ROLL CALL was answered by Councilmembers Bassett, Carlson, Collins, Lillquist, O'Brien, Perrie, and Mayor Barry.

Others present were City Manager Barkley; City Attorney Pidduck; Community Development Director Witkowski; Executive Assistant Gigstead; Deputy Clerk Keno; and six members of the audience.

AGENDA APPROVAL

City Manager Barkley requested an item be added to the Agenda entitled Item 10.B. “Request to Reschedule Hearing for Doyle France Rezone on Umptanum Road from October 4, 2004 to October 18, 2004.

Approve agenda as amended. Collins Affirmed

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Carlson

Approve Minutes – September 7, 2004, Regular Session

Acknowledge Minutes of Boards and Commissions

Downtown Task Force – July 22, 2004

Landmarks and Design Commission – August 17, 2004

Environmental Commission – August 18, 2004

Arts Commission – August 31, 2004

Arts Commission – September 7, 2004

Approve Noise Ordinance Waiver for Parks and Recreation Department for Skate Competition on October 2, 2004 from 10:00 a.m. to 4:00 p.m.

Accept Bid Call 2004-27 – 15th Avenue Resurfacing Project as Complete
Allow the Parks and Recreation Department to use the City Hall Parking Lot on October 9, 2004 from 8:00 a.m. to 6:00 p.m. for a Basketball Tournament

Award Bid Call 2004-34 – City Hall Data Wiring Project to Interwest Technology Systems, Inc. for $51,201.66 and Authorize Mayor to Sign Contract


Affirmed

BOARDS AND COMMISSIONS APPOINTMENTS

Mayor Barry recommended the following appointments to Boards and Commissions: Alex Mandujano to the Environmental Commission and Ruth McCauley to the Arts Commission.

Confirm Mayor’ s appointments. Perrie

Affirmed

MEMORANDUM FROM ENVIRONMENTAL COMMISSION REGARDING ACTION TAKEN AT MEETING

The memo from the Environmental Commission regarding action taken at the August 18, 2004 meeting was acknowledged. The Commission is requesting a study session with the Council in December, 2004 to present their comprehensive plan.

Schedule special meeting with Environmental Commission for December 13, 2004 at 7:00 p.m. O’ Brien

Change meeting date to January 10, 2005. O’ Brien

Vote on amended motion. Affirmed

ORDINANCE NO. 4391 – STREET SIGN REVISIONS

The proposed ordinance provides for street parking modifications to the code as the result of two requests. The first request is along the south side of Fifth Avenue from the alley between Pearl/Pine Street to Pine Street and the second request is on Prospect Street. The ordinance also includes an additional name change that was missed in a previous amendment.
AN ORDINANCE of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to parking and traffic control conditions and amending sections 8.10.02, 8.16.02, and 8.30.02. Affirmed

**ORDINANCE NO. 4392 – PROVIDING FOR ISSUANCE OF WARNING CITATIONS FOR INITIAL TWO HOUR PARKING VIOLATIONS IN DOWNTOWN AREA**

The proposed ordinance provides for the issuance of a warning citation for a “first offense” violation of a 2-Hour parking restriction in the downtown area of the City. For a second or subsequent violation in a twelve-month period, a parking infraction would be issued and the fine would be $25.00. The ordinance provides that a vehicle would be eligible to receive an additional warning citation in the future if twelve consecutive months expire since the vehicle was last cited for such an offense in the downtown area. The ordinance makes it clear that the same vehicle under the same ownership would be eligible to receive not more than (1) warning during the twelve month period.

*Read for the first time, Ordinance No. 4392. O’ Brien*

AN ORDINANCE of the City Council of the City of Ellensburg, Washington amending the Ellensburg Municipal Code relating to Chapter 8.14 Time Parking by adding a new section 8.14.08 to provide for the initial citation for a 2-hour parking violation in the downtown area to be issued as a warning.

Affirmed

**ORDINANCE NO. 4393 – SIGN CODE AMENDMENTS**

A replacement for the proposed ordinance included in Council’s agenda packet was distributed showing the strikeouts and new language. The proposed ordinance amends the current sign code based on the recommendations of the Sign Code Committee and Council direction to staff at the September 13, 2004 special meeting. The amendments establish a new definition for temporary decorations; provide a new definition and set of restrictions and requirements for temporary banners; outline new A-frame sidewalk signs; create a new section for electronic signs; and provide for signs in certain portions of Residential Office (R-O) zoned property.

Council asked questions of staff.

*Read for the first time, Ordinance No. 4393 with amendment to section 3.12.30(c) to read Perrie as follows:*

“The total maximum area of any sign advertising or locating an approved office or professional service use in the R-O or PUD zones shall be 25 square feet; provided however, the sign area and number of
signs advertising a residential apartment, office or professional service use in the R-O zone, when such use is located on a lot of record with frontage on Mountain View Avenue, shall be governed by the same sign requirements that apply to the C-H zone.”

Amend ordinance to delete C-C zone from section 3.12.29(a). Lillquist

Affirmed

Amend ordinance to delete 60 days provision in section 3.12.34(a). Lillquist

Affirmed

Send Ordinance No. 4393 to the Landmarks and Design Commission, the Downtown Task Force, Ellensburg Downtown Association, the Economic Development Group of Kittitas County and others interested for comments or concerns with the understanding that the deadline for review is the October 4, 2004 Council meeting. Affirmed

Vote on main motion as amended.


