CITY OF ELLENSBURG  
Minutes of Council Meeting, Regular Session  
Date of Meeting  
October 4, 2010  
Time of Meeting  
6:20 p.m.  
Place of Meeting  
Council Chambers, 501 North Anderson Street

Councilmember/Kittitas Valley Fire and Rescue Deputy Chief Elliott and Kittitas Valley Fire and Rescue Chief Sinclair provided emergency preparedness training.

Councilmember O’Brien arrived to the meeting at 6:30 p.m.

Mayor Tabb arrived to the meeting at 6:38 p.m.

**Roll Call Present:** Bottcher, Elliott, Lillquist, Miller, O’Brien, Tabb.

Motion to approve an excused absence for Councilmember Bassett. Miller

Affirmed

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Akers; Planning Supervisor Bailey; Land Use Consultant Witkowski; and approximately 15 members of the audience.

**Awards and Recognitions**

Mayor Tabb introduced the new Executive Director of the Ellensburg Downtown Association, Carolyn Honeycutt.

**Agenda Approval**

Motion to approve the agenda as presented. Elliott

Affirmed

**Consent Agenda**

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Miller

A. Approve Minutes – September 20, 2010, Regular Session

B. Acknowledge Minutes of Boards and Commissions
(1) Cable Television Commission – June 16, 2010 and July 21, 2010

(2) Library Board – July 13, 2010


(4) Utility Advisory Committee – May 20, 2010 and July 22, 2010

C. Approve Street Closure Application for Central Washington University to Close Walnut Street in front of Tomlinson Stadium on October 23, 2010 from 9:00 a.m. to 3:00 p.m.

D. Approve Resolution No. 2010-24 for Guadalupe Chavez Tree Removal at 302 S. Willow Street

E. Award Bid Call 2010-23 – Airport Well Drilling to Mike Bach Drilling Company

F. Award Bid Call 2010-16 – Electrical Distribution Transformers to HD Supply in the Amount of $13,664

G. Award Bid Call 2010-20 – Electric Vaults to Old Castle Pre-Cast/Utility Vault in the Amount of $30,806

H. Award Bid Call 2010-24 – Official Newspaper Contract to the Daily Record

I. Approve the Creation and Recording of the Street/Utility Easement on Lot 6 of the West Ellensburg City Property

J. Approve University Way Banner Request for CWU College Rodeo from April 18-25, 2011

K. Approve October 4, 2010 Claims Fund Voucher Numbers 99866 Through 100078 in the Amount of $1,439,573.30, Payroll Fund Check Numbers 80154 Through 80247 in the Total Amount of $107,173.96, Direct Deposit in the Amount of $182,866.37, and Electronic Fund Transfer of $3,887.00. Affirmed

Boards and Commissions Applications

Anthony Aronica and Pat Carney spoke regarding their interest in serving on the Ellensburg Business Development Authority Board and Senior Citizens Advisory Commission.

Memorandum from the Lodging Tax Advisory Committee Regarding Welcome Signage

The City Council discussed the memorandum from the Lodging Tax Advisory Committee recommending the Council move forward with the project of replacing welcome signage at the South and West Interchanges.

The City Council indicated it would discuss this project with the Lodging Tax Advisory Committee at a special meeting in the near future.
Letter from Hospice Friends Regarding Tree of Love Memorial Ceremony

Motion to approve the request from Hospice Friends to conduct the Tree of Love Elliott memorial ceremony in the Library courtyard on December 3, 2010 at 6:00 p.m. and to install up to 10 strands of lights on the tree located in the Library courtyard. Affirmed

Citizen Comment on Non-Agenda Issues

Larry Nickel, 317 ½ North Pearl #1, stated he is offering the space at 323 North Pearl to the Ellensburg Downtown Association for one year. He advised there is a new business at 301 North Pearl. He discussed downtown issues and foot patrol. He requested the Council schedule public hearings on the proposed ordinance allowing the serving of alcohol on downtown sidewalks and on water issues.

Brianna Morrison, Central Washington University (CWU) student, discussed a new club they are planning to start on campus with the goal of bridging the gap between the community and CWU students through random acts of kindness.

Public Hearing - 2011 Preliminary Budget Revenue Estimates

Mayor Tabb opened the public hearing to consider the 2011 Preliminary Budget revenue estimates.

City Manager Barkley summarized the agenda report.

RCW 35A.33.050 requires, in part, that the City Council shall be provided with the preliminary estimated revenues and expenditures for the coming year no later than the first Monday in October. In addition, the legislative body must hold a public hearing on revenue sources for the coming year’s budget before setting the 2011 property tax levy. State law does not require that the City Council take any action at this public hearing. It is for informational purposes only.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.

Public Hearing - Proposed Comprehensive Plan Amendments – Legislative

Mayor Tabb opened the public hearing to consider the proposed Comprehensive Plan amendments.

Planning Supervisor Bailey summarized the agenda report.

