Roll Call Present: Arango, Bottcher, Elliott, Lillquist, D. Miller, F. Miller, Tabb.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Energy Services Director Titus; Parks and Recreation Director Case; Accounting Analyst Pascoe; Public Works Director Akers; and approximately 20 members of the audience.

Agenda Approval

Motion to approve the agenda with the following amendments: 1) Move 5.B (1) to F. Miller 6.H; 2) Add 11.A - a memorandum from the Lodging Tax Advisory Committee regarding recommended funding; and 3) Add 11.B - a Bonneville Power Administration (BPA) Vintage Rate Confidentiality Agreement.

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: F. Miller

A. Approve Minutes – October 14, 2011, Special Session

Approve Minutes – October 17, 2011, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – September 13, 2011; September 27, 2011; and October 4, 2011

(2) Library Board – September 13, 2011

(3) Utility Advisory Committee – August 18, 2011

C. Approve Resolution No. 2011-32 – Cathi & Leo Oltman Tree Removal Request

D. Approve Resignation of Tracy Pellett from the Parks and Recreation Commission and Authorize
the Mayor to Sign a Letter of Appreciation

E. Accept Proposal from RAI, Inc. to Provide and Install a SCADA System for a Total Cost of $206,101.53 and Authorize Staff to Enter into a Contract with RAI, Inc.

F. Declare the Bid from General Pacific for URD Cable – Bid Call 2011-32 as Non-Responsive; Waive a Minor Irregularity for Kerite and Okonite Cables; and Award the Bid to WESCO Distribution

G. Approve November 7, 2011 Claims Fund Voucher Numbers 105442 Through 105727 in the Amount of $2,235,478.98, Payroll Fund Check Numbers 82413 Through 82518 in the Total Amount of $97,125.81, Direct Deposit in the Amount of $179,563.08, and Electronic Fund Transfer of $4,112.00. Affirmed

Boards and Commissions Applications

Cyndi Lane and Dan Witkowski spoke regarding their interest in serving on the Ellensburg Business Development Authority Board and the Parks and Recreation Commission.

Letter from Anthony Aronica Regarding Transfer of Ownership of Business Incubator Facility to the Ellensburg Business Development Authority (EBDA)

Anthony Aronica spoke regarding the request to transfer ownership of the Business Incubator facility to the Ellensburg Business Development Authority.

Council consensus was to direct staff to bring back necessary documents for the transfer of ownership to include the following issues: there is an agreement of the EBDA to continue operating an Incubator; if the building is sold, the proceeds would be invested in economic development related capital; and if the property is pledged, it can only be pledged for economic development related capital.

Report from Farmers Market

Pam Grueter gave a report on the Kittitas County Farmers Market.

Letter from Kittitas County Chamber of Commerce Regarding Washington Aerospace Partnership

J. J. Collins spoke regarding the Washington Aerospace Partnership.

Motion to write a letter of support. F. Miller

Motion to amend the motion to contribute $5,000 to the Washington Aerospace Bottcher Partnership. Affirmed (Lillquist, F. Miller – no)
Vote on main motion. Affirmed (Lillquist, D. Miller, and F. Miller – no)

Letter from the Sitton Family Regarding Changes to the Zoning Requirements for Bees
Nate Sitton, 1804 Parklane, spoke regarding the proposed changes to the zoning requirements for beekeeping.

Motion to refer the matter of beekeeping to the Planning Commission and report Elliott back to the Council by the first meeting in February. Affirmed

Memorandum from Patrons of the City Pool Regarding Pool Hours
Cathy Staloch and Paula Hagemeyer spoke regarding the City Pool hours.

Motion to refer this issue to staff and the Parks and Recreation Commission with Elliott direction to keep it within the total hours of operation. Affirmed

Letter from Kittitas County Chamber of Commerce Requesting Street Closures and Other Support for Moments to Remember – A Celebration of Lights
Motion to approve the street closure request and appropriate alleys for Moments to Elliott Remember Celebration of Lights. Affirmed

Ad-hoc Community/Recreation Center Committee – November 7, 2011
Paul Malinski discussed the committee minutes.

Council took a brief recess at 8:25 p.m. and returned to the meeting at 8:31 p.m.

Public Hearing - Proposed Ordinance – 2012 Budget
Mayor Tabb opened the public hearing to consider the proposed 2012 Budget.

City Manager Barkley summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.

Motion for first reading of Ordinance No. 4604. Elliott
An ordinance adopting the 2012 Annual Budget for the City of Ellensburg, Washington.

Affirmed
Councilmember F. Miller left the meeting at 8:55 p.m.

**Ordinance Numbers 4602 and 4603 – Property Tax Levy**

The proposed ordinances for the property tax levy were given first reading at the October 17, 2011 meeting.

**Motion for second reading and adoption of Ordinance No. 4602.** Arango

AN ORDINANCE of the City of Ellensburg, Washington, levying taxes for municipal purposes of the City of Ellensburg, Washington, for the year 2012 according to the assessed valuation as determined in the year 2011 in accordance with RCW 84.55.120.

Vote on motion. Arango (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

Miller (yes)

Tabb (yes)

Motion approved.

**Motion for second reading and adoption of Ordinance No. 4603.** Elliott

AN ORDINANCE of the City of Ellensburg, Washington, certifying the fiscal year 2011 property tax levy.

Vote on motion. Arango (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

Miller (yes)

Tabb (yes)

Motion approved.

**Proposed Ordinance – Sidewalk Repair Code Amendment**
A draft ordinance has been prepared for Council’s consideration that would change the sidewalk repair code to allow owners of commercial and industrial properties to participate in the City’s annual repair contract at their own expense.

**Motion for first reading of Ordinance No. 4605.** Elliott

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLensburg, WASHINGTON RELATING TO MAINTENANCE OF SIDEWALKS AND DRIVEWAYS IN THE CITY OF ELLensburg AND AMENDING SECTION 4.14.120 OF THE ELLensburg MUNICIPAL CODE. Affirmed

**Proposed Ordinance – Changes to Electric Rates**

Staff and the Utility Advisory Committee are proposing that retail electric rates be increased over a two year period to fully recover Bonneville Power Administration’s (BPA’s) recent rate increase to the City. Based on an updated Cost of Service Analysis (COSA), this would result in the following rate increases in the first year: Residential 5.5%, General Service 2.5%, Security Lighting 5%, and Municipal 4.5%.

**Motion for first reading of Ordinance No. 4606.** Elliott


Affirmed

**Memorandum from the Lodging Tax Advisory Committee Regarding Recommended Funding**

Motion to accept the recommended funding from the Lodging Tax Advisory Committee. Elliott

Affirmed

**BPA Vintage Rate Confidentiality Agreement**

Motion to authorize the Energy Services Director to sign the Confidentiality and Elliott Non-Disclosure Agreement with BPA. Affirmed

**Manager’s Report**

City Manager Barkley presented his Manager’s Report.

**Councilmembers’ Reports**

Councilmember Arango reported on the Brownfields Grant Project.

Councilmember Bottcher reported on the Conference of Government meeting.
Councilmember Lillquist reported on the Utility Advisory Committee meeting, the Conference of Governments meeting, a Mental Health and Developmental Disabilities Board meeting, and discussed the Shoreline Master Plan contract.

Councilmember David Miller reported on the Community Network Coalition meeting and attended an American Planning Association conference.

Mayor Tabb reported on the Public Transit Committee and a tourism meeting.

**Adjourn**

Motion to adjourn at 9:47 p.m. Elliott

Affirmed

Mayor

ATTEST: ______________________________

City Clerk