RESOLUTION NO. 2004-20--ESTABLISHING PUBLIC HEARING TO CONSIDER HELENA AVENUE LOCAL IMPROVEMENT DISTRICT

The 2004 Arterial Street Budget contains a budget item to construct the Helena Avenue Local Improvement District (LID). The proposed resolution sets a public hearing for formation of the district.

Adopt Resolution No. 2004-20 setting a public hearing for November 1, 2004 at 7:00 p.m. Carlson to consider the formation of the Helena Avenue Local Improvement District Affirmed

RECOMMENDATION FROM ENVIRONMENTAL COMMISSION REGARDING NOISE ORDINANCE

At its July 21, 2004 meeting the Environmental Commission made a recommendation requesting the City Council consider amending City Code section 5.60.12A(2) to read as follows: “Noise from normal construction activity shall be limited to the hours between 7:00 a.m. and 9:00 p.m. if the construction noise can be heard from inside any occupied home, except on weekends and national holidays when normal construction noise shall be limited between the hours of 8:00 a.m. and 8:00 p.m.”

Council consensus was to not change the City Code at this time.
REQUEST TO RESCHEDULE HEARING FOR DOYLE FRANCE REZONE ON UMPTANUM ROAD FROM OCTOBER 4, 2004 TO OCTOBER 18, 2004

Staff requests Council reschedule the October 4, 2004 public hearing on the Doyle France Rezone application on Umptanum Road to October 18, 2004 because the application will not be ready by October 4.

Grant request to reschedule public hearing on Doyle France Rezone to October 18, 2004 Carlson at 7:00 p.m. Affirmed

ACCEPTANCE OF WESTERN REGIONAL INSTITUTE OF COMMUNITY ORIENTED POLICING SERVICES (WRICOPS) ASSESSMENT REPORT

An assessment of the Ellensburg Police Department was conducted over a one week period of time during April, 2004 by the Western Regional Institute of Community Oriented Policing Services (WRICOPS). The assessment was requested by the Chief of Police and funded by the U.S. Department of Justice. The WRICOPS Departmental Assessment Report is presented for Council acceptance.

Accept WRICOPS Department Assessment Report as submitted to Council. Perrie Affirmed

CITY HALL FURNISHING BUDGET – REQUEST FROM HAL HOLMES TRUST

At the time of bid award for construction of City Hall the City Council accepted a recommendation to award the additive alternatives with future project shortfall to be funded from the Hal Holmes Memorial Trust. Costs associated with furnishing and IT wiring of the building will require the City to access the Hal Holmes Fund as was anticipated at project award. Additive alternatives at project award included the fire sprinkler system and replacement windows throughout the building totaling $255,503. Staff requests City Council authorization to request $250,000 from the Hal Holmes Memorial Trust for constructing, equipping and furnishing the new City Hall and authorization to purchase furniture and equipment for the building in an amount not to exceed $255,503 under the U.S. Cities Cooperative Purchasing Program from Knoll Furniture and its business partners.

Authorize the City Manager to make a funding request from the Hal Holmes Memorial Trust O’ Brien in the amount of $250,000 for the purpose of constructing, equipping and furnishing the new City Hall. Affirmed

Authorize the purchase of furniture and equipment for new City Hall in an amount not to exceed O’ Brien
$255,503 under the U.S. Cities Cooperative Purchasing Program from Knoll Furniture and its business partners. Affirmed

**MANAGER’ S REPORT**

**Overnight Security at Irene Rinehart Riverfront Park**

At its June 21, 2004 meeting, Council approved a request from Marty Shallenberger to conduct remote control hydroplane races at Irene Rinehart Riverfront Park the weekend of October 9-10, 2004. The participants plan to set up and leave their equipment overnight; Mr. Shallenberger has requested permission to remain at the Park overnight on October 9, 2004 to ensure the safety of the equipment. The gate leading to the park access road will be locked in accordance with City procedure. If Council approves the request, staff will notify the Ellensburg Police Department of the arrangement.

Approve request from Marty Shallenberger to overnight at Irene Rinehart Riverfront Perrie Park on October 9, 2004 to ensure the safety of equipment needed to conduct remote control hydroplane races at the Park the weekend of October 9-10, 2004. Affirmed

**Request to Set Public Hearings for 2005 Budget Process**

Staff requests Council set three public hearings for the 2005 budget process.

Set public hearings at 7:00 p.m. for the 2005 budget process as follows: October 4, 2004—Carlson Revenue Estimates; November 1, 2004—Proposed Property Tax Levy; and November 15, 2004—2005 Budget Hearing. Affirmed

**COUNCILMEMBERS’ REPORTS**

**Report on Meetings**

Councilmember Bassett attended a Lodging Tax Advisory Committee meeting.

Councilmember Carlson attended a Law & Justice Committee meeting.

Councilmember Collins attended an Energy Advisory Committee meeting, the Airport Advisory Board meeting and the Ellensburg High School tour.

Councilmember Lillquist attended the Ellensburg High School tour.

Councilmember Perrie attended a Chamber of Commerce meeting.
Mayor Barry attended an Energy Advisory Committee meeting.

**ADJOURN** Adjourn at 9:25 p.m. Carlson Affirmed

Mayor

ATTEST: _____________________________ City Clerk