CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
July 19, 2004

Date of Meeting
July 19, 2004
Time of Meeting
7:00 p.m.
Place of Meeting
Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Bassett, Carlson, Collins, Lillquist, O’Brien, Perrie, and Mayor Barry.

Others present were City Manager Barkley; Public Works Director Akers; Community Development Director Witkowski; Associate Planner Eyerly; Executive Assistant Gigstead; Deputy Clerk Keno; and thirteen members of the audience.

AGENDA APPROVAL

Mayor Barry requested Item 5.D. of the Consent Agenda “Approve Request from Virginia Korte to Hang Jazz in the Valley Banners on Pearl Street from July 12 – August 1, 2004” be moved to Item 6.B. under “Petitions, Protests and Communications” and also add the July 19, 2004 letter from Jazz in the Valley requesting permission to place a concession/ticket trailer on the Wells Fargo Bank property.

Approve agenda. Collins

Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Amended Consent Agenda as follows: Colllins

Approve Minutes – July 6, Regular Session

Acknowledge Minutes of Boards and Commissions

Library Board – June 8, 2004

Landmarks and Design Commission – June 15, 2004

Energy Advisory Committee – June 17, 2004

Arts Commission – June 29, 2004
Authorize Mayor to Sign Library Services Agreement with Kittitas County Commissioners

Accept Bid Call 2004-12 – 11th Avenue Watermain Replacement – Okanogan Street to Cora Street as Complete

Approve Request from Kittitas County Farmers Market for Closure of 4th Avenue Between Pearl and Pine Streets

on July 31, 2004 from 7:00 a.m. to 3:00 p.m.

Authorize Acceptance of Grant from Health Resources and Services Administration (HRSA) for two Automatic External Defibrillators

Approve Findings of Fact for Final Pfeffer Plat

Approve Findings of Fact for Final Sander’s Mill Plat – Phase 1

Award Bid Call 2004-026 – Foundation Preparation and Rough-in Plumbing for West Ellensburg Park Restroom to MRM Construction, Inc.

Accept Grant Funding up to $3,000 from Law and Justice Council to Support Purchase of Supplies from Community Emergency Response Team

Approve July 19, 2004 Claims Fund Voucher Numbers 67093 Through 67332 in the Total Amount of $1,667,920.00 and Payroll Fund Check Numbers 56658 Through 56873 in the Total Amount of $271,143.99. Direct Deposit in the Amount of $110,495.90.

Affirmed

MEMORANDUM FROM DOWNTOWN TASK FORCE REGARDING DOWNTOWN PARKING

The memo from the Downtown Task Force regarding action taken at the May 27, 2004 meeting was acknowledged. The Task Force recommends the City Council eliminate the two hour parking restrictions on Pine Street, Ruby Street and on 4th Avenue between Pine and Ruby Streets, with the stipulation that the business owners be notified of this in advance. The recommendation should be part of a three-pronged approach that includes a concerted effort at education of downtown employers regarding parking issues, working in conjunction with the Ellensburg Downtown Association as part of the efforts to revitalize the downtown, and an investigation of alternative sites for additional parking.

Defer discussion of the issue until sometime after the first of the year. Perrie

Four downtown business owners spoke in support of the need for more downtown parking and less parking restrictions.
Withdraw motion. Perrie

Set a special meeting for August 23, 2004 at 7:00 p.m. to discuss downtown parking issues. Carlson Approved

Council requested staff provide maps of downtown parking and Code Enforcement provide statistics regarding parking citations downtown for the special meeting.

APPROVE REQUESTS FROM JAZZ IN THE VALLEY

Jazz in the Valley requests permission to hang banners on Pearl Street from July 12, 2004 to August 1, 2004 and place a concession/ticket trailer on the Wells Fargo Bank property in front of the walk-in door of the bank. Staff supports the requests.

Grant Jazz in the Valley requests. Perrie Approved

ORDINANCE NO. 4385 – VACATING ALLEY WEST OF MAPLE STREET BETWEEN TENTH AND ELEVENTH AVENUES

A petition was received from Central Washington University for vacation of the alley located west of Maple Street between Tenth and Eleventh Avenues. Council held a public hearing and first reading on the proposed vacation at the July 6, 2004 meeting. Ordinance No. 4385 has been prepared to recover 100 percent of the assessed value of the property, and retains utility easements.

Read for the second time, Ordinance No. 4385. Collins

AN ORDINANCE vacating an alley located in the Southwest quarter of Section 36, Township 18 North, Range 18 East, W.M., vacation being located in the City of Ellensburg, County of Kittitas, State of Washington. Affirmed

Adopt Ordinance No. 4385. Carlson

Bassett(yes)
Carlson(yes)
Collins(yes)
Lillquist(yes)
O' Brien(yes)
Ordinance No. 4386 – Dissolving the Housing and Community Development Commission and Beautification Commission

At its July 6, 2004 regular meeting the City Council gave first reading to Ordinance No. 4386 which would dissolve the City Housing and Community Development Commission and Beautification Commission and assign responsibility relating to street trees to the City Arborist.

