CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting May 5, 2008
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 501 North Anderson Street

ROLL CALL was answered by Councilmembers Bassett, Bottcher, Miller, Niner, O'Brien, Tabb and Mayor Lillquist.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Parks and Recreation Director Case; Public Works Director Akers; Community Development Director Smith, and six members of the audience.

Proclamations

Mayor Lillquist read a proclamation for “National Public Works Week”.

Motion to authorize Mayor to sign the proclamation. Bassett

Affirmed

Mayor Lillquist read a proclamation for “Building Safety Week”.

Motion to authorize Mayor to sign the proclamation. Niner

Affirmed

Awards and Recognitions

Parks and Recreation Director Case introduced David Hurn, Youth Center Coordinator.

Agenda Approval

Motion to approve agenda with the following changes: O'Brien

Item 5.B is corrected to March 26, 2008 and a letter from D & M Coffee Company, Inc. is added as Item 6.F. Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: O'Brien

A. Approve Minutes – April 21, 2008, Regular Session
B. Acknowledge Minutes of Boards and Commissions

(1) Environmental Commission – March 26, 2008

C. Approve Ellensburg Rodeo Request for Downtown Parade Route and use of Reed Park and Catherine Park from August 28 through September 2, 2008

D. Approve Street Closure Application from Public Works to close Fourth Avenue from Pearl to Pine Streets from 8:00 a.m. to Noon on May 23, 2008 for a “Touch a Truck” Event

E. Authorize City Manager to Execute Local Agency Agreement for Federal STP Grant for Dolarway Road Improvements Project and Authorize Mayor and Public Works Director to Execute Project Prospectus

F. Authorize City Manager to Execute Supplemental Agreement with OTAK Consulting Engineers for Stormwater Utility Planning

G. Adopt Resolution No. 2008-16 – Tree Removal Request at the SE Corner of University and Chestnut Street

H. Adopt Resolution No. 2008-17 – Tree Removal Request at 906 E. 4th Avenue

I. Adopt Resolution No. 2008-18 – Tree Removal Request on University Way, east of SR97

J. Approve May 5, 2008 Claims Fund Voucher Numbers 87942 Through 88168 in the Total Amount of $2,034,103.01; Payroll Fund Check Numbers 73850 Through 73965 in the Total Amount of $123,203.06; Direct Deposit in the Amount of $133,667.95; and Electronic Fund Transfer of $5,482.50. Affirmed

Boards and Commissions Applications

Ed Cushing and Scott King spoke regarding their interest in serving on boards and commissions.

Letter from Kittitas County Noxious Weed Control Board

Council discussed the letter from the Kittitas County Noxious Weed Control Board which proposes a contract between the Weed Board and the City in order to provide a Noxious Weed Inspector to work within the city limits at a rate of $25.12 per hour.

Motion to invite the Kittitas County Noxious Weed Control Board or designee to a meeting Miller to discuss this further. Affirmed

Critical Areas Ordinance Ad-Hoc Committee Progress Report
The Critical Areas Ordinance Ad-Hoc Committee has presented a progress report. Staff has provided completed and proposed work items for the public review and development of critical areas ordinance amendments. Council and staff discussed the critical areas report.

Motion to refer the critical areas discussion back to the Ad-Hoc Committee. Miller

Bassett – yes
Bottcher – yes
Miller – yes
Niner – no
O'Brien – yes
Tabb – yes
Lillquist - no

Motion approved.

Motion to ask the Critical Areas Ordinance Committee to provide the information in the report Tabb to the land use attorney for consultation and guidance. Affirmed (Miller – no)

Request for Meeting of the Campus-Community Coalition and City Council

The Campus-Community Coalition has requested a meeting with the City Council.

Motion to invite the Campus-Community Coalition to a regularly scheduled Council meeting Tabb for a brief presentation and discussion. Affirmed

Outdoor Lighting Committee Progress Report

Councilmember Bottcher provided a progress report for the Outdoor Lighting Committee.

Letter from D & M Coffee Company, Inc.

D & M Coffee Company, Inc. is proposing a change to the Sign Code to allow follow-through commercial business signs for businesses that are approved for Washington State Department of Transportation (WSDOT) interchange signage.

Motion to refer the letter to the Downtown Task Force and ask the staff to look at legal issues. Niner

Motion to amend motion to add the Chamber of Commerce. O'Brien
Affirmed (Miller, Tabb, Bassett – no)

Motion to amend motion that off-site signs be linked to WSDOT I-90 signs. Bottcher

Affirmed

Motion to amend motion to add Planning Commission. Miller

Affirmed

Vote on main motion. Affirmed

Council took a brief recess at 8:57 p.m. and returned at 9:06 p.m.

**Proposed Ordinance - Allowing the Serving and Consumption of Alcohol at the Adult Activity Center**

The proposed ordinance would allow the serving and consumption of alcohol at the Adult Activity Center.

