CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting
September 7, 2004

Time of Meeting
7:00 p.m.

Place of Meeting
Council Chambers, 102 North Pearl Street

ROLL CALL was answered by Councilmembers Bassett, Carlson, Collins, Lillquist, O’ Brien, Perrie, and Mayor Barry.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Public Works Director Akers; Energy Services Director Titus; Executive Assistant Gigstead; Library Director Kline; Youth Program Coordinator Spence; and five members of the audience.

AWARDS AND RECOGNITIONS

City Manager Barkley introduced Craig Jones, Engineering Aide.

Youth Program Coordinator Spence introduced Americorps volunteers Liz Webb and Noland Loncosty.

AGENDA APPROVAL

The agenda had previously been amended to include a letter from Commissioner Perry Huston as 6.B and Item 5.C – Request from Jazz in the Valley – was moved to 6.C.

Approve agenda as amended. Carlson Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Collins

A. Approve Minutes – August 16, 2004, Regular Session

B. Approve Minutes – August 23, 2004, Special Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – August 3, 2004

(2) Library Board – August 10, 2004

(3) Planning Commission – August 19, 2004
(4) Board of Adjustment – August 24, 2004

C. Authorize Mayor to Sign Extension of Ground Sublease for Rotary Pavilion

D. Approve Requests from Hospice Friends for Tree of Love Ceremony from December 3, 2004 through January 2, 2005

E. Approve Request from Kittitas County High School Rodeo Club to Waive the Fees for Ambulance Coverage on October 16-17, 2004

F. Authorize Mayor to Sign Agreement with Berryman & Henigar, Inc. for Building Inspection Services

G. Authorize Mayor to Sign Street use Permit for Bruce Crossett at 1518 University Way

H. Reject all Bids for the City Hall Data Wiring Project and Reissue the Request For Proposals

I. Award Bid Call 2004-30 – Tree Pruning Contract to Asplundh Tree Expert Co.

J. Authorize Mayor to Sign Participation Agreement with Snohomish County PUD

K. Accept Donation of $200 from Pautzke Bait Company for the K-9 Fund

L. Authorize Mayor to Sign Interlocal Agreement with Ellensburg School District for the Hiring of Reserve Officers to Assist Staffing for School Security During the 2004-2005 School Year

M. Authorize Chief of Police to Sign a Memorandum of Understanding with the Washington State Traffic Safety Commission for Salary Reimbursement

N. Approve Resolution No. 2004-17 for Removal of Street Tree on Seventh Avenue West of Water Street

O. Approve September 7, 2004 Claims Fund Voucher Numbers 67760 Through 67992 in the Total Amount of $776,906.93; Payroll Fund Check Numbers 57540 Through 57766 in the Total Amount of $299,303.58; and Direct Deposit in the Amount of $110,891.14.

Affirmed

BOARDS AND COMMISSIONS INTRODUCTIONS

Ruth McCauley spoke as to her interest in serving on the Arts Commission. Alex Mandujano arrived later in the meeting and spoke on his interest in serving on the Environmental Commission.

LETTER FROM PERRY HUSTON REGARDING JAIL PROJECT

Perry Huston, Chairman of the Kittitas County Board of County Commissioners, was present to
discuss his letter that was handed out, along with a proposed resolution. The County Commissioners held a series of hearings to determine if the jail project should go to the ballot this fall. Mr. Huston discussed the funding proposal and is asking the cities to give a conditional approval if the ballot measure passes. The total collection from a .3 cent sales tax increase is approximately $1,380,000 annually. The portion the City of Ellensburg would be dedicating back to the jail project would be estimated at $433,320. The current jail contract with the City of Ellensburg would remain the same.

Should the County Commissioners place a proposal on the 2004 General Election Ballot for the Carlson construction and operation of a new jail facility, the City shall enter into an agreement with the County to dedicate its share to the County for jail construction and operation costs. Affirmed

REQUEST FROM JAZZ IN THE VALLEY FOR NOISE ORDINANCE WAIVER

Council discussed the request from Jazz in the Valley for a noise ordinance waiver on July 29-31, 2005. Council indicated it would like to have a form prepared by staff that provides more information about noise ordinance waiver requests.

