CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting November 1, 2010
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 501 North Anderson Street

Roll Call Present: Bassett, Bottcher, Elliott, Lillquist, Miller, O’Brien, Tabb.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Akers; Community Development Director Smith; Energy Services Director Titus; Finance Director Ariwoola; and approximately 15 members of the audience.

Agenda Approval

Motion to amend the agenda, Item 11.B to replace “improvement” with “involvement”. Lillquist

Affirmed

Motion to approve the agenda as amended. Lillquist

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Lillquist

A. Approve Minutes – October 11, 2010, Special Session

Approve Minutes – October 15, 2010, Special Session

Approve Minutes – October 18, 2010, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Nonmotorized Transportation Code Committee – June 17, 2010, July 15, 2010, and August 26, 2010

C. Approve University Way Banner Request for AFROTC Veterans Day Senior Vigil from November 9-15, 2010

D. Authorize the Mayor to Execute the Professional Services Contract with Gray & Osborne, Inc. for the Wastewater Treatment Facilities System Plan
E. Authorize the Mayor to Execute the Yakima River Canyon Scenic Byway Initiative Memorandum of Understanding

F. Authorize the Mayor to Sign the Sub-Recipient Cooperative Agreement No. 118433 Modification 1 with Battelle Memorial Institute

G. Authorize the Mayor to Sign the Iron Horse State Park Utility Easement #E562502ELL3

H. Authorize the Mayor to Sign the Bonneville Power Administration Amended Service Agreement for Network Integration Transmission Service No. 96MS-96082

I. Approve University Way Banner Request for Show Time at McConnell from February 21-27, 2011

J. Approve Noise Waiver Application for CWU Army ROTC Training on November 4, 2010 from 3:00 p.m. to 5:00 p.m. at Peterson Hall

K. Authorize the City Manager to Execute an Agreement in the Amount of $19,500 with Cruse and Associates for GIS Monumentation and Control Points

L. Approve November 1, 2010 Claims Fund Voucher Numbers 100270 Through 100478 in the Amount of $1,489,592.54, Payroll Fund Check Numbers 80340 Through 80422 in the Total Amount of $97,626.17, Direct Deposit in the Amount of $180,502.28, and Electronic Fund Transfer of $3,887.00. Affirmed

**Boards and Commissions Applications**

Marc Herbert spoke regarding his interest in serving on the Cable Television Commission.

**Communication from Scott Mattson Regarding the Street Closure Request for the Veterans Day Parade**

Scott Mattson is requesting that the parade route for the Veterans Day Parade be revised so the antique military vehicles at the end of the parade would proceed to the Kittitas Valley Fire and Rescue at 102 North Pearl Street.

Motion to approve the amended Veterans Day parade route as proposed. Elliott

Affirmed

**Public Hearing - Ordinance No. 4579 - 2011 Proposed Budget**

Mayor Tabb opened the public hearing to consider the 2011 proposed Budget.

Finance Director Ariwoola summarized the agenda report.
Catherine Clerf, 60 Moe Road, expressed appreciation for the City’s responsible budgeting.

City Manager Barkley discussed the proposed Budget for 2011.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.

**Motion for first Reading of Ordinance No. 4579.** Miller

An ordinance adopting the 2011 Annual Budget for the City of Ellensburg, Washington. Affirmed

**Public Hearing - Proposed Resolution – Request of MTA Holdings, LLC for Extension of Water Service to Anderson Hay and Grain Property for Emergency Fire Service**

Mayor Tabb opened the public hearing to consider the request of MTA Holdings, LLC for extension of water service to Anderson Hay and Grain property for emergency fire service.

City Attorney Pidduck summarized the agenda report.

Rodney Van Orman, 2530 Brown Road, Operations Manager on behalf of Anderson Hay and Grain, discussed the proposed agreement for extension of water service and submitted a signed agreement for extension of water service for emergency fire service into the record.

Catherine Clerf, 60 Moe Road, spoke in favor of the request for extension of water service.

Council asked questions of the applicant.

There being no further testimony, Mayor Tabb closed the public hearing.

**Motion to adopt Resolution No. 2010-27 and authorize the Mayor to execute the O’Brien agreement for extension of water service for emergency fire service.** Affirmed

**Ordinance No. 4573 – Elimination of the Downtown Task Force**

At its August 16, 2010 regular meeting, City Council gave first reading to Ordinance No. 4573 that would eliminate the Downtown Task Force and shift the Downtown Task Force’s sign review duties to the Landmarks and Design Commission.

Martin Kaatz, 309 North Poplar, Downtown Task Force member, discussed the Downtown Task Force’s recommendation that Council consider including a requirement that one of the Landmarks and Design Commission members must own property within the Central Commercial II (CC-II) Zone.

**Motion to amend Ordinance No. 4573 as follows: Section 1.45.200.C – second Lillquist sentence should read “One member shall be either a representative of the Ellensburg Downtown**
Association or a property owner, business owner or resident of the CCI or CCII Zone”.

Affirmed (Elliott – no)

**Motion for second reading and adoption of Ordinance No. 4573.** O’Brien


Bassett (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

Miller (yes)

O’Brien (yes)

Tabb (yes)

Motion approved.

