ROLL CALL was answered by Councilmembers Barry, Bassett, Carlson, Lillquist, Niner, Perrie and Mayor O’Brien.

Others present were Acting City Manager - Community Development Director Witkowski; Public Works Director Akers; Energy Services Director Titus; Animal Shelter Manager Hake; Detective/Sergeant Luvera; Planning Technician Johnson; Deputy Clerk Keno; and three members of the audience.

The purpose of the special meeting is to provide time for Councilmember discussion and consideration of comprehensive plan issues and draft policy language. Council is scheduled to review draft comprehensive plan Chapter 6 – Capital Facilities and Utilities and Chapter 12 – Essential Public Facilities.

**Chapter 6 – Capital Facilities and Utilities**

Animal Shelter Manager Hake reviewed the revised narrative language for the Animal Shelter portion of Chapter 6. Council asked questions of staff.

Staff be directed to include a statement about equitable funding and an interest Perrie in regionalizing services in the Animal Shelter narrative.

Staff will attempt to draft some language during the meeting and bring it back to Council for consideration. Vote on the motion will be tabled at this point.

Energy Service Director Titus reviewed a handout from the Energy Services Department with suggested wording changes. Council asked questions of staff.

Council consensus was to add the suggested language from the Energy Services Department to the draft of the Capital Facilities and Utilities Chapter to read as follows:

**Page 152 of 227 (Page 11):**

**Issues Section, Power statement 1:**

“The system is more than adequate to meet current and projected demand. *The system is reaching capacity and major system improvements will need to be constructed within the next 5-10 years to satisfy growth including at least one new subdivision.*"
Issues Section, Gas statement 1:

“...capacity and delivery network is sufficient to meet current and expected demand.

The system is reaching capacity and major system improvements will need to be constructed within the next 5-10 years to satisfy growth including a new take station and city gate.”

Policy Assumptions

Natural Gas Extension – Continue to serve the current service area licensed by the WUTC subject to the economic hardship test with new development paying a greater portion of the cost of extension. Serve city residents and UGA all new residents and develop a financing plan. However, those outside of the city will pay the full cost of extension.

Electrical Service – Request Kittitas County to require all new electrical facilities built in the UGA to be constructed to city standards; and use on a case-by-case basis several preferred alternatives for acquiring additional assets in the UGA, including:

Purchase existing assets from other utilities immediately, recognizing that the cost may be at least partially subsidized by existing ratepayers. (This option will require the development of a financing plan.)

Wait the required five/seven-year amortization period and then purchase the assets from existing electric providers in the UGA or build new assets.

Develop agreements with existing providers the PUD in the UGA for shared assets to serve new development only.

Require developers to provide assets within developments.

Goal CFU – 1, Policy E, Program 2:

Wait the required five/seven-year amortization period and then purchase the assets from existing electric providers in the UGA or build new assets.

Goal CFU – 2, Policy A:

Reaffirm City policy of requiring annexation to the City to receive any city water, sewer, or electric or natural gas service.
Goal CFU - Policy A, Program 3:

Provide no more service connections outside of city limits except for natural gas.

To be consistent with current City policy and practice staff recommends the language “or with an outside utility agreement” be added to this statement.

Page 159 of 227 (Page 18):

Levels-of-Service – Natural Gas Utility

Provide natural gas service to any and all customers lying within the city’s certified service area boundary subject to full cost recovery of all service line and main extensions. Minimum gas pressure of 20 psi at the customer’s meter.

Council consensus was to include language in Goal CFU-2, Policy A, Program 3 to incorporate Outside Utility Agreements (OUA) as recommended by staff.

Animal Shelter Discussion

Council reviewed the proposed language for the Animal Shelter narrative prepared by staff. The need for regionalization of animal shelter services was discussed. Council consensus was to add a regionalization statement to both the issues and narrative section of the draft chapter.

Page 159 of 227 (Page 18):

Council consensus was to add “Animal Shelter facility study” to the Priority Projects list.

Further Council/staff discussion. Staff will bring back revised language for the July 31st special meeting. Councilmember Perrie withdrew his previous motion.

Storm Water Utility

In answer to Council inquiry, the storm water portion of the City’s operation is incorporated as a subcomponent of the wastewater plan. The City’s wastewater plan is a combined wastewater storm sewer study. The City is in the process of going down a road that will result in the creation of a storm water utility to address the federal compliance issues under the Clean Water Act. The document resulting from that process will go through a public process that would come before Council for review and adoption and ultimately incorporation into the comprehensive plan.

Council asked questions of staff and noted the draft chapter does not address what the City will have to do to establish a future storm water utility in either the narrative, issues or priority projects sections.

Staff suggested a brief paragraph addressing this issue could be placed in the narrative and as a
Staff suggested a brief paragraph addressing this issue could be placed in the narrative and as a bullet point under Wastewater on page 150 of 226 (Page 10). Suggested language could be “compliance with regulatory requirements of the federal Clean Water Act may result in the need to revise storm water management requirements and adopt funding strategies to address those requirements.” Council consensus was to have staff bring back suggested language for the July 31st special meeting.

**Streets** will have a fairly extensive analysis for growth demand improvements to the street system that will generate a project list as well as an urban standards project list that will evolve as the transportation discussion proceeds.

Council discussed the timeline for the final draft comprehensive plan. Staff hopes to have the revised final draft plan ready by mid-August.

**Chapter 12 – Essential Public Facilities**

Essential Public Facilities is a required element of the comprehensive plan. The consultant could have included this as part of the Capital Facilities Chapter but chose not to do so. Chapter 12 calls for coordination on a regional and project basis for things that are difficult to site because of impacts, public perception, and environmental constraints such as landfills, airports, or jails. It is not a substitute for Chapter 6 – Capital Facilities and Utilities. In answer to Council inquiry, minor title/name changes in this chapter will be addressed for the final draft. Council discussed including the Animal Shelter in this chapter but did not make a decision.

Council discussion.

**Page 40 of 227 (Page 18) Chapter 4 – Land Use:**

Council consensus was to **strike** the word “high” from Land Use Goal 3, Policy B, Program 2 to read as follows:

“Revise zoning to prohibit construction of large institutional uses other than high schools and public safety facilities distant from the CBD.”

Council briefly discussed recent letters received from developers regarding regional retail and the land use map.

Staff will include minutes of the special meetings to date in Council’s July 28th Friday mail packet.

**ADJOURN** Adjourn at 8:55 p.m. Carlson

**Affirmed**
Mayor

ATTEST: ________________________________ City Clerk