ROLL CALL was answered by Councilmembers Barry, Collins, Lillquist, Perrie, Savidge, Sowards, and Mayor Bassett

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Community Development Director Witkowski; Finance Director Carpenter; Public Works Director Akers; Library Director Kline; Executive Assistant Gigstead; and approximately 10 members of the audience.

AGENDA APPROVAL

Approve agenda. Barry

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Barry

A. Approve Minutes – October 27, 2003, Special Session

Approve Minutes – November 3, 2003, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks and Design Commission – August 12, 2003; October 7, 2003; and October 21, 2003

(2) Board of Adjustment – September 30, 2003; October 14, 2003; and November 4, 2003

(3) Library Board – October 14, 2003

(4) Lodging Tax Advisory Committee – November 5, 2003

C. Award Bid Call 2003-46 – Polyethylene Pipe and Fittings to Uponor Aldyl for Schedules A & B

D. Award Bid Call 2003-42 – Medium Voltage Underground Distribution Cable to WESCO for Okonite
Cable

E. Accept Bid Call 2002-29 – Water Street Improvements Project as Complete

F. Accept Bid Call 2003-23 – Cascade Way Overlay Project as Complete

G. Approve Request to Suspend Residential Parking Zone Restrictions South of CWU Tunstall/Sue Lombard Dining Room for Reception on December 4, 2003 from 4:00 p.m. to 6:00 p.m.

H. Accept Resignation from David Kaufman - Planning Commission and Authorize Mayor to Sign Letter of Appreciation

I. Approve Street Closure Request from Chamber of Commerce for Moments to Remember Celebration on November 28 and 29, 2003

J. Authorize Chief of Police to Sign Service Agreement for use of the Judicial Information System’s JIS-LINK

K. Accept Association of Washington Cities Loss Control Grant in Amount of $300

L. Accept Bid Call 2003-21 – Tree Pruning Contract as Complete


PUBLIC HEARING – ORDINANCE NO. 4374 – 2004 BUDGET

Mayor Bassett opened the public hearing to consider the ordinance for the 2004 proposed budget.

City Manager Barkley summarized the agenda report. The 2004 proposed budget as presented reflects total expenditures and ending fund balances of $60,246,164. The General Fund proposes expenditures of $9,900,773 and an ending fund balance of $814,885 for a total of $10,715,658. Special Revenue Fund expenditures including ending fund balances are estimated at $9,743,436. Debt Service and Capital Projects Funds are budgeted at $5,374,553. Projected Trust Fund expenditures are $572,520. Utility and Internal Service Funds anticipate expenditures at $33,839,997.

Mark Michael, 400 E. University Way, MS 7488, President of Associated Students of Central Washington University (ASCWU), stated they are requesting the proposed budget be amended to include their previous request for Lodging Tax and Cable Television Funds.

City Manager Barkley stated the Lodging Tax Budget can be amended at a later date, if the Council chooses to do so, after a specific proposal has been received from the ASCWU.

There being no further testimony, Mayor Bassett closed the public hearing.
Read for the first time, Ordinance No. 4374 with the amendments as outlined on Page 45 Perrie of the agenda.

An ordinance adopting the annual budget for the City of Ellensburg, Washington, for the year 2004.

Affirmed

**ORDINANCE NO. 4370 – PROPERTY TAX LEVY**

The proposed ordinance sets the levy for property taxes to be collected in 2004 for municipal purposes. At the November 3, 2003 meeting, a public hearing was conducted and first reading was given to Ordinance No. 4370.

Read for the second time, Ordinance No. 4370. Perrie

An Ordinance levying taxes for municipal purposes of the City of Ellensburg, Washington, for the year 2004 according to the assessed valuation as determined in the year 2003. Affirmed

Adopt Ordinance No. 4370. Perrie

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)

Bassett (yes)

Motion approved.

**ORDINANCE NO. 4371 – VACATING ALLEY BETWEEN SIXTH AND SEVENTH AVENUES EAST OF POPLAR STREET AND A PORTION OF ALDER STREET SOUTH OF EIGHTH AVENUE**

Council conducted a public hearing on November 3, 2003 and gave Ordinance No. 4371 first reading for vacation of the alley located between Sixth and Seventh Avenues east of Poplar Street and a portion of Alder Street south of Eighth Avenue.

Read for the second time, Ordinance No. 4371. Barry
An ordinance vacating an alley located in the Northwest quarter of Section 1, Township 17 North, Range 18 East. W.M.; and a portion of Alder Street located in the Southwest quarter of Section 36, Township 18 North, Range 18 East, W.M., both vacations being located in the City of Ellensburg, County of Kittitas, State of Washington. Affirmed

Adopt Ordinance No. 4371. Barry

Barry (yes)
Collins (yes)
Lillquist (yes)
Perrie (yes)
Savidge (yes)
Sowards (yes)
Bassett (yes)

Motion approved.

ORDINANCE NO. 4372 – STREET SIGN CODE REVISIONS

The proposed ordinance reflects various changes necessitated and requested in the traffic code. Ordinance No. 4372 was given first reading at the November 3, 2003 meeting.

