Roll Call Present: Arango, Bottcher, Elliott, Lillquist, Miller, Tabb.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; City Engineer Lyyski; Gas Operations Supervisor Larsen; Planning Supervisor Bailey; and approximately 10 members of the audience.

Awards and Recognitions

The letter of resignation from Councilmember Fennelle Miller was acknowledged.

Agenda Approval

Motion to approve the agenda. Elliott

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Elliott

A. Approve Minutes – November 4, 2011, Special Session

Approve Minutes – November 7, 2011, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – October 18, 2011 and November 1, 2011

(2) Library Board – October 11, 2011

(3) Planning Commission – September 29, 2011 and October 13, 2011

C. Accept Resignation of Amy McGuffin from the Lodging Tax Advisory Committee and Authorize the Mayor to Sign a Letter of Appreciation

D. Accept Resignation of Timothy Spencer from the Arts Committee and Authorize the Mayor to Sign
a Letter of Appreciation

E. Approve University Way Banner Request for Ware Fair from November 28, 2011 until December 3, 2011

F. Authorize the Mayor to Sign the SmartGrid Sub-Recipient Cooperative Agreement No. 118433 Modification 2

G. Approve November 21, 2011 Claims Fund Voucher Numbers 105728 Through 105934 in the Amount of $1,701,047.70, Payroll Fund Check Numbers 82519 Through 82599 in the Total Amount of $101,966.34, Direct Deposit in the Amount of $186,890.63, and Electronic Fund Transfer of $4,112.00. Affirmed

Boards and Commissions Appointments

Motion to approve the appointments of Cyndi Lane to the Ellensburg Business Elliott Development Authority Board and Dan Witkowski to the Parks and Recreation Commission. Affirmed

Citizen Comment on Non-Agenda Issues

Nate McGown, 1500 N. Glen Dr. #4, and Don Davis, 700 N. Cle Elum, spoke regarding emergency housing and homeless shelters.

Ordinance No. 4605 – Sidewalk Repair Code Amendment

A draft ordinance has been prepared for Council’s consideration that would change the sidewalk repair code to allow owners of commercial and industrial properties to participate in the City’s annual repair contract at their own expense. The City Council gave first reading to Ordinance No. 4605 at the November 7, 2011 meeting.

Motion for second reading and adoption of Ordinance No. 4605. Elliott

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO MAINTENANCE OF SIDEWALKS AND DRIVEWAYS IN THE CITY OF ELLENSBURG AND AMENDING SECTION 4.14.120 OF THE ELLENSBURG MUNICIPAL CODE.

Vote on motion. Arango (yes)

Bottcher (yes)

Elliott (yes)
Lillquist (yes)

Miller (yes)

Tabb (yes)

Motion approved.

**Ordinance No. 4606 – Changes to Electric Rates**

Staff and the Utility Advisory Committee are proposing that retail electric rates be increased over a two year period to fully recover Bonneville Power Administration’s (BPA’s) recent rate increase to the City. Based on an updated Cost of Service Analysis (COSA), this would result in the following rate increases in the first year: Residential 5.5%, General Service 2.5%, Security Lighting 5%, and Municipal 4.5%. The City Council gave first reading to Ordinance No. 4606 at the November 7, 2011 meeting.

**Motion for second reading and adoption of Ordinance No. 4606.** Lillquist


Vote on motion. Arango (yes)

Bottcher (yes)

Elliott (yes)

Lillquist (yes)

Miller (yes)

Tabb (yes)

Motion approved.

**Proposed Ordinance – Comprehensive Plan Amendments**

The City Council has completed its review of the docketed year 2011 Comprehensive Plan amendments and directed staff to prepare an ordinance adopting several amendments.

**Motion for first reading of Ordinance No. 4607.** Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON AMENDING THE ELLENSBURG MUNICIPAL CODE relating to planning and amending the Comprehensive Plan adopted by Ordinance No. 3997 as last amended by Ordinance No. 4580 and set
Proposed Resolution – Maynard and Betty Hill Tree Removal Request

Maynard and Betty Hill have requested to remove three street trees growing in the right of way in front of their property at 609 E. 6th Avenue. A letter was handed out from Vicki (Hill) Dicken regarding the tree removal request and she spoke about the request.

Motion to adopt Resolution No. 2011-33 with the amendment to replace one year Elliott with three years in Section 1. Affirmed (Bottcher, Tabb – no)

Consideration of Withdrawal from the Association of Washington Cities (AWC) Risk Management Services Agency (RMSA) Insurance Pool and entry into a Pre-Membership Interlocal Agreement with the Washington Cities Insurance Authority

Motion to authorize the City Manager to send a 12 month written notice of Elliott withdrawal to AWC RMSA advising of the City’s intent to withdraw from the AWC’s municipal insurance pool effective close of business December 31, 2012. Affirmed

Motion to authorize the City Manager to execute the Interlocal Agreement Creating Pre-Membership Conditions Between Washington Cities Insurance Authority and the City. Affirmed

Manager’s Report

Grant Administration

Motion to authorize the Manager to seek and secure grant administration services Elliott through a professional services agreement with a report back to Council at the end of six months. Affirmed

HopeSource Request – Bus Ticket Sales

Motion to direct staff to enter into an understanding with HopeSource for mutually Elliott agreed upon locations to sell tickets for the intercity bus service between Ellensburg and Yakima. Affirmed

Councilmembers’ Reports
Councilmember Miller reported on a Planning Commission meeting, a Kittitas County Homelessness Committee meeting, the Veterans Day Parade, and an AWC webinar regarding municipal courts.

Councilmember Lillquist reported on a bike grant that the City did not receive. Staff will bring a proposal back to Council regarding this in December.

Councilmember Lillquist reported on a grant for the Yakima Scenic Byway Interpretive Center.

Motion to direct a letter for the Mayor’s signature in support of the grant project for Elliott an interpretive center. Affirmed

Councilmember Lillquist also reported on a future meeting with the CWU Cabinet, the Utility Advisory Committee meeting, and the spelling bee at the Library.

Councilmember Elliott reported on upcoming ambulance write-offs. He also reported on the Veterans Day Parade.

Councilmember Bottcher reported on the Utility Advisory Committee meeting,

Councilmember Arango asked for a report on the County Hansen Pits Master Plan funding. She discussed a letter that was received regarding the three houses on University Way that the Kittitas Valley Fire and Rescue burned down and asked staff to report on if the City has a demolition ordinance.

Mayor Tabb reported on a CD that was received from the Yakima River Basin. He also attended the spelling bee at the Library and a Downtown Association event, and gave a transit update.

Adjourn

Motion to adjourn at 8:39 p.m. Arango

Affirmed

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Mayor

ATTEST: --------------------------------

City Clerk