The purpose of the special meeting is a discussion of the status of the Pre-Annexation Agreement between the City and Kittitas County Fire Protection District No. 2 (Kittitas Valley Fire & Rescue).

Chief Sinclair, KVFR, updated Council on the working relationship between the City and Kittitas Valley Fire and Rescue pursuant to the terms of the Pre-Annexation Agreement. The ongoing relationship with the City still remains. On a daily basis both staffs are working together. On a weekly basis the leadership is working together.

**Fire Marshal Services.** The agreement provides for Fire Marshal services to the City through the District. Joe Seemiller is the City’s code-designated fire code official and Fire Marshal. Fire Marshal Seemiller takes care of all fire code issues and works with city staff on daily basis. At the time of the merger his time to the city was factored at 80% of the cost of the Fire Marshal’s position in 2007 with an annual cost of living adjustment based on the CPI-W (All U.S. Cities), July to July index. The agreement includes a 90-day notice termination clause should the City desire to terminate Fire Marshal services.

**Firefighting Water.** Since the City maintains the hydrant system it is appropriate for KVFR to pay for the water it uses. The District purchases 1.2 million gallons of water for firefighting and training purposes. Public Works Director Akers feels this is a fair arrangement.

**Public Safety Building Lease.** The agreement provides for a ten year lease on the public safety building with five years to go. Due to the current economic climate there are no plans to build a second station in the immediate future. The current building arrangement is working; the District is responsible for on-going building maintenance. The City is working diligently to try and get the roof repaired. City Manager Barkley noted the perception is the City let KVFR continue to use the building. The parties have agreed that fire protection services are equal to the lease of the building with no
cash out.

**District Services.** The emergency management scenario used during last month’s flooding event was discussed. The District manages the interface between the cities and various agencies. The City has the option to operate its own Emergency Management Center; however, the current operation is working fine.

Although the agreement specifies quarterly meetings through 2009, some initial meetings were held and then the parties stopped meeting. The needs of the parties are being met. Potential quarterly reports to Council from the Fire Chief were discussed along with an annual meeting between the Board and Council.

Council and Board introductions were given.

City Manager Barkley advised the City continues to work through issues with Fire Marshal services. The relationship is working out very well and allows both jurisdictions to have the services of competent fire code administration. Fire Marshal Seemiller was appointed Fire Marshal by the City before the merger. Fire Marshal Seemiller is the contract employee for code administration. Chief Sinclair added personnel on both shifts contribute to code administration as well.

**Code Compliance/Template Project.** Chief Sinclair advised the District does not have the ability to set code in the City. The International Building Code was discussed.

**KVFR Annual Report.** The 2007 annual report was provided in the agenda packet. In 2008 KVFR will be able to report statistics district-wide within the City. The report will include calls and response time within the City, types of calls, etc. Response time standards were discussed.

**Joint Consideration of Service Delivery.** Council and Board consensus was to continue to meet jointly once a year. Special meetings could be called by either party if issues arise. After discussion, consensus was to dispense with quarterly reports to the City. Chief Sinclair is available to report at Council meetings if questions arise. The District can provide information to Council when needed to assist with Council’s deliberations.

The City’s economic plan was briefly discussed in relation to the potential impact on KVFR's service area. The City is moving forward with plans to develop the West Ellensburg property for industrial use. The urban growth area (UGA) boundary has been changed to encompass the airport.

**ADJOURN** Motion to adjourn at 8:33 p.m. O'Brien

Affirmed

_______________________________ Mayor

ATTEST: _______________________________