Staff recommends the ordinance be amended to include the following request:

8.10.02 NO PARKING – DESIGNATED PLACES

Street Name Side Location

“D” Street East From a point 165’ north of centerline of 17th Avenue to a point 320’ north of centerline of 17th Avenue

Read for the second time, Ordinance No. 4372, with amendment to add the above language.

Barry

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to parking and traffic control; and amending Sections 8.10.02; 8.12.02; 8.14.02; and 8.36.12. Affirmed

Adopt Ordinance No. 4372 Barry

Barry (yes)
ORDINANCE NO. 4373 – COMPREHENSIVE PLAN AMENDMENTS

The City Council completed its review of the docketed 2003 Comprehensive Plan amendments and directed staff to prepare an ordinance adopting several amendments. Ordinance No. 4373 was given first reading at the November 3, 2003 meeting.

Read for the second time, Ordinance No. 4373. Perrie

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to planning and amending the comprehensive plan adopted by Ordinance No. 3997 as last amended by Ordinance No. 4349 and set out in Chapter 3.32 of the Ellensburg City Code. Affirmed

Adopt Ordinance No. 4373 Perrie

Barry (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Savidge (yes)

Sowards (yes)

Bassett (yes)

Motion approved.

RESOLUTION NO. 2003-30– SURPLUS PROPERTY AT WASHINGTON SCHOOL
The proposed resolution authorizes disposal of the boiler at Washington School.

Adopt Resolution No. 2003-30. Barry

Affirmed

**PROPOSED LIMITED WAIVER OF AN EXISTING SUBDIVISION IMPROVEMENTS AGREEMENT FOR PARKING LOT IMPROVEMENTS ON BI-MART PROPERTY**

A request has been made of the City by Frederick Parks and Keith Riexinger to accept parking lot improvements located on and around the Bi-Mart property located on Mountain View Avenue. In 1988 the property upon which Bi-Mart was located along with the Zitting’s Building was subdivided into four separate lots. In order to facilitate the eventual re-development of the Zitting’s Building site located on Lot 2 of the subdivision, the City agreed to defer certain parking lots improvements until such time as building permits were requested for Lots 2, 3, or 4. A proposal has been made to purchase Lot 2 of the subdivision for the development of a new movie theatre. Considerable discussion has taken place among City staff, the two property owners of the original subdivided parcel, and the prospective purchaser of Lots 2. There is consensus among the parties that it would be preferable to have some alternative to the original traffic control island constructed to fulfill the agreement and allow development of Lot 2. However, agreement on a specific alternative plan has not been forthcoming between the two landowners and prospective purchaser. A declaration of waiver and a new development agreement with the owner of Lots 2, 3, and 4 were prepared for Council’s consideration. These two documents are proposed by staff in order to provide an opportunity for development of the lots to move forward without a joint agreement among the different property owners.

Keith Riexinger stated he is in favor of the proposed waiver as prepared by staff.

Approve declaration of waiver as shown on Page 113 of the agenda. Perrie

Affirmed

Approve supplemental development agreement for Lots 2, 3, and 4 of the Park Place Short Plat Perrie as shown on Page 115 of the agenda. Affirmed

**MOVING CONTRACT FOR LIBRARY RELOCATION**

The Library Director is requesting Council award a contract to Lile Office and Industrial Relocations in the amount of $24,730 for the Library relocation.

Award contract to Lile Office and Industrial Relocations and Authorize Mayor to sign the Savidge contract in the amount of $24,730. Affirmed
AGREEMENT WITH KITTITAS COUNTY FOR MUNICIPAL COURT SERVICES

The proposed interlocal agreement provides the terms for services related to the operation of the Municipal Department of Kittitas County Lower District Court.

Authorize the Mayor to execute the proposed interlocal agreement. Barry

Affirmed

MANAGER’ S REPORT

Salmon Recovery Projects

Council gave direction to staff at this time to focus primarily on the proposed project that the Yakama Indian Nation is working on to improve habitat along the lower reach of Wilson Creek and the portion of the project that passes along and through property owned by the City at the Wastewater Treatment Plant.

COUNCILMEMBERS’ REPORTS

Councilmember Barry attended a Quad County RTPO meeting.

Councilmember Lillquist attended an Emergency Medical Services Board meeting and a Sub Basin Planning meeting.

Councilmember Perrie attended a Chamber meeting.

Councilmember Savidge attended a Lodging Tax Advisory Committee meeting and meetings with the Associated Students of Central Washington University (ASCWU), and a Mental Health and Disabilities Board meeting.

Mayor Bassett attended the Lodging Tax Advisory Committee meeting and meetings with the ASCWU. Mayor Bassett stated he received a phone call from a citizen regarding traffic issues at the intersection of Dolarway and Fifth Avenue and requested Public Works address the concerns.

RECESS

Council recessed to executive session at 9:06 p.m. to discuss personnel for approximately 20 minutes. Council did expect to reconvene to take action.

Council reconvened to regular session at 9:24 p.m.

Approve an amendment to paragraph 4.9 of the City Manager’ s employment contract pertaining to retirement and deferred compensation, and authorize the Mayor to execute the amendment.
At 9:26 p.m., Council recessed to a closed meeting pursuant to RCW 42.30.140 to review a proposal made in negotiations with IAFF Local 1758.

**ADJOURN** Adjourn at 9:49 p.m. Collins Affirmed

Mayor

ATTEST: _____________________________ City Clerk