Council has docketed four proposed annual Comprehensive Plan amendments for the 2010 amendment cycle. The Planning Commission has transmitted a recommendation to Council on each proposed amendment. The proposed amendments are as follows:
#10-01 - Staff proposed annual update of the various 6-year Capital Facility Plans;

#10-02 - Proposal from the Ellensburg Public Library Advisory Board for changes in the wording of the Comprehensive Plan as it relates to the Library and Hal Holmes Center;

#10-03 - Staff proposal to update the Road Classification Map to reflect new roadway classifications “Principle” and “Minor” arterials along with road designation changes;

#10-04 - Staff proposal to create a “placeholder” amendment proposal to allow for changes that might result from the City’s Development Code update process.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.

Motion to direct staff to bring back a proposed ordinance for adoption of Miller amendments 10-01, 10-02, 10-03, and 10-04, pending completion of SEPA review. Affirmed

**Ordinance No. 4574 – Authorizing the Issuance of Sidewalk Use Permits for the Use of City Sidewalk Areas for Food and Beverage Service**

The proposed ordinance and sidewalk use permit would authorize use of City sidewalk areas for food and beverage service. The Council gave first reading to Ordinance No. 4574 at the September 20, 2010 meeting.

**Motion for second reading and adoption of Ordinance No. 4574 and approval** Lillquist of the Sidewalk Use Permit.


Elliott (yes)

Lillquist (yes)

Miller (yes)

O’Brien (yes)

Tabb (yes)

Motion approved.
Proposed Ordinance – Extension of City Water Supply Outside of the City Limits for Emergency Fire Service Purposes

At its September 20, 2010 regular meeting, Council directed staff to prepare an ordinance that would amend Chapter 2.48 ECC (“Utility Extension Agreements”) by allowing, without the requirement of a utility extension agreement, the extension of the city water supply outside the city limits for emergency fire services only, subject to specific conditions set forth in the ordinance.

Motion for first reading of Ordinance No. 4575. Elliott

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO CHAPTER 2.48 “UTILITY EXTENSION AGREEMENTS” OF THE ELLENSBURG MUNICIPAL CODE BY ADDING A NEW SECTION ENTITLED “2.48.035 EXTENSION OF WATER FOR EMERGENCY FIRE SERVICE PERMITTED BEYOND CITY LIMITS”. Affirmed

Proposed Resolution – Library Surplus Property

The proposed resolution declares as surplus those books and materials being withdrawn from the collection and donated items not needed for the Library inventory.

Motion to adopt Resolution No. 2010-25. Lillquist

Affirmed

Discussion and Direction Regarding the Establishment of an Electric Vehicle Recharging Station in Downtown Ellensburg

There is a community interest in providing an electric vehicle recharging station in downtown Ellensburg.

Motion to direct staff to bring back a detailed proposal regarding electric vehicle recharging stations by early November. Bottcher

Affirmed

Consideration of Grant Award and Contract for a Transit System Planning Study

The City applied for and has been awarded a $30,000 grant from the Washington State Department of Transportation.

Motion to accept the grant and authorize the Mayor to sign the contract. Miller

Affirmed

Manager’s Report
Railroad Depot

Motion to direct staff to communicate with Friends of the Northern Pacific Depot and Miller Historic Ellensburg that they are to make no further modifications to the Depot premises beyond securing and repairing the roof until such time as plans are submitted and permits are issued.

Vote on motion. Bottcher (yes)

Elliott (no)

Lillquist (abstain)

Miller (yes)

O’Brien (no)

Tabb (yes)

Motion approved.

2011 Budget

City Manager Barkley presented an overview of the Preliminary 2011 Budget.

Special Session

Motion to set a Special Meeting on October 25, 2010 at 7:00 p.m. to discuss the Miller 2011 Budget for Economic Development Group/Chamber of Commerce, Ellensburg Business Development Authority, and Lodging Tax Advisory Committee.

Motion to amend motion to start the meeting at 6:00 p.m. Miller

Affirmed (Lillquist – no)

Vote on main motion. Affirmed

Motion to approve an excused absence for Councilmember Elliott on October 11, 2010. Miller

Affirmed

Councilmembers’ Reports

Councilmember Bottcher reported on the Utility Advisory Committee.

Councilmember Elliott reported on the Tri-County Flood Drill.
Councilmember Miller reported on a Brownfields Grant Application, the rehabilitation of the Clymer building, QUADCO, Homeless and Affordable Housing Committee, and a letter received from Joanne Platt regarding a weed issue at North Alder Park.

Councilmember O’Brien reported on the Utility Advisory Committee. He also reported on late night transportation issues.

Mayor Tabb reported on a legislative event at CWU. He also attended an event sponsored by the Health Department for school lunches.

Adjourn

Motion to adjourn at 10:05 p.m. Miller

Affirmed

______________________________
Mayor

ATTEST: __________________________

City Clerk