the Sanders Road neighborhood. The John Wayne Pioneer Trail will be relocated along the east edge of the proposed plat. Greenfield Drive and Sanders Road would be adequate to serve the trail from the proposed plat and would be in conformance with the John Wayne Pioneer Trail relocation document.

Mr. Caspar handed out seven pages of information from the Comprehensive Plan that started with “Existing and Future Arterial/Collector Corridors in the City and UGA” that were entered into the record and discussed.

Council asked questions of staff and the applicant.

Torrey Wing, 1302 N. Alder, stated he is concerned with increased traffic on Alder Street and asked if the City is reaching its maximum capacity for the street width.

Community Development Director Witkowski responded that Alder Street is currently a “Level A or B” and the proposed traffic on Alder Street would not move it to worse than a “Level C” for a major arterial.

Council asked further questions of staff.

There being no further testimony, Mayor Bassett closed the public hearing.

Approve the Sanders Mill Plat with the following requirements: Perrie
1) The applicant will meet the requirements of the Public Works Department’s August 13, 2003 memorandum, or future amendments to those requirements discussed in the memorandum. NOTE: (The Planning Commission worded the above paragraph to reflect the additional Public Works letter to Mr. Willard revising part of its recommendation listed in that memorandum).

2) The applicant will work with the Fire Department to meet its requirements for hydrants and access.

3) The applicant will work with the Cascade Irrigation District to insures that all of its requirements have been met.

4) The applicant will place on the face of the plat signature blocks for the following: City Engineer, Community Development Director, Cascade Irrigation District, County Treasurer, County Auditor, and the Mayor of Ellensburg.

5) The applicant will provide adequate turn-around area to serve Fire Department vehicles at each phase.

6) The applicant will need to include the following information before final plat approval: indicate on the face of the plat all existing and proposed rights-of-way for utilities, irrigation ditches, canals, and all easements. The applicant also must include all existing monuments and markers found on the face of the plat and the zoning needs to be revised to read Residential Suburban, not just Residential.

Affirmed

Direct staff to negotiate with Mr. Willard for the costs of oversizing for this plat. Barry

Affirmed

RESOLUTION NO. 2003-27 – INTERUND LOAN FROM LIGHT FUND TO INFORMATION TECHNOLOGY (IT) FUND

The proposed resolution would make an interfund loan of up to $200,000 from the Light Fund to the IT Fund for the purchase of the new financial/utility billing software solution from Cogsdale.

Adopt Resolution No. 2003-27. Barry

Affirmed

RESOLUTION NO. 2003-28 – SOLE SOURCE PURCHASE OF 3M EQUIPMENT FOR LIBRARY

The proposed resolution declares the sole source purchase of a 3M staff sensitizing checkout system for the Library and one set of dual security gates for the north entrance of the Library.


Affirmed
Approve the purchase of the 3M staff sensitizing and desensitizing check out system Lillquist in the amount of $14,319.00 and the set of security gates in the amount of $12,166.00 Affirmed

ELLENSBURG CHRISTIAN SCHOOL REQUEST FOR WATER SERVICE

The Ellensburg Christian School is considering a site for development of a new private school facility within the unincorporated portion of the Ellensburg Urban Growth Area (UGA). They are requesting that their pre-annexation agreement require the extension of municipal water service only. The established Council policy for extension of services to unincorporated UGA parcels requires that the basic infrastructure of the development be consistent with City standards. This policy requires that the main infrastructure of water, sanitary sewer, streets and storm water retention by completed to meet the City’s facility requirements.

Chuck Norelius, Director of Development of Ellensburg Christian School, was present to discuss the letter of request on Page 63 of the agenda.

Council discussed possible amendments to the current policy to allow non-profits or just schools to automatically be exempt from this provision of extension of services in the unincorporated UGA or a specific waiver for just the Ellensburg Christian School with conditions outlined in their letter.

Direct staff to come back with a waiver outlining the concerns of the Council. Bassett

Affirmed

REQUEST FOR HAL HOLMES FUNDING FOR LIBRARY/HOLMES CENTER FURNISHINGS AND EQUIPMENT

The Library Director is requesting approval to send a request to the Hal Holmes Trustee to use interest from the Trust to complete the purchase of necessary furnishings and equipment for the Library and Hal Holmes Center.

Approve requesting funds up to $234,000 from the Hal Holmes Trust for the Library/Hal Holmes Center. Lillquist

Center. Affirmed

MANAGER’S REPORT

Sign Code Policy Committee

Staff has advertised for letters of interest for the Sign Code Policy Committee. To date, staff has been in contact with nine individuals, two of which are council members.

Extend deadline to accept letters of interest for Sign Code Policy Committee until 10-29-03. Perrie
Affirmed

COUNCILMEMBERS' REPORTS

Councilmember Barry attended an Energy Advisory Committee meeting, a Twin City Foods tour, a tour of the new city hall building, and rode with the Police Department last Saturday night.

Councilmember Collins attended the Energy Advisory Committee meeting, an Airport Advisory Committee meeting, and rode with Police Department last Saturday night.

Councilmember Lillquist attended a Sub-Basin Planning meeting and a Salmon Recovery meeting.

Councilmember Savidge discussed with a representative of Twin City Foods the need to maintain their facilities.

Councilmember Sowards attended a Law and Justice Council meeting.

Mayor Bassett attended the Kamola Hall dedication.

ADJOURN Adjourn at 9:06 p.m. Barry Affirmed

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Mayor

ATTEST: ___________________________ City Clerk