CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting
May 20, 2013

Time of Meeting
7:00 p.m.

Place of Meeting
Council Chambers, 501 North Anderson Street

Roll Call Present: Aronica, Elliott, Lillquist, Miller, Morgan, Scheffer, and Tabb.

Others present were City Manager Barkley; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Community Development Director Smith; Captain Keightley; and approximately 40 members of the audience.

Proclamations

Mayor Tabb read the proclamation for Mental Health Awareness Month.

Motion to authorize Mayor to sign the proclamation. Scheffer

Affirmed

Agenda Approval

Motion to approve the agenda. Scheffer

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Elliott

A. Approve Minutes – May 6, 2013, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Arts Commission – April 11, 2013

(2) Cable Television Commission – March 20, 2013

(3) Landmarks & Design Commission – April 16, 2013

(4) Lodging Tax Advisory Committee – March 6, 2013
C. Approve Noise Waiver Application for Sarah Maes at 512 N. Poplar on June 1, 2013 from 10:00 a.m. to 9:00 p.m. and June 2, 2013 from 10:00 a.m. to 6:00 p.m.

D. Approve Street Closure Application for Dachshunds on Parade for 4th Avenue from Main to Pearl Streets on June 15, 2013 from 5:00 a.m. to 5:00 p.m.

E. Approve Request to Add $19,842 to the Hal Holmes Trust Fund 2013 Budget Revenue Line Item and Add the Same Amount to Hal Holmes Trust 2013 Expenditure Lines

F. Award Bid Call 2013-07 – Cured-in-Place Sewer Line Rehabilitation to Columbia Pumping and Construction for the Amount of $78,026.76 and Reject all Other Bids

G. Award Bid Call 2013-08 – Construction of Three New Open Bays and Enclosure of Three Existing Bays to Belsaas & Smith Construction in the Amount of $140,756.40

H. Authorize the Public Works Director to Execute the Joint Responsibility Agreement for the Hayward Hill Well

I. Authorize Mayor to Execute Easement with SRS Spirit LLC and Authorize Disbursement of $3,039

J. Authorize Mayor to Execute Easement with BDN Properties and Authorize Disbursement of $2,475

K. Approve May 20, 2013 Claims Fund Voucher Numbers 113168 Through 113376 in the Amount of $339,367.77, ACH Direct Payments in the Amount of $229,394.70, Payroll Fund Check Numbers 85832 Through 85914 in the Total Amount of $92,521.43, Direct Deposit in the Amount of $204,197.28, and Electronic Fund Transfer of $3,625.00. Affirmed

Central Washington University Facilities Master Plan Update

Bill Yarwood, Director of Facilities, Central Washington University, speaking for Campus Development Committee, gave an update on the Facilities Master Plan.

Motion to endorse the Central Washington University Facilities Master Plan Update Elliott for 2013. Affirmed

Citizen Comment on Non-Agenda Issues

Charli Sorenson, 1970 Sage Hills Drive, speaking for county residents against PacifiClean compost facility; Richard Hasbrovik, 2361 Wilson Creek Road; Michelle Adams, 678 Game Farm Road; Diane Roznik, 678 Game Farm Road; Gail Curtiss; 1780 Sunset Road, speaking for concerned citizens against PacifiClean; Terri Lundberg, 1780 Sunset Road, speaking for county residents against PacifiClean; Debbie Young and David Young, 17880 Vantage Highway, speaking for citizens against
Debbie Young and David Young, 17880 Vantage Highway, speaking for citizens against PacifiClean; and Carl Nelson, 1710 Sunlight Drive; spoke in opposition to the proposed PacifiClean compost facility.

Carolyn Honeycutt, Ellensburg Downtown Association, advised the planters will be placed in the downtown this week and the first bench is on display at the office. Also, the Hometown Holidays received the top award at the Revitalize Washington Conference.

Kevin Dickinson, 603 West 7th Avenue and Nicklas Peterson, 707 East Helena, spoke regarding the need for an improved skate park.

**Proposed Resolution – Surplus of Motorcycles**

The proposed resolution declares two Kawasaki Motorcycles surplus and authorizes the donation of the motorcycles to the Seattle Metropolitan Police Museum.

Motion to adopt Resolution No. 2013-17. Elliott

Affirmed

Motion to authorize the donation of surplus property to the Seattle Metropolitan Police Museum. Affirmed

**Request for Budget Amendment to Purchase Used Motorcycles**

The Police Department is requesting replacement of two Kawasaki motorcycles with the purchase of two used 2009 Honda ST1300P motorcycles. The Department would need expenditure authority to purchase the motorcycles and a budget amendment to the 2013 Budget.