**Motion to read for the first time, Ordinance No. 4515. O'Brien**

An ordinance of the City Council of the City of Ellensburg, Washington, amending the Ellensburg Municipal Code relating to Chapter 2.34 “Parks and Recreation Facilities Rules and Regulations”; amending Section 2.34.160; and adding a new Section 2.34.300 entitled “Alcohol Policy for City Facilities.”

Councilmember Miller left the meeting at 9:29 p.m.

Amend Section 1.B to allow drinking from cans. Lillquist

Affirmed

Amend to add to E.1 the clause of no alcohol will be served after 10:00 p.m. Niner

(Defeated – Bottcher, O'Brien, Tabb – no)

Vote on main motion. Affirmed

Motion to gather statistics about alcohol related events at the Adult Activity Center for one year. Bottcher

Affirmed

**Outside Utility Agreement Between the City of Ellensburg and Kittitas County; Acceptance of Related Quit Claim Deeds**
The proposed Outside Utility Agreement, Annexation Covenant and three related quit claim deeds from Kittitas County to the City of Ellensburg are necessary to carry out certain terms of the parties’ 1998 Intergovernmental Cooperation Agreement for the utility corridor to the County’s airport and related industrial areas.

Motion to authorize the Mayor to execute the Outside Utility Agreement, Annexation O’Brien Covenant, including Exhibit A thereto. Affirmed

Motion to authorize the Mayor to execute acceptance of three quit claim deeds. O’Brien

Affirmed

Consideration of a Professional Services Agreement Between the Ellensburg Downtown Association (EDA) and the City of Ellensburg for Services to be Performed in 2008

The proposed professional services agreement defines the services to be provided and includes the Plan of Work adopted by the EDA Board for 2008.

Motion to approve the professional services agreement between the City and Ellensburg Tabb Downtown Association. Affirmed

Consideration of a Proposal and Recommendation to Name the 72 Acre West Ellensburg Park Expansion “Rotary Park”

The Council is being asked to consider naming the 72 acre West Ellensburg Park expansion property “Rotary Park”.

Motion to name the 72 acre West Ellensburg Park expansion property “Rotary Park”. O’Brien

Affirmed (Niner, Lillquist – no)

Consideration and Acceptance of Two Grants Awarded by the Recreation and Conservation Office, One in the Amount of $75,000 for Softball Field Lights, and One in the Amount of $150,000 for the Development of a Third Full-Sized Baseball Field at the Rotary Park

The City of Ellensburg has been awarded two grants from the Recreation and Conservation Office (RCO); one in the amount of $75,000.00 to assist with the purchase and installation of softball field lights at the Rotary Park, and a second grant in the amount of $150,000.00 for the development of the third full-sized baseball field at the Rotary Park.

Motion to accept the grant in the amount of $75,000.00 for the purchase and installation of field O’Brien
lights at Rotary Park and the grant in the amount of $150,000.00 for the development of the third full-sized baseball field at Rotary Park from the Recreation and Conservation Office. Affirmed

Kittitas County Rural Land Use Comment Letter

The County has set May 6, 2008 for a public hearing to consider changes to the County Comprehensive Plan. The City Council considered the rural lands draft recommendations from the County’s Land Use Advisory Committee on April 28, 2008, to develop comments. A draft letter from the Mayor transmitting those comments has been provided to the Council.

Motion to authorize the Mayor to sign the transmittal letter to the Kittitas County Board of Tabb Commissioners regarding rural land use. Affirmed

MANAGER’S REPORT

Public Hearing

Motion to set a public hearing for May 19, 2008 to consider a proposed amendment to the O’Brien Subdivision Code that would allow for a one year extension of the time limit deadline for submitting a final plat or final short plat. Affirmed

Authorize Grant Submittal – Quad County Regional Transportation Planning Organization (QUADCO) – Traffic Count Update

Motion to authorize the Mayor to sign a grant application with a 10% City cost match to update Tabb our traffic counts. Affirmed

Special Meetings

Motion to set June 13, 2008 as a special meeting for an all day budget workshop. Bassett

Affirmed

Motion to set June 9, 2008 as a special meeting to consider park and transportation Bottcher impact fees. Affirmed

COUNCILMEMBERS’ REPORTS

Councilmember Tabb stated that it is Disability Awareness Week at CWU.

Councilmember Tabb stated he will be out of town for the meeting on May 12, 2008.

Councilmember O’Brien attended a National Day of Prayer ceremony and read the proclamation that
was passed by the City Council. He also discussed the Cable TV Commission and asked if the City has received the reports from Charter. Staff has received the reports from Charter for 2004-2007.

Councilmember Bottcher gave an update on the Outdoor Lighting Committee.

Councilmember Bassett attended a state biking program.

Mayor Lillquist welcomed several groups to Ellensburg, attended an Animal Shelter Committee meeting, attended a conservation awards banquet, the Arbor Day celebration, and a School District meeting. She announced that on May 8, the County will be discussing transferable development rights. Council consensus was to write a letter to the County Commissioners supporting the idea.

ADJOURN  Motion to adjourn at 10:49 p.m. O’Brien

Affirmed

Mayor

ATTEST:  

City Clerk