CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting January 5, 2004
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Barry, Carlson, Collins, Lillquist, Perrie, Sowards, and Mayor Bassett.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Police Chief Richey; Energy Services Director Titus; Senior Planner Caspar; Recreation Director Case; Executive Assistant Gigstead; and approximately nine members of the audience.

City Clerk Reno administered the oath of office for Councilmembers Edward Barry, Stan Bassett, Shannon Carlson, and John Perrie.

Nominate Ed Barry as Mayor. Collins

The nominations were closed.

Cast unanimous ballot. Perrie

Affirmed

Nominate Nancy Lillquist as Mayor Pro Tem. Bassett

Nominate Howard Collins as Mayor Pro Tem. Perrie

The nominations were closed.

City Clerk Reno read the ballots as follows: Mayor Barry and Councilmembers Carlson, Collins, Perrie, and Sowards voted for Howard Collins and Councilmembers Bassett and Lillquist voted for Nancy Lillquist.

AWARDS AND RECOGNITIONS

City Manager Barkley introduced Theresa LaCroix, Senior Services Coordinator.

AGENDA APPROVAL

Approve agenda. Bassett

Affirmed

CONSENT AGENDA
Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Collins

A. Approve Minutes – December 15, 2003, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – December 2, 2003

(2) Planning Commission – December 11, 2003

C. Award Bid Call 2003-48 – Small Natural Gas Meters to Tri-Pacific

D. Award Bid Call 2003-52 – Meter Reader Handhelds to Accu-Read, Inc.

E. Authorize City Manager to Sign the Equipment Rental Interlocal Agreement with Chelan County Public Utility District

F. Approve use of Public Safety Building Parking Lot and Council Chambers on October 4, 2004 for the Manastash Metric Bicycle Tour

G. Approve January 5, 2004 Claims Fund Voucher Numbers 62498 Through 62700 in the Total Amount of $1,139,724.46. Affirmed

BOARDS AND COMMISSIONS APPLICATIONS

Laura Knudson was present to speak on her interest in serving on the Landmarks and Design Commission.

PUBLIC HEARING – PROPOSED MWM PLAT – 12 LOTS LOCATED SOUTH OF CASCADE WAY

Mayor Barry opened the public hearing to consider a 12 lot plat located south of Cascade Way on Lots 2-4 of the Hutchinson Short Plat. The zoning of the property is Commercial Highway for Lots 2A-3D and Industrial Light for Lots 4A-4D. Mayor Barry asked the council members the standard questions to determine if a conflict of interest or appearance of fairness violation existed. No council member had any conflict of interest or appearance of fairness issues to disclose.

Senior Planner Caspar summarized the agenda report. He handed out a memorandum from the Public Works Director dated January 5, 2004.

Mayor Barry entered the memorandum handed out tonight and Pages 27-40 of the agenda into the record.
Chuck Cruse stated he is representing the applicants and is here to answer questions.

Council asked questions of Mr. Cruse and staff.

There being no further testimony, Mayor Barry closed the public hearing.

Reaffirm the SEPA Responsible Official’s issuance of an addendum to the existing SEPA Sowards determination for the previous Hutchinson Short Plat. Affirmed

Approve the MWM Plat with the following requirements: 1) The applicant will meet the Sowards requirements contained in the Public Works Department’s revised memorandum dated January 5, 2004 that was entered into the record this evening, the Energy Services Department’s November 11 and 13, 2003 memorandums and the Fire Department’s November 10, 2003 memorandum contained in this agenda;

2) The applicant will label Lot 3A as a retention/detention tract (or as a non-buildable tract); and

3) Remove the signature block for the Planning Commission Chairperson. Affirmed

ORDINANCE NO. 4378 – SUPPLEMENTAL BUDGET

The proposed ordinance provides for supplemental appropriations in various funds. Ordinance No. 4378 was given first reading at the December 15, 2003 meeting. Staff recommends Section 1 under Revenues be amended to add: 010/3311657 – COPS FAST Grant - $47,915.

