Roll Call Present: Bassett, Bottcher, Elliott, Lillquist, O’Brien, Tabb.

Motion to approve an excused absence for Councilmember Miller. Bassett

Affirmed

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Finance Director Ariwoola; Community Development Director Smith; Parks and Recreation Director Case; and approximately 20 members of the audience.

Agenda Approval

Motion to approve the agenda. O’Brien

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: O’Brien

A. Approve Minutes – October 25, 2010, Special Session

Approve Minutes – November 1, 2010, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Library Board – September 14, 2010

C. Accept Bid Call 2010-13 – Cured-In-Place Sewer Line Rehabilitation Project as Complete

D. Approve Request from Chamber of Commerce to Close Pearl Street between 4th and 5th Avenues and 4th Avenue Between Pearl and Pine Streets from 5:00 p.m. to 8:00 p.m. for Moments to Remember

E. Approve November 15, 2010 Claims Fund Voucher Numbers 100479 Through 100689 in the Amount of $1,083,599.61, Payroll Fund Check Numbers 80423 Through 80504 in the Total Amount of
$93,774.84, Direct Deposit in the Amount of $179,640.59, and Electronic Fund Transfer of $4,012.00.
Affirmed

**Boards and Commissions Appointments**

Mayor Tabb recommended Marc Herbert be appointed to the Cable Television Commission.

Motion to confirm the Mayor’s appointment. Bassett

Affirmed

**Letter from Michael Rogers, Ellensburg Floral and Gift, Regarding Parking on Pine Street Between 3rd and 4th Avenues**

Council discussed the letter from Michael Rogers, Ellensburg Floral and Gift, regarding parking on Pine Street between 3rd and 4th Avenues. The existing ordinances do not allow them to park a dedicated delivery vehicle outside their business on a regular basis.

Motion to request the Ellensburg Downtown Association conduct research on this issue Lillquist and come back to the Council with proposed ordinance language if needed as soon as possible.

Affirmed

**Ordinance No. 4579 – 2011 Proposed Budget**

The City Council gave first reading to Ordinance No. 4579 for the 2011 Preliminary Budget at the November 1, 2010 meeting.

Motion to substitute the previous Ordinance No. 4579 with the new ordinance as Elliott presented in the Council Agenda packet. Affirmed

**Motion for second reading and adoption of Ordinance No. 4579.** Elliott

An ordinance adopting the 2011 Annual Budget for the City of Ellensburg, Washington.

Bassett (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

O’Brien (yes)
Tabb (yes)

Motion approved.

**Proposed Ordinance – Comprehensive Plan Amendments**

The proposed ordinance would adopt the 2010 Comprehensive Plan amendments. Staff handed out a revised ordinance at the meeting tonight.

Motion to substitute the new draft ordinance presented this evening for the draft Elliott ordinance found at Pages 32 through 49 of the November 15, 2010 City Council Agenda.

Affirmed

Motion to approve the SEPA Responsible Official’s issuance of a SEPA Determination Elliott of Non-Significance on November 3, 2010 for the proposed 2010 Comprehensive Plan amendments. Affirmed

**Motion for first reading of Ordinance No. 4580.** Bassett

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON AMENDING THE ELLENSBURG MUNICIPAL CODE RELATING TO PLANNING AND AMENDING THE COMPREHENSIVE PLAN ADOPTED BY ORDINANCE NO. 3997 AS LAST AMENDED BY ORDINANCE NO. 4556 AND SET OUT IN CHAPTER 3.32 OF THE ELLENSBURG CITY CODE. Affirmed

**Proposed Ordinance – 2010 Supplemental Budget**

Council is being asked to amend the 2010 General, Parks Acquisition, and Capital Projects Funds Budgets to reflect the purchase of a park maintenance utility vehicle, work being completed at the North Alder Street Park project, and work already completed at Rotary Park.

