ROLL CALL was answered by Councilmembers Bassett, Carlson, Collins, Lillquist, Perrie, and Mayor Barry.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Public Works Director Akers; Community Development Director Witkowski; Senior Planner Caspar; Library Director Kline, Executive Assistant Gigstead; and approximately 20 members of the audience.

AWARDS AND RECOGNITIONS

City Manager Barkley presented Public Works Director Akers with a Certificate of Excellence from the Association of Washington Risk Management Service Agency. Parks and Recreation Director Case also received a certificate.

AGENDA APPROVAL

Approve agenda with addition of another LSTA grant approval in amount of $1,500 Bassett under Item 5.I. Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Bassett

A. Approve Minutes – January 26, 2004, Special Session

Approve Minutes - February 2, 2004, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Parks & Recreation Commission – December 10, 2003

(2) Environmental Commission – January 21, 2004

(3) Cable Television Commission – January 21, 2004

(4) Arts Commission – January 27, 2004
C. Authorize Removal of Tree at Brick Road/Willow Street

D. Approve Request from Central Washington University to Suspend Residential Parking Regulations from 3:00 p.m. – 5:00 p.m. on March 16, 2004 for Annual Retiree Reception

E. Approve Request from Central Washington University Rodeo Club for Waiver of Ambulance Fees for the 2004 CWU College Rodeo on April 9-10, 2004

F. Approve Request from KXLE to Hang Banner across University Way from 2/29/04 – 3/8/04 for KXLE Home Show

G. Approve Request from Yakima Hard Core Runners Club to Close Berry Road east of Canyon Road to Bull Road on April 3, 2004 from 7:00 a.m. to 8:30 a.m. for Yakima River Canyon Marathon

H. Reject Bids for Bid Call 2003-45 – Hot Tub Remodel Project and Authorize Staff to Solicit for New Bids

I. Approve Acceptance of Preservation Initiative Library Services and Technology Act (LSTA) Grant and Authorize City Manager to Sign Contract and Approve Acceptance of the LSTA Grant for Children’ s Internet Protection and Authorize Library Director to Sign Contract

J. Approve Request from R/C Unlimiteds to use Irene Rinehart Riverfront Park on May 1-2, 2004 and August 14-15, 2004 for Hydroplane Races Contingent on Providing Proof of Insurance

K. Approve February 17, 2004 Claims Fund Voucher Numbers 63925 Through 63932 and Check Numbers 64583 Through 64786 and Checks Voided 63933 Through 64582 in the Total Amount of $1,347,030.70; and Payroll Fund Check Numbers 54371 Through 54774 in the Total Amount of $507,131.99; and Direct Deposit in the Amount of $212,513.77. Affirmed

**BOARDS AND COMMISSIONS APPOINTMENTS**

Mayor Barry recommended Bryan Bachman-Rhodes be appointed to the Planning Commission.

Accept Mayor’ s appointment. Bassett

Affirmed

**CITY COUNCIL APPOINTMENT**

Nominate the four candidates present tonight as follows: Delores Gonzalez, David Hinchliff, Bassett

Jani Niner, and Donald “Obie” O’ Brien. Affirmed

City Clerk Reno stated there were six votes for Obie O’ Brien.
City Clerk Reno administered the oath of office for Obie O’ Brien.

**LETTER FROM RICHARD BROWN, C-SPAC PRESIDENT REGARDING THE POLICE DEPARTMENT**

Council acknowledged the letter from Richard Brown. Staff recommended the City Manager, Mayor, and Police Chief meet with Mr. Brown to discuss the issues addressed in the letter before scheduling this item on the agenda.

Do not put this on agenda at this time and direct staff to meet with the group and report back to Perrie Council. Affirmed

**PUBLIC HEARING – RIDGEVIEW PLAT - WEST END OF RIDGEVIEW LANE AND SOUTH OF BENDER ROAD (CONTINUED)**

Councilmembers O’ Brien and Perrie recused themselves from the meeting.

The public hearing was not reopened by the Mayor.

Approve the Ridgeview Plat with the following requirements. Collins

1) The applicant will meet the requirements in the Public Works memorandum.

2) The applicant will work with the Fire Department to meet its requirements for hydrants and access.

3) The applicant will work with the Cascade Irrigation District to ensure that all of its requirements have been met.

4) The applicant will place on the face of the plat signature blocks for the City Engineer, Community Development Director, Cascade Irrigation District, County Treasurer, and the County Auditor.

5) The applicant will indicate on the face of the plat all easements for utilities, irrigation and any others that are required.

6) The applicant will indicate on the face of the plat proposed road names.

7) The applicant will include an east/west road in the approximate location of Lots 62, 63, 74, 75.

Affirmed (Lillquist – no; Bassett – Abstain)

Councilmembers O’ Brien and Perrie returned to the meeting.

**PUBLIC HEARING – COEUR D’ ALENE COURT PLAT – SOUTH OF IDAHO STREET AND NORTH OF HELENA STREET**

Mayor Barry opened the public hearing to consider the Coeur d’ Alene Court Plat. Mayor Barry asked
the council members the standard questions to determine if a conflict of interest or appearance of fairness violation existed. No council member had any conflict of interest or appearance of fairness issues to disclose.

