CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting: January 7, 2008
Time of Meeting: 7:00 p.m.
Place of Meeting: Council Chambers, 501 North Anderson Street

ROLL CALL was answered by Councilmembers Bassett, Bottcher, Lillquist, Miller, Niner, Tabb and Mayor O’Brien.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Finance Director Ariwoola; Energy Services Director Titus; and approximately 30 members of the audience.

City Clerk Reno administered the Oath of Office for Councilmembers Bassett, Bottcher, Miller, and Tabb.

Motion to nominate Nancy Lillquist for Mayor. Bassett

Close nominations. Bassett

Vote no motion. Affirmed

Motion to nominate Jani Niner for Mayor Pro Tem. Miller

Close nominations. Bassett

Vote on motion. Affirmed

Awards and Recognitions

City Manager Barkley introduced new employee, Jennifer Callecod, Permit Technician.

Agenda Approval

Motion to amend the agenda as follows: 1) Move Item 5.O – Contract with King County O’Brien GIS Center to Item 11.C; and 2) Correct Item 5.P to change date to January 7, 2008. Affirmed

Motion to approve agenda as amended. Miller

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the
Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: O’Brien

A. Approve Minutes – December 17, 2007, Regular Session

B. Acknowledge Minutes of Boards and Commissions


(2) Library Board – November 13, 2007

(3) Planning Commission – December 13, 2007

C. Accept Resignation from Sam Penhallegon, Utility Advisory Committee and Authorize Mayor to Sign Letter of Appreciation

D. Accept Resignation from Leslie Walker, Environmental Commission and Authorize Mayor to Sign Letter of Appreciation

E. Approve use of the Rotary Pavilion and Sidewalk in front of the Pavilion on January 19, 2008 from 12:00 p.m. to 5:00 p.m. for the Ellensburg Winter Hop BrewFest

F. Approve Closure of Pine Street from Fourth to Third Avenue and Third Avenue from Pine to Ruby Street on June 7, 2008 from 6:30 a.m. to 4:30 p.m. for Crusin’ for Hospice Car Show

G. Approve University Way Banner Request for Calvary Baptist Church from January 15-21 and February 4-11, 2008

H. Approve Noise Waiver Application for Rocky Mountain Renegades from 6:00 p.m. to 8:00 p.m. on January 7, 14, 21, 28, and February 4, 11, 18 and 25, 2008

I. Approve Noise Waiver Application for Washington State Mounted Shooters from 6:00 p.m. to 8:00 p.m. on January 4, 18, 25 and February 1, 8, 15, 22, and 29, 2008

J. Award Bid Call 2007-39 – Mountain View Avenue/Ruby Street Improvements to MRM Construction, Inc.

K. Award Bid Call 2007-38 – Polyethylene (Gas) Valves to Tri-Pacific Supply Inc.

L. Award Bid Call 2007-37 – Small (Residential) Gas Meters to Tri-Pacific Supply, Inc.

M. Award Bid Call 2007-36 – Polyethylene (Gas) Pipe to Performance Pipe

N. Approve January 7, 2008 Claims Fund Voucher Numbers 86205 Through 86449 in the Total Amount of $2,232,347.56; Payroll Fund Check Numbers 72931 Through 73041 in the Total
Amount of $124,443.86; Direct Deposit in the Amount of $120,804.82; and Electronic Fund Transfer of $5,682.50. Affirmed

**Boards and Commissions Applications**

Edward Barry spoke regarding his interest in serving on the Utility Advisory Committee.

Mayor Lillquist waived the procedures and recommended that Edward Barry be appointed to the Utility Advisory Committee this evening.

Motion to accept Mayor’s appointment. O’Brien

Affirmed

**Memorandum from Joe Sheeran Proposing that the Council Consider a “Buy American/Buy Local” Proclamation**

Joe Sheeran discussed his memorandum requesting that the City Council approve a Proclamation to “Buy American/Buy Local” products.

City Attorney Pidduck stated that the application for regional retail development at the West Interchange, as mentioned in the memorandum from Mr. Sheeran, is a quasi-judicial matter.

Motion to put a proclamation to “Buy American/Buy Local” on the next meeting’s agenda. Miller

Affirmed

**Letter from Anderson Hay Expressing Interest in Purchasing City Owned West Ellensburg Property**

Council acknowledged and discussed the Letter from Anderson Hay regarding an offer to purchase neighboring property (portions of the old Pautzke Bait Property, West Ellensburg).

Council directed City Manager Barkley to respond to the letter as discussed during the meeting.

**Proposed Ordinance Correcting Electric and Water Rate Errors in New Municipal Code Utility Title**

The electric rates contained in the recently adopted changes to Title 9 of the Municipal Code inadvertently contained outdated rates that fail to reflect the 10% rate increase adopted in December 2006. The proposed ordinance reflects changes needed to retain electric rates for 2008 that are identical to those already in place during 2007. Also, the ordinance corrects the inadvertent deletion of the Low Income/Elderly Rate for water meter rates by re-inserting the rate at one half of the 5/8” or 3/4” meter rate per day.
Motion to Read for the first time, Ordinance No. 4508. O’Brien

AN ORDINANCE relating to Title 9 of the Ellensburg Municipal Code, amending Section 9.91.100 “Electric Utility Rate Schedules” to retain electric rates for 2008 that are identical to those in place during 2007, and amending Section 9.92.400 “Water Utility Fee and Credit Schedule” to retain the Low Income/Elderly Rate W-130 at one half of the regular rate per day.

