CITY OF ELLensburg

Minutes of Council Meeting, Regular Session

Date of Meeting: July 21, 2014
Time of Meeting: 7:00 p.m.
Place of Meeting: Council Chambers, 501 North Anderson Street

Roll Call Present: Aronica, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Interim Public Works Director Lyyski; Planning Supervisor Bailey; Senior Planner Valoff; Light Operations Supervisor French; Gas Engineering and Operations Manager Larsen; Gas Engineering Specialist Forgey; Power and Gas Manager Rowbotham; Project Engineer Meyer; and approximately 15 members of the audience.

Agenda Approval

Motion to approve the agenda. Tabb

Motion to pull Item 5.J off the agenda. Lillquist

Affirmed

Vote on main motion. Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Scheffer

A. Approve Minutes – July 7, 2014, Regular Meeting
B. Acknowledge Minutes of Boards and Commissions
   (1) Parks & Recreation Advisory Commission – May 14, 2014
C. Approve Annual Junior Parade Route on August 16, 2014
D. Approve Noise Waiver Application for Kiwanis Club at CWU Music Hall on August 1, 2014 from 10:00-11:30 a.m. and 6-7:30 p.m. and August 2, 2014 from 2-3:30 p.m.
E. Award Bid Call 2014-16 – Portable Video Production Equipment to B&H
F. Approve Noise Waiver Application for Juneteenth Central Washington at 423 N. Main on September 5, 2014 from 5:30-8:30 p.m.
G. Approve Second Amendment to Maintenance Services Contract for City Hall and Authorize the Necessary Budget Adjustment for 2014

H. Authorize City Manager to Execute Supplemental Contract with URS for Public Safety Building LID Parking Lot Retro-Fit Project

I. Authorize the Execution of Amendment No. 2 to the Power Sales Agreement and Interlocal Agreement for Relocating Electrical Facilities with Central Washington University

J. Reject Request for Quotes 2014-10 for Cathodic Protection System Materials and Installation

K. Adopt Resolution No. 2014-21 – Authorizing Fred Meyer Stores, Inc. and the Kroger Co. to Remove one Street Tree at 503 S. Water Street

L. Authorize Mayor to Sign Interlocal Agreement with Ellensburg School District and Authorize the City Manager to Sign Supplemental Agreement #1 with Erlandsen & Associates, Inc. for Third Avenue Extension Design

M. Authorize the City Manager to Execute an Extension to the Contract with Williams Northwest Pipeline for the Present Liquified Natural Gas Storage Capacity


Affirmed

Council took a brief recess at 7:03 p.m. and returned to the meeting at 7:08 p.m.

**Boards and Commissions Appointments**

PJ MacPhaiden spoke regarding her interest in serving on the Environmental or Parks and Recreation Commissions.

Mayor Elliott recommended Scott Faulkner and Jami-Lynn Tate be appointed to the Arts Commission.

Motion to confirm the Mayor’s appointments. Tabb

Affirmed

Mayor Elliott recommended PJ MacPhaiden be appointed to the Environmental Commission.
Motion to confirm the Mayor’s appointment. Scheffer

Affirmed

Mayor Elliott recommended Ellen Avitts and Katie Kuntz be appointed to the Landmarks and Design Commission.

Motion to confirm the Mayor’s appointments. Morgan

Affirmed

Mayor Elliott recommended PJ MacPhaiden be appointed to the Parks and Recreation Commission.

Motion to confirm the Mayor’s appointment. Tabb

Affirmed

Mayor Elliott recommended Joy Thomas be appointed to the Senior Citizens Advisory Commission.

Motion to confirm the Mayor’s appointment. Scheffer

Affirmed

**Letter from Loyal Order of Moose Regarding Parking at 206 N. Main Street**

The letter from Dale Defoor was discussed.

Motion to refer the request for parking changes to the Public Works Department for Scheffer action. Affirmed

Council also requested the request be reviewed by the Ellensburg Downtown Association.