Senior Planner Caspar summarized the agenda report. The City received a request from Cruse and Associates for a 15 lot plat located east of Water Street, south of Idaho Avenue and north of Helena Avenue. The property is owned by Saratoga Passage Development and zoned Residential Suburban.

Mayor Barry entered Pages 81-93 of the agenda into the record. The memoranda from the Fire Department dated December 18, 2003 and Gas Department dated April 22, 2003 that were handed out tonight, were also entered into the record.

Chuck Cruse, Cruse and Associates, representing the applicants, stated the conditions recommended by staff are acceptable to the applicants.

Questions asked questions of staff.

Joann Mitchell, 502 W. Helena asked about proposed Helena Street improvements and provisions for parks as well as how she will be notified of future projects.

City Manager Barkley responded to Ms. Mitchell’ s questions.

Dave Griffin, applicant, Yakima, WA, asked Council to approve the plat. He stated that he agrees with the conditions proposed by staff.

There being no further testimony, Mayor Barry closed the public hearing.

Amend the SEPA Mitigated Determination of Non-Significance (MDNS) by removing the Lillquist condition that the drain field easement be identified on the face of the plat and add as a new condition that the applicant will work with the neighbor to the northeast of the plat to hook the existing residence up to the sanitary sewer as part of this plat’ s public improvements. Affirmed

Approve the Coeur d’ Alene Court Plat with the following requirements. Lillquist

1) The applicant will meet the requirements in the Public Works memoranda dated 4-28-03 and 2-9-04.

2) The applicant will work with the Fire Department to meet its requirements for hydrants and access.

3) The applicant will work with the Cascade Irrigation District to ensure that all of its requirements have been met.

4) The applicant will place on the face of the plat signature blocks for the City Engineer, Community
Development Director, Cascade Irrigation District, County Treasurer, and County Auditor.

5) The applicant will indicate on the face of the plat all easements for utilities, irrigation, and any others that are required.

6) The applicant will indicate on the face of the plat proposed road name.

7) Change the vicinity map to reflect the recently adopted changes to the City street names by the City Council; mainly Idaho Street to Idaho Avenue, Helena Street to Helena Avenue, and Regal Avenue to Regal Street. Affirmed

**ORDINANCE NO. 4380 – SINGER-ESTELLE ANNEXATION – SOUTH WILLOW STREET**

At the February 2, 2004 meeting, City Council held a public hearing and gave Ordinance No. 4380 first reading, which annexes property located at 306 and 400 South Willow Street. Councilmembers O’ Brien and Perrie will not participate in the discussion or vote on the matter.

**Read for the second time, Ordinance No. 4380.** Bassett

An Ordinance annexing certain territory to the City of Ellensburg, Washington, and assigning Residential Suburban (R-S) zoning classification. Affirmed

Adopt Ordinance No. 4380. Bassett

Bassett (yes)
Carlson (yes)
Collins (yes)
Lillquist (yes)
Barry (yes)

Motion approved.

**REQUEST FOR ADDITIONAL LIABILITY INSURANCE COVERAGE**

The City has the opportunity to purchase an additional four million dollars in liability coverage to be effective March 1, 2004. The cost of the additional coverage is $37,486. If the purchase is approved, the cost will be included in a supplemental budget ordinance.

Authorize the City Manager to proceed with the purchase of four million dollars of Perrie additional liability coverage. Affirmed

**COUNCIL RETREAT ISSUES FOR DISCUSSION**
Council discussed possible retreat issues for discussion as follows:

- Development Policies and Plans: Streets plans, new zones, neighborhood planning process, and revisions to Comprehensive Plan
- Downtown vitality
- Public safety planning – facilities and staffing
- Relationship with Central Washington University
- Department head priorities
- Budget Issues – including impacts of proposed I-864 property tax reduction
- Future study session topics

Council also indicated there would be a time set aside from 11:30 a.m. to 12:00 p.m. for public participation.

MANAGER’S REPORT

Set a public hearing on March 1, 2004 for the Mission View Plat. Lillquist

Affirmed

COUNCILMEMBERS’ REPORTS

Councilmember Bassett attended a Lodging Tax Advisory Committee meeting.

Councilmember Carlson attended a Kittitas County Action Council Board meeting.

Councilmember Collins attended an Airport Advisory Committee meeting.

Councilmember Lillquist attended a Sub-Basin Planning meeting.

Councilmember Lillquist requested staff draft a policy memorandum regarding the use of removable barriers and emergency gates at the end of cul-de-sacs as discussed at the last meeting during the Sun Ridge Plat.

Direct staff to draft a memorandum regarding gated temporary cul-de-sacs and removable barriers. Carlson

Affirmed

Councilmember Perrie stated that the Phoenix Economic Development Group has changed its name
to the Economic Development Group of Kittitas County.

Mayor Barry attended a Sign Committee meeting and a Regional Transportation Planning Organization meeting.

Mayor Barry suggested a letter of recognition be sent to the High School Wrestling Team.

Send a letter of recognition to the High School Wrestling Team from all Council members. Lillquist Affirmed

Mayor Barry requested that a new Council photo be taken.

Council asked that the Council boards and commissions assignments be reviewed at the next meeting.

**ADJOURN** Adjourn at 9:28 p.m. O’ Brien Affirmed

Mayor

ATTEST: _________________________________ City Clerk