CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting June 17, 2013
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 501 North Anderson Street

Roll Call Present: Aronica, Elliott, Miller, Morgan, and Scheffer.

Absent: Lillquist and Tabb

Mayor Pro Tem Elliott stated that Councilmember Lillquist had an excused absence.

Motion to authorize an excused absence for Mayor Tabb. Scheffer

Affirmed

Others present were City Manager Barkley; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Akers; Community Development Director Smith; Gas Engineer Prue; Electrical Engineer Weidert; Energy Services Director Dunbar; City Engineer Lyyski; Assistant City Engineer Mayo; Human Resources Director Smith; Finance Director Ariwoola; Assistant Building Official Doobovsky; and approximately 10 members of the audience.

Agenda Approval

Motion to approve the agenda. Scheffer

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Scheffer

A. Approve Minutes – June 3, 2013, Regular Session

B. Acknowledge Minutes of Boards and Commissions

(1) Cable Television Commission – April 17, 2013

(2) Community Center Ad-Hoc Committee – May 7, 2013

(3) Landmarks & Design Commission – May 21, 2013
C. Award Bid Call 2013-09 – Wheel Loader (4x4) to NC Machinery for $75,232.80 with tax and reject all other bids

D. Authorize the Mayor to Execute Supplemental Agreement No. 2 with URS Corporation to perform additional floodplain analysis peer review in an amount not to exceed $8,500.00

E. Approve Resolution No. 2013-19 – Chestnut Street Baptist Church Tree Removal Request to remove two trees in the right of way north of the Church, along 7th Avenue

F. Authorize the City Manager to execute the Electric Substation Design Professional Services Agreement with Brown & Kysar, Inc., in an amount not to exceed $276,857.00

G. Authorize the Mayor to sign the Extension of Collection Services Agreement with Olympic Credit Service, Inc. through May 6, 2015

H. Approve June 17, 2013 Claims Fund Voucher Numbers 113564-113748 in the total Amount of $302,236.45; ACH Direct Payments in the Amount of $960,957.15; Voided Check 113588; Payroll Fund Check Numbers 86000-86083 in the Total Amount of $94,355.31; Direct Deposit in the Amount of $214,106.77; and Electronic Fund Transfer of $3,625.00 Affirmed

Memorandum from Gordon Crane, City Arborist, Regarding 1st and Pine Proposed Community Garden

Council discussed the memorandum from Gordon Crane.

Motion to remove trees 1, 2, 4-7, 9 and 10 and to properly care for trees 3 and 8. Morgan

Affirmed (Aronica, Elliott, Morgan – yes; Miller, Scheffer – no)

Citizen Comment on Non-Agenda Issues

Tyler Mackey, representing Congressman Dave Reichert, introduced himself and stated they are opening an office in Wenatchee.

Public Hearing - Building Code Amendments (Legislative) - Continued

Mayor Pro Temp Elliott reopened the public hearing to consider building code amendments.

Community Development Director Smith summarized the agenda report. He also handed out proposed corrections to Pages 78 and 79 of the Council Agenda.
Robert Collier, 905 E. Tacoma Avenue, spoke regarding the building codes that relate to manufactured carports.

Council asked questions of staff.

There being no further testimony, Mayor Pro Tem Elliott closed the public hearing.

Motion to amend Section 32 of the ordinance to allow for an effective date of Morgan November 1, 2013. Affirmed

Motion to insert the corrected language to fix scrivener’s errors on Morgan Pages 78 and 79 of the Council Agenda for this ordinance. Affirmed

**Motion for first reading of Ordinance No. 4643 as amended and deleting Section F Scheffer on Page 81.**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO THE ELLENSBURG FIRE AND BUILDING CODES; RENAMING CHAPTER 3.01; RENAMING AND AMENDING CHAPTERS 3.02 AND 3.17; AMENDING SECTIONS 3.01.080, 3.01.180 AND 3.01.181 OF THE CONSTRUCTION CODE, AND AMENDING FIRE CODE SECTIONS 3.03.140, 3.03.142, 3.03.146, 3.03.160, 3.03.200, 3.03.240, 3.03.320, 3.03.430, 3.03.660, 3.03.710; 3.03.730, 3.03.820, AND 3.03.840; AMENDING CHAPTER 3.06 BY ADDING A NEW SECTION 3.06.060; REPEALING CHAPTERS 3.04, 3.05, 3.08, 3.13, 3.36; AND REPEALING SECTIONS 3.03.144, 3.03.148, 3.03.150, 3.03.400, 3.03.640, AND 3.03.740 OF THE ELLENSBURG CITY CODE.