**Motion for first reading of Ordinance No. 4581.** Elliott

AN ORDINANCE amending the 2010 Annual Budget of the City of Ellensburg as set forth in Ordinance No. 4554 to provide additional revenues and appropriations in the General, Park Acquisition, and Capital Projects Funds. Affirmed

**Proposed Ordinance – Correcting Ordinance No. 4578 Relating to Subdivision and Zoning Code Enforcement**

At its November 1, 2010 regular meeting, Council adopted Ordinance No. 4578 which modernizes procedures for taking enforcement actions in response to violations of the City’s Subdivision and Zoning Codes. The proposed ordinance corrects a scrivener’s error in Ordinance No. 4578.
Motion for first Reading of Ordinance No. 4582. O'Brien

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON
RELATING TO SUBDIVISION AND ZONING CODE ENFORCEMENT AND AMENDING ORDINANCE
NO. 4578 TO CORRECT A SCRIVENER'S ERROR REGARDING THE REPEAL OF CHAPTER 12.12
OF THE ELLENSBURG MUNICIPAL CODE. Affirmed

Motion to waive Council Rule 1.4.44 (c) (2) for the purpose of giving O'Brien

Ordinance No. 4582 second reading and adoption. Bassett (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

O'Brien (yes)

Tabb (yes)

Motion approved.

Northern Pacific/Burlington Northern Santa Fe (BNSF) Depot – Discussion and Direction

Councilmember Bottcher recused himself from discussion and left the meeting at 7:51 p.m.

City Attorney Pidduck summarized the agenda report.

Motion to, with due diligence, convey ownership of the Burlington Northern Santa Fe (BNSF) Ellensburg Depot building from the City of Ellensburg to Historic Ellensburg and assign all of the City’s rights, obligations and interest in the leased premises described in the City’s Definite Term Lease for Land with BNSF, BNSF Contract No. 524386, to co-lessee Historic Ellensburg, and further, authorize the Mayor, City Manager, and City Attorney to execute all documents necessary, and take all appropriate action, to accomplish such conveyance of ownership land lease assignment. Affirmed

Councilmember Bottcher returned to the meeting at 8:14 p.m.

Change Order Request – Bid Call 2010-14 – Kittitas Valley Memorial Pool & Fitness Center Renovation Project

A work change order in the amount not to exceed $88,760, plus tax is being requested for the Kittitas Valley Memorial Pool & Fitness Center Project.
Motion to approve work change order #1 of the Kittitas Valley Memorial Pool & Elliott

Fitness Center Renovation Project for the items identified by Mark Construction, Inc. for a total cost not to exceed $88,760, plus tax. Affirmed

Manager’s Report

Amendment to Grant Agreement for the Washington State Department of Transportation Transit Feasibility Grant

Motion to authorize the Mayor to sign an amendment to the grant agreement for the Elliott Department of Transportation Transit Feasibility Grant, agreeing to the 20% match requirement. Affirmed

Councilmembers’ Reports

Councilmember Bassett reported on the Lodging Tax Advisory Committee.

Councilmember Bottcher reported on the Utility Advisory Committee.

Councilmember Elliott reported on the Kittitas Valley Community Hospital strategic planning session. Also, he has been asked to serve on the HopeSource Board.

Councilmember Lillquist reported on the Kittitas Valley Community Hospital strategic planning session. She met with the two candidates for the Kittitas County Chamber of Commerce. She attended a reception for 100 years of women being able to vote. She also reported on the KITTCOM Board.

Councilmember O’Brien stated he will be submitting a letter of resignation effective December 31, 2010 at the next meeting. He also attended the Festival of Trees event and the Chamber of Commerce Legislative Day.

Council requested staff put on an upcoming agenda a request to look at code language that restricts commercial offices in the Industrial Light Zone to a minimum of 5,000 square feet per single occupancy.

Mayor Tabb attended the Festival of Trees event, a Historic Ellensburg meeting, and the Chamber of Commerce Legislative Day.

Council discussed the process for applications for the City Council position that will be vacated by Councilmember O’Brien on December 31, 2010.

Motion to initiate the process for replacement of Councilmember O’Brien’s position, Lillquist
which would include advertisement and applications will be accepted through the end of the work day on December 15, 2010, with discussion at the December 20, 2010 meeting.

Affirmed (O’Brien – abstain)

**Adjourn**

Motion to adjourn at 9:05 p.m. Lillquist

Affirmed

_________________________________

Mayor

ATTEST: ____________________________

City Clerk