CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

September 18, 2006

ROLL CALL was answered by Councilmembers Barry, Carlson, Lillquist, Perrie, and Mayor O'Brien.

Others present were City Manager Barkley; City Clerk Reno; Executive Assistant Gigstead; Parks and Recreation Director Case; Library Director DeSoer; Field Engineer Wickwire; Resource Manager Nystedt; Public Works Director Akers; City Engineer Lyyski; and approximately eight members of the audience.

Awards and Recognitions

City Manager Barkley presented a certificate of appreciation to Kenneth Shafer in honor of his retirement from the City.

City Manager Barkley introduced Alison Johnson, Library Board member.

Agenda Approval

Approve agenda with Item 5.M changed from September 30, 2006 to October 7, 2006, as Carlson requested by Parks and Recreation staff. Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Approve the Consent Agenda as follows: Carlson

A. Approve Minutes – September 5, 2006, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – July 18, 2006 and August 1, 2006

C. Approve University Way Banner Request from Central Washington University from November 13-17, 2006 for CWU International Education Week

D. Approve Request from Future Stars High School Rodeo Members to Waive the fees for Ambulance Coverage on September 30, 2006 and October 1, 2006 from 9:00 a.m. to 4:00 p.m.
E. Award Bid Call 2006-30 – University Way Pedestrian Signal to Knobel’s Electric, Inc.

F. Award Bid Call 2006-32 – Electrical Distribution Transformers to Hughes for Schedule A and Schedule B and General Pacific for Schedule C and Declare the Bids Non-Responsive for Schedule A and C – General Pacific and Schedule C – Hughes

G. Award Bid Call 2006-31 – Tree Pruning Contract to Asplundh Tree Expert Company

H. Accept Bid Call 2006-22 - University Way Overlay Project as Complete

I. Authorize City Manager to Execute the Local Agency Agreement Supplement with the Washington State Department of Transportation for the Cascade Way Bridge

J. Approve the 2007 through 2009 Labor Agreement with Teamsters Local Union No. 760 (Police) and Authorize the Mayor and City Manager to Sign the Agreement

K. Authorize Mayor to Execute Contract with Allen, Brackett and Shedd for the Helena Avenue Local Improvement District Final Special Benefits Study

L. Authorize Mayor to Sign Water Tank Lease Agreement with Clearwire

M. Approve Noise Waiver Application from Ellensburg Youth & Community Center on October 7, 2006 from 10:00 a.m. to 3:00 p.m. for the Skate Competition at the Skate Park

N. Approve September 18, 2006 Claims Fund Voucher Numbers 78855 Through 78891; 78892 Through 79136 Voided; and 79137 Through 79297 in the Total Amount of $591,135.63; Payroll Fund Check Numbers 67726 Through 67886 in the Total Amount of $190,475.59; and Direct Deposit in the total amount of $137,639.30. Affirmed

**Boards and Commissions Appointments**

Mayor O’Brien recommended the following appointments: Dorrance Denner, Board of Adjustment and Anne Denman, Landmarks and Design Commission.

Confirm Mayor’s appointments. Perrie

Affirmed

**Request from Steve Willard for Zoning Text Amendment**

Steve Willard has requested an amendment to the Zoning Code, Section 13.04.91 to the definition of “Senior Citizen Housing” and also to amend the City’s Development Standards relating to parking for Senior Citizen Housing.

Forward the text amendment request to the Planning Commission for review and Perrie
Communication from Kyle McKeon, Puget Sound Energy Regarding an Extension of the Electrical Franchise Agreement

Puget Sound Energy is requesting an extension of the Electrical Franchise.

Extend the franchise until November 6, 2006. Carlson

Affirmed

Citizen Comment on Non-Agenda Issues

Robert Terrell, 7120 Hanson Road, discussed the draft Comprehensive Plan that was recently distributed and the proposed “overlay zones”.

Proposed Resolution – Sole Source Purchase of Audio/Video Recording Equipment for Patrol Vehicles

The Police Department is requesting a sole source declaration authorizing funding to replace the patrol vehicles’ audio/video recording equipment.

Approve Resolution No. 2006-35. Carlson

Affirmed

Authorize the Police Department through the City Manager to sign a three year purchase agreement Carlson with Lehigh Capital Access Inc. for a total amount of $52,229.31 made in three annual payments of $17,409.77. Affirmed

Authorize the installation of the units by FCI, a signed/certified installer for ICOPS, for an additional $1,400 plus tax. Affirmed

Ellensburg Community Solar Electric Project – Phase II

On September 5, 2006, City Council awarded the contract for construction of Phase 1 of the Solar Project to Earth Friendly Construction. Council also authorized staff to solicit and collect contributions from city residents for the purpose of funding the construction of Phase II of the solar project. The City has received $24,761 in additional contributions.

Award the alternate bid for construction of Phase II to the low bidder, Earth Friendly Construction, Carlson
with the contingency that they complete the work for $36,250 as per their alternate bid even if there is a delay in construction between Phase I and Phase II due to delay in receipt of the additional modules. Affirmed

Authorize staff to purchase the additional 40 solar modules required for Phase II from RWE Schott. Carlson

Affirmed

Authorize staff to continue to solicit contributions for a Phase III of the solar project. Carlson

Affirmed

**Proposed Agreement with the Spirit of the West Cowboy Gathering of Ellensburg for Improvements at South Main Entry Park**

The Spirit of the West Cowboy Gathering has requested Council’s permission to make improvements at the South Main Entry Park located on Canyon Road.

Approve agreement with Spirit of the West Cowboy Gathering for improvements at South Main Entry Park. Affirmed

**Request for Purchase of New Ambulance Billing Software**

The Fire Department is asking for Council’s approval to purchase software from one of three vendors in an amount up to $8,500 for EMS billings.

Approve purchase of new ambulance billing software with the City paying 50% of the cost up to $8,500. Affirmed

**MANAGER’S REPORT**

**Request to Set Public Hearing**

Set a public hearing on October 2, 2006 to consider the Heatherstone Preliminary Plat for 24 lots east of Gail Road. Affirmed

**Draft Comprehensive Plan**

Council consensus was to schedule a joint public hearing with the Planning Commission sometime in November to discuss the draft Comprehensive Plan.

**Library Staffing Adjustments**
Library Director Debby DeSoer has recommended minor staffing changes to the Manager. The changes will increase the number of staff hours and can be accomplished within the existing budget.

Approve the proposed organizational chart for staffing changes as recommended by the Lillquist Library Director. Affirmed

COUNCILMEMBERS’ REPORTS

Councilmember Carlson attended an Airport Advisory Committee meeting.

Councilmember Lillquist attended an Animal Shelter Committee meeting.

ADJOURN Adjourn at 8:30 p.m. Carlson

Affirmed

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Mayor

ATTEST: ________________________ City Clerk