Motion to authorize the Ellensburg Police Department the expenditure authority to purchase two used 2009 motorcycles from the Yakima Police Department. Affirmed

Motion to authorize the Finance Director to make a budget amendment to the Ellensburg Police Department 2013 capital budget of $7,000 during the 2013 budget amendment process. Affirmed

**Renewables Park Fencing, Trailway Rerouting, Signage, and Landscaping**

On April 29, 2013, a tower failure occurred at the Renewables Park. A temporary fence was installed to keep the public away from the failed tower and to protect the public.

Motion to authorize staff to proceed with procurement of a permanent fence. Elliott

Affirmed
Motion to authorize staff to reroute the trailway around the Renewables Park including Elliott a gravel base with a milled asphalt surface. Affirmed

Motion to authorize staff to proceed with procurement of the signage limited to Miller the grant requirements. Affirmed

Council requested staff bring back information regarding wayfinding signage for the Renewables Park.

**Progress Report on Land Development Code Project**

Staff and the consultant are working on the completion of a final draft Land Development Code for release to the public and state agencies which will then begin the formal adoption process. Staff is requesting authorization for the City Manager to execute an Addendum to the Professional Services Agreement with the consultant in an amount not to exceed $20,000 in order to provide additional services in that effort to finalize the draft.

Motion to authorize the City Manager to execute the Addendum to the Agreement with Scheffer Makers Architecture and Urban Design for Land Development Code update services in an amount not to exceed $20,000. Affirmed

**Landmarks and Design Commission Comments on Draft Land Development Code, Murals, and Demolitions**

At its March 18, 2013 meeting, Council discussed Landmarks and Design Commission recommendations for inclusion in the final draft Land Development Code (LDC) and requested staff to return in May with an update on several remaining Commission recommendations and on the City’s insurance carrier’s land use attorney review and discussion of those recommendations.

Meg Ludlum, Landmarks and Design Commission, discussed the Commission’s recommendations for amendments to the current draft of the LDC.

Motion to postpone further discussion on the murals and demolition until further review Morgan by the Landmarks and Design Commission and staff. Affirmed

Carolyn Honeycutt, Ellensburg Downtown Association, spoke regarding the proposed amendments to the draft of the LDC.

Motion to retain the Landmarks and Design Commission decision-making authority on Scheffer all issuances of Certificates of Approval (COA) for all alterations, new construction, and demolitions of properties that are on the Landmark Register. Affirmed
Motion for the Landmarks and Design Commission to retain decision making Scheffer authority on the updated LDC for designation of properties for listing on the Landmark Register, with property owner consent. Affirmed

Motion to have the Landmarks and Design Commission have recommendatory authority Lillquist for design standard departures under the adopted LDC update. Affirmed

Manager’s Report

Set Public Hearings

Motion to set a public hearing on June 3, 2013 to consider the request for an outside Scheffer utility agreement for Kittitas County Fire District #2. Affirmed (Elliott – abstain)

Motion to set a public hearing for June 3, 2013 to consider updates to the International Miller Building Code. Affirmed

Traffic Signal Enhancement Project

Motion to fund the Traffic Signal Enhancement Project with $527,000 of federal grant Elliott funding and $144,500 of local match. Affirmed

Councilmembers’ Reports

Councilmember Aronica stated he was a judge last week at the Source Symposium. He also reported on events held at the Fairgrounds.

Councilmember Elliott reported on a joint planning session with Hospital Districts 1 and 2 and also on the Board of Health.

Councilmember Lillquist reported on the Mental Health and Developmental Disabilities Board meeting. She also stated she judged senior projects at the Ellensburg High School. She also attended a government confluence meeting in Seattle.

Councilmember Miller reported on the Board of County Commissioners meeting, the Homelessness and Affordable Housing Committee, the Auditor’s Entrance Conference, and a Law and Justice Council meeting.

Councilmember Morgan reported on a KITTCOM Board meeting. Also, she was asked to participate in the group from the University that are doing the planning and design for the south entry park.
Councilmember Scheffer reported on the National Brownfields Conference in Atlanta.

Mayor Tabb reported that he has been asked to serve on the statewide Public Transportation Planning Council.

**Adjourn**

Motion to adjourn at 9:46 p.m. Scheffer

Affirmed

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Mayor

ATTEST: ____________________________

City Clerk