CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
August 18, 2014

Date of Meeting
August 18, 2014
Time of Meeting
7:00 p.m.
Place of Meeting
Council Chambers, 501 North Anderson Street

Roll Call Present: Aronica, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Excused Absence: Miller

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Energy Services Director Dunbar; IT Manager Faubion; Light Operations Supervisor French; Project Engineer Meyer; Senior Planner Valoff; Finance Director Pascoe; Planning Supervisor Bailey; and approximately five members of the audience.

Agenda Approval

Motion to approve the agenda. Tabb

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Scheffer

A. Approve Minutes – August 4, 2014, Regular Meeting
B. Acknowledge Minutes of Boards and Commissions
   (1) Landmarks & Design Commission – June 17, 2014
   (2) Lodging Tax Advisory Committee – June 25, 2014 and July 2, 2014
   (3) Parks & Recreation Advisory Commission – June 11, 2014
   (4) Utility Advisory Committee – June 10, 2014 and July 14, 2014
C. Authorize the Mayor to Sign the Interlocal Agreement for Professional Services and Authorize the Mayor to Sign the Lease Agreement for the Ellensburg Business Incubator Building with the Ellensburg Business Development Authority
D. Award Bid Call 2014-11 – “D” Street Crossing Excavation and Conduit Installation to C.F. Arends & Company
E. Accept Bid Call 2014-03 - Cured-in-Place Sewer Line Rehabilitation Project as Complete

F. Award Bid Call 2014-17 – Tree Pruning to Boyd’s Tree Service

G. Award Bid Call 2014-20 – Fifth Avenue Sidewalk to Reecer Creek Excavating and Reject Bid from J&K Earthworks; Authorize the Project to be Funded in the Arterial Street Budget and Authorize Staff to Make Budget Adjustment

H. Accept the Information Technology Two Year Strategic Plan as Complete

I. Approve Street Closure Application for 4th Avenue between Pearl and Ruby Street and use of Rotary Pavilion from 12:00 p.m. to 6:00 p.m. on September 23, 2014 for Bite of the Burg

J. Accept Resignation from Christina Wollman, Landmarks and Design Commission, and Authorize the Mayor to Sign a Letter of Appreciation

K. Authorize the City Manager to Execute the Library Janitorial Contract with RNL Janitorial

L. Approve 2015 Lodging Tax Funding to the Consolidated Program

M. Approve August 18, 2014 Claims Fund Voucher Numbers 119181 Through 119361 in the Amount of $516,712.96, ACH Direct Payments 933-943 in the Amount of $929,370.34, Payroll Fund Check Numbers 87915 Through 87969 in the Total Amount of $79,575.95, Direct Deposit in the Amount of $261,174.53, and Electronic Fund Transfer of $3,300.00. Affirmed

Boards and Commissions Appointments

Mayor Elliott recommended Johanna Olson be appointed to the Senior Citizens Advisory Commission.

Motion to confirm the Mayor’s appointment of Johanna Olson to the Senior Morgan Citizens Advisory Commission. Affirmed

Public Hearing - Vander Schauw Zone Change Request – a Request to Rezone a Parcel of Land Currently Zoned Public Reserve (P-R) to Residential Low Density (R-L) (Quasi-Judicial, Closed Record)

Mayor Elliott opened the public hearing to consider the Vander Schauw Zone Change request for a parcel of land currently zoned Public Reserve (P-R) to Residential Low Density (R-L).

Mayor Elliott asked the council members a series of appearance of fairness questions. Councilmember Lillquist disclosed that she lives close to the proposed rezone and a neighbor asked
her about the proposed action and she explained the two zones of Public Reserve and Residential Low Density. This did not disqualify her from participating in the public hearing.

Planning Supervisor Bailey summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Elliott closed the public hearing.

Motion to adopt the Hearing Examiner’s recommended Findings of Fact, Scheffer
Conclusions of Law, Decision and Conditions of Approval. Affirmed

Motion to approve the request to change the zoning of the property at 814 E. 3rd Lillquist

Avenue from P-R to R-L. Affirmed

Ordinance No. 4680 - Fenceline LLC Annexation

The proposed ordinance would approve the Fenceline LLC Annexation. The City Council gave first reading to Ordinance No. 4680 at the August 4, 2014 meeting.

Motion for second reading and adoption of Ordinance No. 4680. Lillquist

AN ORDINANCE of the City Council of the City of Ellensburg, Washington annexing certain territory known as the “Fenceline LLC” Annexation to the City of Ellensburg, Washington, assigning Residential Suburban Zoning classification, providing for the assumption of existing city indebtedness and fixing a time when the same shall be effective.

Vote on motion. Aronica (yes)
Lillquist (yes)
Morgan (yes)
Scheffer (yes)
Tabb (yes)
Elliott (yes)

Motion approved.

Proposed Resolution – Authorizing Investment of Funds in the Local Governmental Investment Pool

The proposed resolution authorizes investment of City funds in the Local Governmental Investment
Pool.

Motion to adopt Resolution No. 2014-23. Scheffer

Affirmed

**Telecommunications Utility Strategic Plan Request for Qualifications**

Staff proposes to prepare a Request for Qualifications to complete a strategic plan for the telecommunications utility.

Motion to direct staff to proceed with a Request for Qualifications for a strategic plan for the telecommunications utility and postpone consideration of extending fiber optics to the City-owned incubator and airport building until the strategic plan is complete. Affirmed

**Manager’s Report**

**Entry Park Status – Chamber Request for Welcome Center Property**

Motion to direct staff to obtain an appraisal of the property at Mountain View Avenue Lillquist Entry Park and submit a request to the Lodging Tax Advisory Committee to review if it is an appropriate site for a welcome center.

Motion to amend the motion to remove the condition that the request be sent to the Morgan Lodging Tax Advisory Committee for review of the site for a welcome center.

Affirmed (Lillquist, Tabb – no)

Vote on main motion. Affirmed

Motion to ask the Lodging Tax Advisory Committee and Ellensburg Downtown Lillquist Association to consider appropriate locations for a visitor Center for Ellensburg.

Affirmed (Scheffer – no)

**Councilmembers’ Reports**

Councilmember Scheffer reported on the Memorial Day traffic counts on recreational roads in Kittitas County received from the Kittitas County Committee on Public Lands.

Motion to approve an excused absence for Councilmember Scheffer for the Tabb November 17, 2014 meeting. Affirmed
Councilmember Morgan reported on the Library Board and the Arts Commission.

Motion to grant an excused absence for Councilmember Morgan for the Scheffer
September 2, 2014 meeting. Affirmed

Councilmember Lillquist reported on the Lodging Tax Advisory Committee, the Utility Advisory Committee, the Kittitas County Mental Health and Developmental Disabilities Board, and the Yakima Basin Fish and Wildlife Recovery Board. She also discussed the letter from William Meyer regarding Reed Park.

Councilmember Aronica reported on the Ellensburg Business Development Authority.

**Adjourn**

Motion to adjourn at 8:06 p.m. Morgan

Affirmed

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Mayor

ATTEST: ______________________________

City Clerk