**Ordinance Nos. 4576 and 4577 – Property Tax Levy**

The City Council gave first reading to Ordinance Numbers 4576 and 4577 for the 2010 property tax levy at the October 18, 2010 meeting. Finance Director Ariwoola handed out revised ordinances at the meeting tonight.

**Motion for second reading and adoption of substituted Ordinance No. 4576.** Miller

An ordinance of the City of Ellensburg, Washington, certifying the fiscal year 2010 property tax levy.

Bassett (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)
Motion approved.

Motion for second reading and adoption of substituted Ordinance No. 4577. Miller

An ordinance of the City of Ellensburg, Washington, levying taxes for municipal purposes of the City of Ellensburg, Washington, for the year 2011 according to the assessed valuation as determined in the year 2010 in accordance with RCW 84.55.120. Bassett (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

Miller (yes)

O’Brien (no)

Tabb (yes)

Motion approved.

Ordinance No. 4578 – Establishing New Comprehensive Enforcement Procedures for Violation of Subdivision and Zoning Codes

The proposed ordinance would modernize procedures for taking enforcement actions in response to violations of the City’s Subdivision and Zoning Codes, enacted in 1979 and 1970 respectively. The City Council gave first reading to Ordinance No. 4578 at the October 18, 2010 meeting.

Motion for second reading and adoption of Ordinance No. 4578. O’Brien

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLensburg, WASHINGTON RELATING TO SUBDIVISION AND ZONING CODE ENFORCEMENT, REPEALING CURRENT PROCEDURES AND ADOPTING NEW, COMPREHENSIVE PROCEDURES RELATING TO DESCRIPTIONS OF VIOLATIONS, ISSUANCE OF NOTICES OF VIOLATION, SERVICE, HEARINGS, APPEALS AND PENALTIES; REPEALING CHAPTER 12.12 AND CHAPTER 13.64; AND ADDING A NEW CHAPTER 12.12 AND A NEW CHAPTER 13.64 TO THE ELLensburg MUNICIPAL CODE.

Bassett (yes)
Bottcher (yes)
Elliott (yes)
Lillquist (yes)
Miller (yes)
O’Brien (yes)
Tabb (yes)

Motion approved.

Provision of Electric Vehicle Recharging Stations

There is community interest in providing electric vehicle charging stations in downtown Ellensburg. At the same time, the technology and funding opportunities are still evolving. Council requested that this issue be discussed in detail at this meeting.

Council requested Energy Services Director Titus and City Attorney Pidduck work together and focus on those outlets that are currently metered as potentially those that would be labeled for charging stations and look into legal issues in terms of gifting of public funds and bring back the information to Council.

Landmarks and Design Commission Powers and Duties

At its October 18, 2010 regular meeting, Council directed staff to prepare a report addressing the powers and duties of the Landmarks and Design Commission. Council’s request related to the Commission’s September 22, 2010 appointment of one of its members to serve as its legislative representative to the state legislature concerning cultural resources and funding. Council directed that the action appointing the legislative representative not be accepted pending research of the Commission’s powers and duties. A memorandum was handed out by Preservation Planner Eyerly explaining the recent Landmark and Design Commission’s creation of a legislative representative position to establish communication between the Commission and the state representatives. Staff and members of the Landmarks and Design Commission discussed the powers and duties of the Commission.

Council requested the Landmarks and Design Commission frame out the objectives to discuss at a Special Session in possibly February.

Council took a brief recess at 9:00 p.m. and returned to the meeting at 9:10 p.m.

Supplemental Public Involvement Plan for the Energy Efficiency/Conservation Strategy and
Land Development Code Update Projects

As a supplement to the City’s Public Participation Plan activities and processes established by Council Resolution in 1992 as part of the GMA Comprehensive Plan development, the City’s consultant team has contracted to perform certain specific public involvement and community outreach activities that will be scheduled and conducted throughout 2010 and 2011. These activities will help inform the community regarding the development of the City of Ellensburg’s Energy Efficiency & Conservation Strategy (EE&CS) and the Land Development Code Update (LDCU).

Motion to approve the Consultant’s supplemental Public Involvement Plan for the Miller City of Ellensburg’s Energy Efficiency & Conservation Strategy and the Land Development Code Update projects. Affirmed

Councilmembers Miller and Lillquist will work with staff for future reviews and input.

Manager’s Report

Canyon Road Overlay – Berry Road to Interstate 90

Motion to authorize staff to incorporate nighttime grinding and paving operations into Elliott the Canyon Road overlay project. Affirmed

Railroad Depot

Council will consider the Depot agreement at the November 15, 2010 meeting and will also consider scheduling a Special Meeting.

Councilmembers’ Reports

Councilmember O’Brien requested an update on the Stormwater Utility and the credit for schools participating in an education process.

Councilmember Miller reported on her ride along with the Ellensburg Police Department and requested Council review the downtown foot patrol policy.

Councilmember Bottcher reported on the Conference of Governments.

Councilmember Lillquist reported on the Nonmotorized Transportation Code Committee.

Adjourn

Motion to adjourn at 10:14 p.m. O’Brien

Affirmed
Mayor

ATTEST: ________________________________

City Clerk