CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting: June 18, 2012
Time of Meeting: 7:00 p.m.
Place of Meeting: Council Chambers, 501 North Anderson Street

Roll Call Present: Arango, Aronica, Elliott, Miller, Morgan, and Tabb.

Excused Absence: Lillquist.

Others present were City Manager Barkley; City Attorney Pidduck; City Clerk Reno; Executive Assistant Gigstead; Energy Services Director Titus; Community Development Director Smith; Finance Director Ariwoola; Public Works Director Akers; and approximately 10 members of the audience.

Agenda Approval

Motion to approve the agenda. Elliott

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Elliott

A. Approve Minutes – June 4, 2012, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Utility Advisory Committee – April 19, 2012

C. Approve Street Closure Application for First Lutheran and First Christian Churches for the Half Block of 6th Avenue from Ruby Street East to the Alley on July 15, 2012 from 8:00 a.m. to 1:00 p.m.

D. Accept Resignation from Bruce Simpson, Planning Commission, and authorize Mayor to Sign a Letter of Appreciation

E. Approve the October 1, 2011 Through September 13, 2013 Labor Agreements with OPEIU Local No. 8 and Authorize the Mayor and City Manager to Sign the Agreements

F. Authorize the Mayor to sign the Agreement with Infinia Corporation for the Purchase of
Concentrating Solar Units at a Cost not to Exceed $200,000

G. Authorize the City Manager to enter into an Agreement with Erlandsen for GIS Parcel Layers Creation

H. Award Bid Call 2012-18 – I-Net Electronics Upgrade to Calix in a not to Exceed Amount of $170,000

I. Accept Bid Call 2012-04 – LTC Substation Maintenance and Bid Call 2012-11 - KWhr Meter Auditing Contracts as Complete

J. Approve June 18, 2012 Claims Fund Voucher Numbers 108652 Through 108850 in the Amount of $710,518.64, ACH Direct Deposit in the Amount of $208,560.39, Voided Check 108680, Payroll Fund Check Numbers 83111 Through 83913 in the Total Amount of $109,628.76, Direct Deposit in the Amount of $199,512.76, and Electronic Fund Transfer of $3,887.00. Affirmed

**Boards and Commissions Appointments**

Dorothy Stanley spoke regarding her interest in serving on the Landmarks and Design Commission.

Motion to authorize the Mayor to appoint Meg Ludlum, Fennelle Miller, and Elliott Dorothy Stanley to the Landmarks and Design Commission. Affirmed

**Proposal from Kittitas County Chamber of Commerce for Entryway Sign and Community Banners**

Amy McGuffin, Kittitas County Chamber of Commerce, discussed the proposal for entryway signs and community banners.

Motion to authorize the expenditure of up to $30,000 of Lodging Tax Funds for Arango entryway signage and banners. Affirmed

**Letter from Jim Finigan, INBD, Inc. Regarding a Binding Site Plan Ordinance**

Jim Finigan, INBD, Inc. spoke regarding a proposed binding site plan ordinance.

Community Development Director Smith summarized the agenda report.

Motion to direct staff to move forward with preparation of a binding site plan ordinance Elliott and initiate the required code amendment adoption review processes. Affirmed

**Memorandum from Councilmember Nancy Lillquist Regarding the Kittitas County Flood Control Zone District Citizen Advisory Committee**
Council discussed the memorandum regarding the Flood Control Zone District.

Motion to authorize the Mayor to sign the letter of support for the Kittitas County Aronica Flood Control Zone District. Affirmed

Citizen Comment on Non-Agenda Issues

Carolyn Honeycutt, Ellensburg Downtown Association, spoke regarding the Annual Meeting and Awards Ceremony.

Ordinance No. 4616 – Supplemental Budget

The proposed ordinance provides for supplemental appropriations and revenues in various funds. Council gave Ordinance No. 4616 first reading at the June 4, 2012 meeting.

Motion for second reading and adoption of Ordinance No. 4616 Arango as amended in the Council Agenda.

AN ORDINANCE amending the 2012 Annual Budget of the City of Ellensburg as set forth in Ordinance No. 4604 to provide additional revenues and appropriations in the General, Sales Tax, Parks Acquisition, 2001 GO Bond Debt, 2002 GO Bond Debt, 2010 GO Bond Debt, 2010 Maintenance Bond, Stormwater, Gas, Light, and Risk Management, and IT Funds.

Vote on motion. Arango (yes)

Aronica (yes)

Elliott (yes)

Miller (yes)

Morgan (yes)

Tabb (yes)

Motion approved.

City Manager Barkley advised Council that Finance Director Ariwoola has been elected to the Executive Board of the Government Finance Officers Association.

Proposed Ordinance – Amending the Tree Code

Staff has prepared a draft ordinance for potential tree code amendments.

Motion for first reading of Ordinance No. 4617. Miller
Deferred Impact Fee Payments

At the June 4, 2012 meeting, Council requested information regarding possible approaches relating to the deferral of traffic impact fee payments.

Council discussed the proposed deferral of traffic impact fee payments.

Motion to re-form the Traffic Impact Fees Committee along similar representation lines with representation from Council of Mayor Tabb and Councilmember Morgan. Affirmed

Accept the Recommendations of the Utility Advisory Committee for Implementation of the Energy Efficiency and Conservation Strategy

The Utility Advisory Committee has recommended implementation of the Energy Efficiency and Conservation Strategy.

Motion to accept the recommendations of the Utility Advisory Committee for implementation of the Energy Efficiency and Conservation Strategy and adopt proposed language for inclusion in the Comprehensive Plan. Affirmed

Council acknowledged that the City was selected for a 2012 Smart Communities Award for its Energy Efficiency and Conservation Strategy.

Establish an LED Lighting Demonstration Project to Replace the Parking Lot Lights at City Hall and Four Blocks of Street Lights

Energy Services would like to initiate a lighting demonstration project that would include LED parking lot lights and LED street lights, both dark sky compliant.

Motion to establish an LED lighting demonstration project to replace the parking lot lights at City Hall and four blocks of street lights. Affirmed

Manager’s Report

Revised Scope, Calendar, and Budget for the Tourism Marketing Plan

Motion to affirm the City Manager’s authority to enter into the revised scope of services, calendar,
and budget for the Tourism Marketing Plan. Affirmed

**Permission for Community Events in Fire Station 29**

Council authorized the City Manager to consider the requests from the Fire District regarding community events held in the Fire Station.

**Set Special Meetings**

Motion to set a Special Meeting for July 6, 2012 at 1:00 p.m. to consider budget Morgan planning. Affirmed

**Councilmembers' Reports**

Councilmember Miller reported on the Homeless and Affordable Housing Committee and the City’s Touch a Truck event, and will be attending the AWC Conference.

Motion to approve an excused absence for Councilmember Miller from the Elliott August 6, 2012 meeting. Affirmed

Councilmember Elliott reported on Kittitas Valley Fire and Rescue’s Strategic Plan and the Board of Health.

Councilmember Aronica reported on the Dachshunds on Parade event.

Councilmember Arango reported on the Flood Control Zone District public hearing.

Mayor Tabb reported on the Dachshunds on Parade event and Farmers Market.

**Adjourn**

Motion to adjourn at 9:12 p.m. Arango

Affirmed

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Mayor

ATTEST: ______________________________

City Clerk