Roll Call Present: Herion, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Lyyski; Community Development Director Sackett; Parks and Recreation Director Case; Finance Director Pascoe; and approximately 20 members of the audience.

Oath of Office

City Clerk Reno administered the Oath of Office to Chris Herion.

Agenda Approval

Motion to approve the agenda. Scheffer
Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Scheffer

A. Approve Minutes – November 16, 2015, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Arts Commission – October 8, 2015

(2) Landmarks & Design Commission – October 21, 2015 and November 3, 2015

(3) Library Board – October 13, 2015

(4) Parks & Recreation Advisory Commission – October 14, 2015

C. Accept Resignation from Bill Beattie, Planning Commission and Authorize Mayor to Sign a Letter of Appreciation

D. Accept Resignation from Dick Smith, Library Board and Authorize Mayor to Sign a Letter of Appreciation

E. Adopt 2015 Public Works Development Standards Revisions and Additions as
Approved by Public Works Director from the November 23, 2015 Administrative Hearing

F. Accept Bid Call 2015-20 - Alder Street Overlay Project as Complete

G. Authorize the Mayor to Sign the Ellensburg Downtown Association Professional Services Agreement and Cleaning Contract Amendment

H. Authorize the City Manager to Execute the Latecomers Agreement which Authorizes Reimbursement to the Developer for Vista View Estates in the amount of $22,631.40 for Oversizing the Watermain

I. Approve University Way Banner Request for CWU College Rodeo from April 18-25, 2016

J. Approve December 7, 2015 Claims Fund Voucher Numbers 126192 Through 126363 in the Amount of $385,494.00, ACH Direct Payments in the Amount of $1,145,100.01, Payroll Fund Check Numbers 90998 Through 91043 in the Total Amount of $59,823.07, Direct Deposit in the Amount of $239,704.97, and Electronic Fund Transfer of $4,075.00. Affirmed

Boards and Commissions Appointments

Motion to appoint Mickey Webb to the Lodging Tax Advisory Committee. Scheffer

Affirmed

Motion to confirm appointment of Grant Clark to the Ellensburg Business Morgan Development Authority Board and send a letter of appreciation to Greg Singer for his service. Affirmed

Lee Honeycutt spoke regarding his interest in serving on the Utility Advisory Committee.

Motion to reappoint Amy McGuffin and Matthew Anderson to the Lodging Tax Tabb Advisory Committee. Affirmed

Motion to confirm the Mayor’s reappointment of Rusty Gigstead and Douglas Ryder Morgan to the Building Appeals Board. Affirmed

Ellensburg Downtown Association Update

Carolyn Honeycutt gave an update regarding the Ellensburg Downtown Association.

Petition to Establish a Warning for Noise Violations within City Limits
Katherine Wellenbrock, 2101 N. Yellowstone Street, spoke about the petition to establish a warning for noise violations within city limits.

Public Hearing - Affirm Continuation of Six Month Moratorium on Establishment of new Recreational Marijuana Retail Businesses per Ordinance 4716

Mayor Elliott opened the public hearing to consider the affirmation of the continuation of the six month moratorium on establishment of new recreational marijuana retail businesses per Ordinance 4716.

City Attorney Weiner summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Elliott closed the public hearing.

Motion to affirm the continuation of the moratorium as set forth in Ordinance 4716. Scheffer

Affirmed

Public Hearing – Proposed Ordinance - Assumption of the Ellensburg Transportation Benefit District

Mayor Elliott opened the public hearing to consider Assumption of the Ellensburg Transportation Benefit District.

City Manager Akers summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Elliott closed the public hearing.

Motion for first reading of Ordinance No. 4719. Tabb

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, ASSUMING THE RIGHTS, POWERS, FUNCTIONS, IMMUNITIES AND OBLIGATIONS OF THE ELLENSBURG TRANSPORTATION BENEFIT DISTRICT (TBD), AMENDING SECTION 1.82.030 OF THE ELLENSBURG CITY CODE. Affirmed

Public Hearing – Proposed Ordinance - Comprehensive Plan Amendments

Mayor Elliott opened the public hearing to consider the proposed ordinance for Comprehensive Plan amendments.

Community Development Director Sackett summarized the agenda report.

Council asked questions of staff.
There being no further testimony, Mayor Elliott closed the public hearing.

**Motion for first reading of Ordinance No. 4720.** Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON AMENDING THE ELLENSBURG CITY CODE RELATING TO PLANNING AND AMENDING THE COMPREHENSIVE PLAN ADOPTED BY ORDINANCE NO. 3997 AS LAST AMENDED BY ORDINANCE NO. 4688 AND SET OUT IN CHAPTER 15.120 OF THE ELLENSBURG CITY CODE.

Affirmed

Proposed Ordinance – Dissolve the Cable Television Commission

The proposed ordinance would dissolve the Cable Television Commission.

**Motion for first reading of Ordinance No. 4721.** Miller

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO DISSOLUTION OF THE CABLE TV FRANCHISE COMMISSION, AND REPEALING CHAPTER 1.52 OF THE ELLENSBURG CITY CODE.

Affirmed

Proposed Resolution – Pay Plan

The proposed resolution adopts the pay plan for 2016.

Motion to adopt Resolution No. 2015-32. Morgan

Affirmed

Proposed Resolution – Bad Debt Write-Offs

The proposed resolution authorizes the write-offs for 2016.

Motion to adopt Resolution No. 2015-33. Miller

Affirmed

Proposed Resolution – Setting Policy for the Investment of City Funds

The proposed resolution sets policy for the investment of City funds.

Motion to adopt Resolution No. 2015-34. Scheffer

Affirmed

Request to Fill Vacant Heavy Equipment Operator Position – Street Division
Staff is requesting authority to fill the vacant Heavy Equipment Operator position in the Street Department.

Motion to authorize necessary budget adjustments and allow Public Works Morgan Director to fill the vacant Street Department Heavy Equipment Operator position effective January 1, 2016. Affirmed

Third Quarter Financial Status and Investment Reports

Finance Director Pascoe presented the Third Quarter Financial Status and Investment Reports. 

Motion to accept the Third Quarter Financial Status and Investment Reports as Lilquist presented. Affirmed

Kittitas Valley Memorial Pool & Fitness Center Shower Passes

Staff presented a program that would authorize shower passes to area homeless.

Council consensus was for staff to go forward with the program as outlined.

Manager’s Report

City Manager Akers presented his Manager’s Report.

Councilmembers’ Reports

Councilmember Miller reported on the Law and Justice Council, the cold weather shelter, and the CASA fundraiser.

Councilmember Morgan requested a letter or resolution of support to state legislators to keep the John Wayne Trail open be placed on the next agenda. Council agreed to have this placed on the December 21, 2015 agenda.

Councilmember Scheffer reported on a notice of public hearing for the Bureau of Land Management for property near Ringer Road loop.

Mayor Elliott requested Council assignments to boards and commissions be reviewed at the first meeting in January. He also discussed the interlocal agreement with the County regarding the UGA and transfer of development rights. Council indicated it would be interested in looking at an RFQ for a consultant to review transfer of development rights.

Adjourn

Motion to adjourn at 9:10 p.m. Scheffer
Affirmed

_________________________________ Mayor

Mayor

ATTEST: ________________________________

City Clerk