Pat Kelleher, 6530 Wilson Creek, spoke regarding the public record for the hearing held last November for the changes to Title 9 of the Municipal Code.

Vote on motion. Affirmed

Motion to waive Section 1.4.44 (c) of Council rules in order to conduct second O’Brien reading and adoption of the ordinance. Affirmed (Bottcher, Miller – no)

Motion to conduct second reading and adoption of Ordinance No. 4508. O’Brien

Bassett (yes)
Bottcher (no)
Miller (no)
Niner (yes)
O’Brien (yes)
Tabb (yes)
Lillquist (yes)

Motion approved.

Proposed Resolution – Itron ERT – Sole Source

The proposed resolution will continue with Itron as the sole source supplier of Encoder Receiver Transmitters (ERT’s) for the City’s automated meter reading system.

Motion to adopt Resolution No. 2008-01. Bassett

Affirmed

Proposed Resolution – Gas Meters and Steel Fittings – Sole Source

The proposed resolution establishes Mueller as the sole source supplier of steel pipe fittings and Roots/Dresser as the sole source supplier of large rotary gas meters.
Motion to adopt Resolution No. 2008-02. Miller
Affirmed

**Purchase of Electrical Meters**

As part of scheduled and budgeted electric meter purchases for 2006-07, the City secured a bid in 2006 to be valid for one year. Because of an error on the part of Energy Services staff, purchases of new meters made after May 2007 were made after the meter bid had expired. These purchases were made at the old bid price, but without specific purchasing authority.

Motion to retroactively authorize the purchase of the electric meters purchased between O'Brien July and December of 2007, based on the bid awarded to General Pacific in May of 2006.
Affirmed

**Assignment of Councilmembers to Boards and Commissions**

The following assignments of Councilmembers were made to boards and commissions:

Chamber of Commerce Liaison – Councilmembers O'Brien and Miller (alternate)

City Finance Committee – Councilmembers Bassett and Niner

Lodging Tax Advisory Committee – Councilmember Bassett

Economic Development Group of Kittitas County – Councilmember Tabb

Utility Advisory Committee – Councilmembers O'Brien and Bottcher

Hope Source Board – Councilmember O'Brien

KITTCOM Administrative Board – Councilmembers Niner and Tabb (alternate)

Kittitas County Airport Advisory Committee – Councilmember Miller

Kittitas County Conference of Governments – Councilmembers Bottcher, Bassett, and O'Brien (alternate)

Kittitas County EMS and Trauma Care Council – Councilmember O'Brien

Kittitas County Homelessness Committee – Councilmember Miller

Kittitas County Law and Justice Council – Councilmember Niner

Fire Relief & Pension Board – Mayor Lillquist
Kittitas County Mental Health & Developmental Disabilities Board – Councilmember Tabb
Kittitas County Disability Board (LEOFF) – Mayor Lillquist
PTBA Governing Board – Councilmembers Tabb, Bassett, and Niner (Alternate)
QUADCO RTPO – Councilmember Miller
Yakima Basin Fish and Wildlife Recovery Board – Mayor Lillquist
Kittitas County Solid Waste Advisory Committee – Councilmember Bottcher

Authorize Mayor to sign the Contract with King County GIS Center with a not to Exceed Cost of $8,000 Plus out of Pocket Expenses

The City sought Requests for Qualifications (RFQ’s) for providing the City with consulting services to produce a plan for implementing a Geographic Information System (GIS) for the City. King County GIS Center was determined to be the most qualified firm. Staff is seeking authority to enter into an agreement with King County to provide said consulting services.

Motion to authorize the Mayor to sign the contract with King County GIS Center with Miller

a not to exceed cost of $7,942. Affirmed

Manager’s Report

Council Retreat

Council scheduled a Special Meeting on January 25, 2008 at Central Washington University.

Councilmembers’ Reports

Councilmember Bassett attended the Lodging Tax Advisory Committee meeting.

Councilmember Miller stated that she would like to ask the Council to rescind her pay and requested it be given back to the General Fund. Her second request is that from the General Fund, the Council allocate the money that would be equivalent to her salary to Youth Services.

Motion to adjust the budget for Youth Services for this year only in the amount Bottcher of $3,000. (Affirmed – Bassett, Tabb - Abstained)

Councilmember Miller stated she is requesting a waiver of receiving compensation for the year 2008.

Recess

Council recessed to executive session at 9:47 p.m. to discuss pending litigation for approximately 15
minutes and no action was anticipated.

Councilmember Miller recused herself from the executive session.

The executive session commenced at 9:51 p.m.

Council returned to open meeting at 10:06 p.m.

**ADJOURN** Motion to adjourn at 10:07 p.m. Tabb

Affirmed

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Mayor

ATTEST: ________________________________

City Clerk