CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting: April 21, 2008
Time of Meeting: 7:00 p.m.
Place of Meeting: Council Chambers, 501 North Anderson Street

ROLL CALL was answered by Councilmembers Bassett, Bottcher, Miller, Niner, O'Brien, Tabb and Mayor Lillquist.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Energy Services Director Titus; Associate Planner Eyerly; and approximately 35 members of the audience.

Proclamations

Mayor Lillquist read a proclamation for “National Historic Preservation Month”.

Council requested that the proclamation be amended in the ninth paragraph to read “…heritage in the City throughout the month of May 2008”.

Motion to authorize Mayor to sign the proclamation. Miller
Affirmed

Agenda Approval

Motion to approve agenda. O'Brien

Motion to amend agenda to move Item 5.M – noise waiver and street closure for the Clymer O'Brien Museum at 500 Block of North Pearl Street to Item 6.C. Affirmed

Vote on main motion. Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: O'Brien

A. Approve Minutes – April 7, 2008, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Arts Commission – March 13, 2008
(2) Downtown Task Force – March 27, 2008

(3) Landmarks & Design Commission – April 1, 2008

(4) Library Board – March 11, 2008

(5) Planning Commission – April 10, 2008

C. Approve University Way Banner Request for Kittitas County Friends of Animals from July 1-14, 2008

D. Approve Request from Cascade Land Conservancy to use the Rotary Pavilion on May 16, 2008 from 6:00 a.m. to 8:00 a.m. for the Bike-to-Work Day

E. Approve Noise Waiver Application from Elizabeth Webb at 415 N. Pacific Street on 5/3/08 from 7:00 p.m. to 10:00 p.m.

F. Award Bid Call 2008-07 – Sidewalk Repair Program to Belsaas & Smith Construction

G. Authorize Mayor to sign the Revision No. 1 to Exhibit E of BPA Power Sales Agreement

H. Accept Bid Call 2007-16 – Underground Electrical Construction Labor & Equipment as Complete

I. Declare the Bid from HD Supply as Non-responsive and Award Bid Call 2008-01 – Electrical Meter Purchase to the only Responsive Evaluated Bidder, General Pacific, Inc.

J. Authorize the Energy Services Director to Sign Wheeling Agreement #5 with Kittitas County PUD

K. Authorize the Mayor to Execute a Contract with Liberty Farm & Lawn for the Purchase of a new 50" Flail Mower in the Amount of $29,752.92

L. Authorize the Mayor to Sign the Bonneville Power Administration Easement Application for West Ellensburg Property

M. Request to Suspend RPZ Parking Regulations on May 6, 2008, from 2:30 – 5:00 p.m.

N. Approve April 21, 2008 Claims Fund Voucher Numbers 87674 Through 87941 in the Total Amount of $705,846.76; Payroll Fund Check Numbers 73612 Through 73718 in the Total Amount of $117,149.23; Direct Deposit in the Amount of $134,882.26; and Electronic Fund Transfer of $5,482.50.

Affirmed

Ellensburg Girl Scout Troop #1003 is Proposing a Project to Raise Money to Replace American Flags in Our Community and is Seeking the Council’s Permission and Guidance

The Girl Scout Troop #1003 is proposing a project to raise money to wash, repair, and replace
American flags in the community.

Motion to grant permission for the Girl Scouts to follow through with their plans. Bassett
Affirmed

Request from Gene Ketzenberg to Expand Street Closure for “Cruisin for Hospice Car Show”

Gene Ketzenberg is requesting to expand the street closure that was previously approved by the Council for the “Cruisin for Hospice Car Show”.

Mr. Ketzenberg has submitted a revised plan and has contacted the businesses on Pine Street.

Motion to grant the request for the Hospice Car Show as shown on the map in the agenda Bassett packets. Affirmed

Noise Waiver Application for the Clymer Museum at the 400 Block of North Pearl Street on May 31, 2008 and Request for Closure of the 400 block of North Pearl Street

Council discussed the noise waiver application and street closure application for the event at the Clymer Museum on May 31, 2008.

Motion to approve the noise waiver and street closure application for the Clymer Museum Tabb Event on May 31, 2008 from 4:00 p.m. to 2:00 a.m. Affirmed

Citizen Comment on Non-Agenda Issues

Robert Tomlinson, Gallery One, discussed two meetings that will be held on May 14 for the pilot proposal from the Washington State Department of Archaeology and Historic Preservation, and on May 20 to discuss setting up an Ellensburg or Kittitas County Foundation Community Fund.

Beverly Heckart asked if the special meeting on April 24 would be televised and if public comments would be taken. She also asked about the development plan with Kittitas County for the Urban Growth Area.

Council requested staff ask Ellensburg Community Television staff to televide the meeting on April 24.