**Public Hearing - Fenceline LLC Annexation – South of Umptanum Road, West Across Bull Road, and South to Berry Road (Legislative)**

Mayor Elliott opened the public hearing to consider the Fenceline LLC Annexation.

Senior Planner Valoff summarized the agenda report.

Jeff Slothower, 201 West Seventh Avenue, attorney representing the applicant, discussed the request for annexation and also submitted a letter that was included in the Council Agenda on Pages 154 and 155.

Linda Wood, 1100 South Rosewood Drive #118, expressed concerns with the proposed annexation and discussed her letter included on Pages 146 and 147 of the Council Agenda.
Jeri Prater, Umptanum Road, asked what the plan is for annexing the area and why they need this area and wants to see the area stay the same as it is now.

Chad Bala, owner of Terra Design Group Inc., speaking for the Schuler Deneen Family Ranch LLC & Teanaway Ridge LLC, spoke in support of the proposed annexation and submitted a letter that was included in the Council Agenda on Page 148.

Council asked questions of staff and the applicant.

There being no further testimony, Mayor Elliott closed the public hearing.

Motion to approve the Fenceline LLC Annexation as presented. Tabb

Affirmed

Motion to have staff prepare the ordinance language to support the motion to Tabb approve the Fenceline LLC Annexation. Affirmed

**Proposed Ordinance - Communications Franchise Agreement and Utility Pole License Agreement with Zayo Group, LLC**

Zayo Group, LLC submitted an application for a communications franchise to construct and operate a fiber optic network within the City.

**Motion for first reading of Ordinance No. 4679.** Lillquist

AN ORDINANCE of the City of Ellensburg, Washington, granting Zayo Group, LLC, a non-exclusive franchise for six years to construct, operate, and maintain a telecommunications network within the City of Ellensburg, Washington and setting forth conditions accompanying the grant of franchise. Affirmed

**Natural Gas Utility Marketing Plan – Rate Design and Rebates Presentation**

Lynn Parker, Green-Rubino and Gas Engineering Specialist Forgey gave a presentation of the Natural Gas Utility Rate Design Plan, including proposed rebates.

Motion to: 1) direct staff to determine the actual rates for the proposed natural gas and Scheffer electric retail rate design options, which would be further considered in the Fall of 2014 for possible implementation in January 2015, 2) direct staff to re-purpose funds in the 2014 budget and the 2015 proposed budget for natural gas appliance incentives, 3) direct staff to complete an evaluation in 2015 to determine if adjustments to marketing plan, rebates, rate designs, and if a fee for electric heating and water heating in new developments should be implemented in 2016, and 4) continue Green-Rubino marketing plan activities in 2015 focusing first on developers, then residents. Affirmed (Elliott
Manager’s Report

City Manager Akers presented his Manager’s Report.

Councilmembers’ Reports

Councilmember Aronica reported on the Ellensburg Business Development Authority and Utility Advisory Committee.

Motion to direct staff to approach the Fenceline LLC property owners about a Lillquist conservation easement on the floodplain and wetland areas of that property. Affirmed

Councilmember Lillquist reported on new state laws affecting the Lodging Tax Advisory Committee. Councilmembers Lillquist and Scheffer will discuss a proposed Request for Proposals for service providers for Lodging Tax Funds and will present it to Council. Also, the 2015 lodging tax funding application form will be brought before the Council.

Councilmember Miller reported on the Law and Justice Council.

Councilmember Morgan reported on the Library Board and Conference of Governments meeting.

Councilmember Scheffer reported on the Public Lands Access Advisory Committee.

Councilmember Tabb reported on the Downtown Revitalization Committee, the Public Transit Ad Hoc Committee, and the Community Center Ad Hoc Committee and the Team for Community Vision.

Mayor Elliott reported on the KITTCOM meeting and gave an update on fires in Eastern Washington.

Adjourn

Motion to adjourn at 9:20 p.m. Scheffer

Affirmed

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Mayor

ATTEST: _______________________________
City Clerk