Read for the second time, Ordinance No. 4386. Collins

An ordinance of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to City Boards and Commissions and repealing Chapter 1.34 “City Beautification Commission” and Chapter 1.58 “City Housing and Community Development Commission”; assigning certain former duties of the Beautification Commission to the City Arborist; amending E.C.C. Sections 4.02.04, 4.17.12, 4.36.16, 4.36.20, and 4.36.38; and repealing E.C.C. Sections 4.36.08, 4.36.12, and 4.36.64. Affirmed

Adopt Ordinance No. 4386. Collins

Ordinance No. 4387 – Traffic Code Revisions

The proposed ordinance reflects various changes necessitated and requested in the traffic code, including the street name changes generated by Ordinance No. 4365.
Read for the first time, Ordinance No. 4387. Carlson

AN ORDINANCE of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to parking and traffic control conditions and amending sections 8.10.02, 8.12.02, 8.14.02, 8.18.02, 8.22.02, 8.30.02, 8.32.02, 8.34.02, 8.36.04, 8.36.08, 8.36.12 and 8.42.02. Affirmed

COMPREHENSIVE PLAN AMENDMENT – COMMERCIAL LAND USE

Community Development Director Witkowski outlined the process difficulties staff will encounter in complying with Council’s July 6, 2004 direction to docket Comprehensive Plan Amendment 04-04 “Amend the Future Land Use Map of the Comprehensive Plan and the policy direction in the Commercial Land Use Element to allow for retail land uses at the West I-90 Interchange” for the 2004 Comprehensive Plan review process. Staff and the proponents have been meeting in an attempt to reach a development process that is acceptable to the parties. Staff recommends postponing discussion of this item to Council’s next regular meeting to give the parties additional time to meet and formulate an acceptable development process, including a public participation plan.

Defer topic for two weeks to August 2, 2004. Lillquist

Affirmed

PROPOSED CONTRACT WITH ELLensburg DOWNTOWN ASSOCIATION

At the July 6, 2004 meeting, Council expressed support for assisting the Ellensburg Downtown Association with funding the implementation and operation of the National Main Street Program. The proposed contract, including a business plan and a list of projects is presented for Council’s consideration.

The initial term of the contract is for one year in the amount of $50,000 with the funds to be appropriated from the sales tax reserve fund. It is anticipated that future funding will be at a reduced level and will be considered as part of the Council’s budgeting process.

Authorize Mayor to sign the Contract for Services Agreement with the Ellensburg Downtown Perrie Association. Affirmed

AMENDMENT TO DOWNTOWN HISTORIC DISTRICT BUILDING GRANT PROGRAM

Beginning in the summer of 2003, the City has offered matching grants for improvements to historic commercial buildings in the Downtown Historic District. Several property owners outside of the historic district have inquired about grant funding for their historic buildings. Although the buildings and projects meet the criteria of the grant program, they are not located in the Downtown Historic District and are ineligible for consideration. They request that Council consider making grant funding
available to historic buildings located adjacent to the Downtown Historic District. Inclusion of commercial Ellensburg Landmark buildings within a two block radius of the Downtown Historic District would not significantly impact the 2004 grant budget or deny funding to property owners in the historic district.

Amend the eligibility requirement that limits the Downtown Historic District Building Grant Carlson Program to only commercial buildings within the Downtown Historic District to include eligible commercial Landmark buildings located within a two block radius of the Downtown Historic District.

Affirmed

**MANAGER' S REPORT**

**Request to Set Public Hearing – Bottcher Annexation**

Staff requests that Council set a public hearing for August 2, 2004, to consider the Bottcher Annexation petition, an unincorporated island located in the 400 block of West 15th Avenue.

Set a public hearing on August 2, 2004 to consider Bottcher Annexation petition. Carlson Affirmed

**Request to Set Special Meeting – Signage and Electronic Billboards**

Staff requests that Council set a special meeting to discuss signage and electronic billboards.

Set a special meeting on September 13, 2004 to discuss signage and electronic billboards. Carlson Affirmed

**Executive Session**

Council is requested to consider an executive session following the meeting to discuss a claim and potential litigation. The City Attorney will participate in the discussion via telephone. The estimated time of the executive session is ten minutes and Council is expected to reconvene to take action.

**COUNCILMEMBERS’ REPORTS**

**Report on Meetings**

Councilmember Bassett attended a Campus and Community Coalition meeting at CWU.

Councilmember Lillquist attended a Salmon Recovery Funding Board meeting and an Eastern Washington Water Alliance Meeting.

Councilmember O’ Brien attended a KITTCOM Board meeting and a Campus and Community Coalition sub-committee meeting.
Councilmember Perrie attended an Economic Development Group meeting.

**RECESS** Council recessed to executive session at 8:45 p.m.

8:47 p.m. Executive session commenced for the purpose of discussing a claim against the City and possible litigation. City Attorney Pidduck participated in the discussion via telephone.

**RECONVENE**

9:04 p.m. Council reconvened in regular session.

Authorize staff to settle the Regnier claim in an amount not to exceed the O’ Brien high estimate of $4,515.01.

**ADJOURN** Adjourn at 9:06 p.m. Carlson Affirmed

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Mayor  City Clerk

ATTEST: ___________________________ City Clerk