Read for the second time, Ordinance No. 4378, including amendment. Perrie

An ordinance amending the 2003 annual budget of the City of Ellensburg as set forth in Ordinance No. 4340 and Ordinance No. 4364 to provide additional revenues and appropriations in the General Fund, CATV, Fire Relief and Pension, Park Acquisition, Arterial Street, Water, Information Technology and the Library Trust Fund. Affirmed

Adopt Ordinance No. 4378. Perrie

Bassett (yes)

Carlson (yes)

Collins (yes)

Lillquist (yes)

Perrie (yes)

Sowards (yes)
ORDINANCE NO. 4379 – REVISING SEPA CHECKLIST REVIEW TIME LIMITS

The proposed ordinance revises the current State Environmental Policy Act (SEPA) review period by establishing a new thirty-five day time limit for initial SEPA threshold determinations.

Read for the first time, Ordinance No. 4379. Bassett

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to the time limits allowed for the State Environmental Policy Act (SEPA) Official to complete threshold determinations and amending Section 1.42.24. Affirmed

BONNEVILLE POWER ADMINISTRATION (BPA) LAWSUIT SETTLEMENT AGREEMENT

The City is a party to a lawsuit against BPA concerning power sales to private utilities in the 2001 rate case. A settlement package was sent to utilities in October that must be signed by all the litigants by January 21, 2004 in order for the litigation to be resolved. Two of the 67 utilities have already adopted resolutions against settlement and only two utilities have approved the settlement. Technically, this makes the settlement dead, however, BPA is still pressing for utilities to clarify their position on the settlement. Staff recommends the City Council take no action.

Council took no action on the proposed settlement agreement.

TRAIL DEDICATION AT IRENE RINEHART RIVERFRONT PARK

Friends of the late Howard Van Leuven have requested the trail at Irene Rinehart Riverfront Park (IRRP) be named “Howard’s Way Trail” in his memory. They have proposed to dedicate the trail in his memory, with signage at the trailhead identifying the trail and placing a plaque providing some personal background about Mr. Van Leuven. The Parks and Recreation Commission voted to support the trail dedication.

City to dedicate trail at IRRP as “Howard’s Way Trail” and modify the plaque to clarify that Bassett the dedication language is that of the Friends of Howard Van Leuven. Affirmed

SINGER-ESTELLE ANNEXATION REQUEST

The City has received a request for annexation from Gregory E. and Sara A. Singer, and Brad and Karla Estelle for two parcels totaling 1.215 acres located at 306 and 400 South Willow Street. The City must identify that area which will be considered for annexation by the Planning Commission and Council in subsequent meetings and a public hearing.
1. Set the annexation area as the Singer and Estelle parcels, including Tacoma Avenue Lillquist right-of-way between its intersections with Willow and Cedar Streets, for a total annexation area of 76,925.40 square feet or 1.766 acres.

2. Confirm the City’s intent to consider the annexation.

3. Require the property’s use to comply with the City’s Comprehensive Plan and Zoning Code.

4. Require the assumption of the parcels’ share of City indebtedness and any LID or public utility installation costs in which they did not originally participate.

5. Designate the land use zoning as Residential Suburban.

6. Refer the petition to the Planning Commission for review at its next regular meeting date.

7. Set a public hearing date on February 2, 2004 to hear public testimony and the Planning Commission’s recommendation. Affirmed

**AUTHORIZATION FOR PURCHASE OF THREE PATROL CARS**

The 2004 Budget appropriated $34,000 for the first year of a three year lease plan to acquire three equipped patrol cars. Upon further investigation, it has been determined that purchasing these vehicles off the State or Federal contract would be financially advantageous to the City rather than leasing the vehicles. Staff is requesting Council authorization to approve the additional expenditure in an amount not to exceed $42,200 and proceed with the purchase of three Chevrolet Impalas off the Federal GSA contract or State contract.

Approve purchase of three Chevy Impalas off the Federal GSA contract or State contract Sowards and the additional expenditure of approximately $42,200. Affirmed (Collins-no)

**MANAGER’S REPORT**

**Council Retreat**

Council set February 20, 2004 as the date for the Council Retreat.

**Council Boards and Committees Assignments**

Councilmember Carlson will be assigned to the Kittitas County Action Council Board, the alternate for the Kittitas County Conference of Governments, Kittitas County Law and Justice Council, and the Kittitas County Mental Health and Developmental Disabilities Board.

**ADJOURN** Adjourn at 9:25 p.m. Lillquist Affirmed
Mayor

ATTEST: _____________________________ City Clerk