 Proposed Resolution – Large Capacity Gas Regulators – Sole Source

The proposed resolution would establish Mooney as the sole source supplier of large capacity gas regulators.

Motion to authorize the Mayor to sign Resolution No. 2008-15. Miller
Affirmed

**Notice of Intention to Commence Annexation for Parcels Located North & South of the South Interchange between Canyon Road and Bull & Berry Roads – Sorensen Family**

The City has received a Notice of Intention to Commence Annexation for approximately 338.95 acres signed by the property owners Morris P. & Patricia E. Sorensen and Douglas H. & Jeanette M. Sorensen. The parcels are located north & south of Interstate 90 South Interchange between Canyon Road and Bull & Berry Roads.

At this first meeting, the City must identify that area which will be considered for annexation by the Planning Commission and Council in subsequent meetings and a public hearing.

1) Confirm the City’s intent to annex those parcels listed in Exhibit C “Sorensen Miller Annexation Parcel Summary” and shown on the Exhibit A “Parcel Identification”; together with that portion of Interstate 90 and the South Interchange bounded by the Sorensen property; and a portion of the Canyon Road and Burlington Northern Santa Fe Railroad rights-of-way lying within the described area ending at the north line of Tjossem Road right-of-way.

2) Require the property’s use to comply with the City’s Comprehensive Plan and Zoning Code.

3) Require the assumption of the parcels’ share of City indebtedness and any LID or public utility installation costs in which they did not originally participate.

4) Refer the zoning designations and consideration of inclusion of Burn’s and Ulmer’s 2.48 acres to the Planning Commission for its recommendation.

5) Schedule a public hearing for May 19, 2007 for public comment for or against the annexation and possible first reading of an ordinance to annex. Affirmed

**Consideration of Authorizing the City Staff Position of Land Use Consultant/Project Manager, and Discussion of Reorganization Plans in the Community Development Department**

The City Manager is proposing that the current Community Development Director move to a new project management and consulting role with the City organization and that the current Senior Planner be appointed as Director. Cost savings from external consulting needs will contribute significantly in supporting this position. In addition, a significant amount of work is anticipated to be chargeable to projects that will reimburse the General Fund.

Motion to authorize the creation of the position of Land Use Consultant/Project Manager, O’Brien setting the compensation range at $6,075 – 8,100 per month. Affirmed

**Discussion Regarding Draft Language Proposed for Kittitas County Rural Lands and Rural**
Transition Zones from the County’s Land Use Advisory Committee

The Council has received the draft recommendations from the Kittitas County Land Use Advisory Committee for changes to Chapter 8 (Rural Lands) and 17 (Rural Transition Zone). The Board of County Commissioners has set May 6, 2008 as a public hearing date for the County Comprehensive Plan, associated development codes, and zoning map.

Motion to set April 28, 2008 as a special session to discuss Chapter 8 of the Miller County’s Comprehensive Plan – Rural Lands. Affirmed

MANAGER’S REPORT

Special Meeting

The Chamber of Commerce is requesting a special meeting with the Council.

Motion to set May 12, 2008 as a special meeting with the Chamber of Commerce. O’Brien

Affirmed

Engineering Specialist Position

Energy Services is requesting to recruit an engineering specialist instead of a field engineer.

Motion to authorize the use of an engineering specialist in Energy Services. O’Brien

Affirmed

COUNCILMEMBERS’ REPORTS

Councilmember Bassett attended a luncheon for Tree City awards.

Councilmember Bottcher gave an update on the Outdoor Lighting Committee. He also attended a Utility Advisory Committee meeting.

Councilmember Miller would like the Council to look at empowering boards and commissions. She would like the Council to look into the Planning Commission conducting the public hearings for rezones. She would also like the Council to review each ordinance for the boards and commissions and review the residency requirements.

Councilmember Miller discussed a possible public/non-profit partnership between Historic Ellensburg and the City.

Councilmember Niner attended the Tree City luncheon. She also discussed the Critical Areas Ordinance Committee.
Councilmember O’Brien attended a Utility Advisory Committee meeting. Also, he spoke with staff about the Fourth of July celebration.

Councilmember Tabb gave a report on the Ellensburg Business Development Authority (EBDA).

Mayor Lillquist discussed the Arbor Day agenda for April 25, 2008. The School District will be meeting Saturday for strategic planning. Mayor Lillquist attended the Department of Ecology stormwater training.

Council consensus was to request the CWU Fireside Chat with Council be held on May 14, 2008 from 5:00 p.m. to 6:00 p.m.

**ADJOURN** Motion to adjourn at 9:46 p.m. O’Brien

Affirmed

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Mayor

ATTEST: ____________________________

City Clerk