Deferring a decision on the request until such time as the request can be accompanied by a form done by staff with more information. Affirmed

RESOLUTION NO. 2004-18 – SOLE SOURCE PURCHASE OF 3M STAFF DIGITAL WORK STATION

The proposed resolution authorizes the sole source purchase of a 3M Staff Digital Check out/Check in System at the estimated total amount of $14,000.

Adopt Resolution No. 2004-18 and approve the purchase of the 3M Staff Digital Work Station. Collins Affirmed

RESOLUTION NO. 2004-19 – AUTHORIZING CITY PARTICIPATION IN THE U.S. COMMUNITIES COOPERATIVE PURCHASING ALLIANCE

U.S. Communities Cooperative Purchasing Alliance provides a mechanism for the purchase of furniture for the new city hall. Council is being requested to consider the registration and authorize the city to purchase under the registration process.


Affirmed
ELLENSBURG I-90/UMPTANUM ROAD INTERCHANGE – LOCAL AGENCY AGREEMENT AND PROJECT PROSPECTUS

The City is receiving federal funding to begin preliminary work on the third I-90 interchange project located at Umptanum Road. Council is now being requested to authorize submittal of the Local Agency Agreement and Project Prospectus.

Authorize City Manager to sign Local Agency Agreement and Public Works Director to sign Carlson Project Prospectus. Affirmed

REQUEST TO AUTHORIZE AN APPRENTICE LINEMAN

The Energy Services Department has seen a substantial increase in its workload due to construction activity. At the same time, the line crew employees are all in theirforties or fifties and several could retire in the next five years. The Department proposes to hire an Apprentice Lineman as an added position in the electric utility to assist with the current workload and after the three year apprenticeship, be in a position to replace one of the existing linemen.

Authorize the Energy Services Department to add an Apprentice Lineman position to its Carlson authorized staffing level for 2004. Affirmed

FORMATION OF INTERVIEW COMMITTEE FOR CONSULTANT ON COMPREHENSIVE PLAN UPDATE

Staff recommends the following committee makeup for the Ad Hoc Committee to conduct consultant interviews for work on the City’s Comprehensive Plan update study effort: City Council – minimum two members, maximum of three members; one member each of the Planning Commission, Environmental Commission, Downtown Task Force, Ellensburg Downtown Association, Ellensburg Chamber of Commerce; two public-at-large members; and city staff – between 3-5 members.

Approve proposed Ad Hoc Interview Committee for the selection of the consultant for the Lillquist Comprehensive Plan update and add to the list one member of the Kittitas County Economic Development Group. Affirmed

MANAGER’ S REPORT

LIBRARY HOURS

The Library will remain open until 8:00 p.m. Monday through Thursday, starting on September 13, 2004.

REQUEST TO SET PUBLIC HEARING
Set a public hearing on October 4, 2004 for the Doyle France proposed rezone from Lillquist Residential Suburban to Commercial Highway on Umptanum Road. Affirmed

**2005 BUDGET SPECIAL MEETINGS**

Set the 2005 Budget Special Meetings as follows: October 6, 11, 12, 20, and 25, 2004 at Carlson 7:00 p.m. Affirmed

**COUNCILMEMBERS’ REPORTS**

Councilmember Carlson attended a Law and Justice Council meeting and the City/County Breakfast.

Councilmember Collins attended a Law and Justice Council meeting.

Councilmember Lillquist stated she would like to volunteer to serve on the Ad Hoc Committee for the selection of the consultant for the Comprehensive Plan update.

Mayor Barry attended the City/County Breakfast and the hearings on the new proposed jail.

**RECESS**

Council recessed to executive session at 9:15 p.m. to discuss a legal matter involving a claim against the City for approximately five minutes. Council did expect to reconvene to take action.

**RECONVENE**

Council returned to open meeting at 9:18 p.m.

Authorize settlement of the Ramone De LaCruz property damage claim in the amount Carlson of $2,534.62. Affirmed

**ADJOURN** Adjourn at 9:19 p.m. Carlson Affirmed

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Mayor

ATTEST: ___________________________ City Clerk