Affirmed

**Public Hearing – Proposed Resolution - Six Year Transportation Improvement Plan and Traffic Impact Fee Annual Report**

Mayor Pro Tem Elliott opened the public hearing to consider the Six Year Transportation Improvement Plan (TIP).

Assistant City Engineer Mayo summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Pro Tem Elliott closed the public hearing.

Motion to adopt Resolution No. 2013-20. Scheffer

Affirmed
Motion to amend the current 2013-2018 TIP to include the Chestnut Street Overlay Scheffer project and the Alder Street Overlay project. Affirmed

Motion to authorize staff to submit listed projects for funding as grant opportunities Scheffer become available. Affirmed

**Proposed Ordinance – Amendments to Require Natural Gas Utility Infrastructure in New Developments**

The proposed ordinance would require natural gas utility infrastructure in new developments.

**Motion for first reading of Ordinance No. 4644.** Aronica

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO THE INSTALLATION OF NATURAL GAS UTILITY INFRASTRUCTURE IN NEW DEVELOPMENTS, AMENDING SECTIONS 2.50.050, 9.05.020, 9.05.200, 9.10.200, 9.20.030, 9.20.200, 9.25.030, 9.40.100, 9.60.200, 12.08.160, 12.08.200, 12.08.290, 12.10.130, 13.38.340 AND 13.38.360 OF THE ELLENSBURG CITY CODE. Affirmed

**Proposed Ordinance – Amendments to Update Natural Gas Utility Fees and Credits**

The proposed ordinance would amend natural gas utility fees and credits.

**Motion for first reading of Ordinance No. 4645.** Aronica

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG RELATING TO THE INSTALLATION OF NATURAL GAS UTILITY INFRASTRUCTURE IN NEW DEVELOPMENTS AND AMENDING SECTION 9.92.200 OF THE ELLENSBURG CITY CODE ENTITLED “GAS UTILITY FEE AND CREDIT SCHEDULE.” Affirmed

**Proposed Ordinance – Traffic Impact Fee Amendments**

The proposed ordinance would amend traffic impact fees.

**Motion for first reading of Ordinance No. 4646.** Miller

AN ORDINANCE of the City Council of the City of Ellensburg, Washington, amending Sections 14.04.030 and 14.04.120 of Chapter 14.04 of the Ellensburg City Code ("ECC") entitled “Traffic Impact Fees” to amend Section 14.04.030 “Definitions” to designate the current edition of the Trip Generation Manual published by the Institute of Transportation Engineers and to amend Section 14.04.120 “Impact fee refund” to lengthen the time for encumbrance of traffic impact fees from six years to ten years. Affirmed
Proposed Resolution – Revised Pay Plan to Create Information Technology Manager, Power and Gas Manager, Light Engineering and Operations Manager, and Gas Engineering and Operations Manager Positions

The proposed resolution would revise Resolution No. 2012-36 to create Information Technology Manager, Power and Gas Manager, Light Engineering and Operations Manager, and Gas Engineering and Operations Manager positions.

Motion to create the positions and salary ranges as shown on Page 143 of the Scheffer Agenda effective June 18, 2013. Affirmed

Motion to adopt Resolution No. 2013-21. Scheffer Affirmed

Quarterly Financial Report

Finance Director Ariwoola summarized the First Quarter Financial Status Report.

Motion to accept the First Quarter Financial Status Report as presented. Scheffer Affirmed

Manager’s Report

Set Public Hearing

Motion to set a public hearing for the July 1, 2013 meeting to consider an ordinance Scheffer revising ECC 13.54 (Fees and Charges) by adding a fee of $1,200 for a Binding Site Plan application. Affirmed

“D” Street Closure Request

Motion to authorize CWU to close “D” Street from 11th Avenue to 14th Avenue Scheffer from July 15 through August 4, 2013 Affirmed

Transit Operator Selection

Motion to direct the City Manager and Mayor to negotiate a contract with HopeSource Morgan and bring it back to Council for consideration. Affirmed

Councilmembers’ Reports
Councilmember Miller requested the issue of clarifying the City’s position on the PacifiClean proposal be on a future agenda for discussion.

Councilmember Morgan reported on KITTCOM. She also reported on a meeting she attended at the Quincy Library.

Councilmember Scheffer reported on the Lodging Tax Advisory Committee. She also requested an excused absence for July 1, 2013.

Motion to approve an excused absence for Councilmember Scheffer from the July 1, 2013 Miller meeting. Affirmed

Mayor Pro Tem Elliott reported on Kittitas Valley Fire and Rescue activities. He also requested Council discuss funding options and mechanisms to move forward with the Rotary Park Master Plan.

Adjourn

Motion to adjourn at 8:53 p.m. Scheffer

Affirmed

_________________________________
Mayor

ATTEST: ____________________________________________

City Clerk