CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting
May 2, 2016

Time of Meeting
7:00 p.m.

Place of Meeting
Council Chambers, 501 North Anderson Street

Roll Call Present: Herion, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Lyyski; Parks and Recreation Director Case; City Engineer Mayo; Finance Director Pascoe; and approximately 10 members of the audience.

Proclamations

Mayor Elliott read the proclamation for Day of Prayer.

Motion to authorize Mayor to sign the proclamation. Morgan

Affirmed

Councilmember Morgan read the proclamation for National Public Works Week.

Motion to authorize Mayor to sign the proclamation. Morgan

Affirmed

Awards and Recognitions

Mayor Elliott recognized May 3rd as Stan Bassett Day.

Agenda Approval

Motion to approve the agenda. Scheffer

Motion to amend the agenda to add the resolution declaring an emergency at the Miller Kittitas Valley Memorial Pool and Fitness Center for exterior brick repair work as Item 9.C. Affirmed

Vote on main motion. Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the
Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Morgan

A. Approve Minutes – April 1, 2016, Special Meeting
Approve Minutes – April 18, 2016, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions
   (1) Parks and Recreation Advisory Commission – March 9, 2016

C. Approve University Way Banner Request for CWU Family Weekend from May 2, 2016-May 9, 2016

D. Accept Resignation of Karen Johnson from the Parks and Recreation Commission and Authorize the Mayor to Sign a Letter of Appreciation

E. Authorize the City Manager to Sign the Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (HGAC) for Police Department purchasing options

F. Award Bid Call 2016-05 - Cured In Place Sewer Line Rehabilitation to Michels Corporation, Including Schedules A and B and Additive #1 and Additive #2 and Direct the Finance Director to Make the Necessary Budget Adjustment

G. Authorize the City Manager to sign the Professional Services Agreement for the Public Safety Building Parking Lot with Cardno GS, Inc. for the Amount of $31,500

H. Authorize the City Manager to Execute the Contract No. 16TP-11010 for Bonneville Power Administration Metering Relocation at the East Ellensburg Substation

I. Authorize City Manager to Sign the Contract with Merchants Credit Association for Collection Services

J. Approve use of two Parking Spaces at 321 North Pearl Street on May 7, 2016 from 9:00 a.m. to 3:00 p.m.

K. Adopt Resolution No. 2016-15 to Authorize the Removal of Two Street Trees at 1205 N. Okanogan Street

L. Approve Requests for Ellensburg Rodeo to use Catherine Park from August 31-September 6, 2016, to use Reed Park on September 4, 2016, and the Downtown Parade Route on September 3, 2016

M. Approve University Way Banner Request for Ellensburg Rodeo from August 29, 2016 to September 6, 2016

N. Approve University Way Banner Request for Discover Orientation from June 26, 2017 to July 27, 2017

O. Approve May 2, 2016 Claims Fund Voucher Numbers 128257 Through 128444 in
the Amount of $498,572.94, ACH Direct Payments in the Amount of $485,272.26, Payroll Fund Check Numbers 91482 Through 91527 in the Total Amount of $66,995.35, Direct Deposit in the Amount of $262,991.11, and Electronic Fund Transfer of $3,650.00.

Affirmed

Boards and Commissions Applications and Reappointments

Motion to reappoint the following applicants: Steve Townsend and Dorothy Stanley Morgan to the Landmarks and Design Commission; Dan Witkowski to the Parks and Recreation Commission; Beverly Heckart and Gretchen Thatcher, Planning Commission; and Pat Carney and Marcella Gauthier-Hunt to the Senior Citizens Advisory Commission. Affirmed

Citizen Comment on Non-Agenda Issues

Obie O’Brien, Kittitas County Commissioner, spoke regarding a letter the County is sending to residents of Shady Brook Mobile Village and Rental.

Tim Mitchell stated the name of the mobile home park is Shady Acres Mobile Home Park.

Public Hearing - Proposed Resolution - Outside Utility Service for Ray Weisbeck (Legislative) – Continued

Mayor Elliott continued the public hearing to consider the proposed resolution for the Outside Utility Service for Ray Weisbeck.

City Engineer Mayo summarized the agenda report.

There being no further testimony, Mayor Elliott closed the public hearing.

Motion to adopt Resolution No. 2016-16. Lillquist

Affirmed

Proposed Ordinance – No Parking, Disabled Parking Amendments

The proposed ordinance reflects various revisions to the Traffic Code.

**Motion for first reading of Ordinance No. 4726.** Scheffer

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO CHAPTER 8.10 “NO PARKING,” AND CHAPTER 8.22 “DISABLED PARKING” AND AMENDING SECTIONS 8.10.020, 8.22.020, 8.22.040 AND 8.22.120 OF THE ELLENSBURG CITY CODE. Affirmed
Proposed Resolutions – Grants from Recreation and Conservation Office

The proposed resolutions would authorize the City’s application through the Recreation and Conservation Office for grant funding.

Motion to adopt Resolution No. 2016-17 for new restrooms at Veterans Scheffer Memorial Park. Affirmed

Motion to adopt Resolution No. 2016-18 for new restrooms at Rotary Scheffer Park. Affirmed

Motion to adopt Resolution No. 2016-19 for the construction of a splash pad at Scheffer North Alder Street Park. Affirmed

Proposed Resolution – Emergency Declaration for Pool Repairs

The proposed resolution would declare an emergency at the Kittitas Valley Memorial Pool and Fitness Center for exterior brick repair work.

Motion to adopt Resolution No. 2016-20. Scheffer Affirmed

Single Use Carryout Bag Regulation – Updated information re fee/tax options

Council asked staff to present additional information concerning a regulatory framework for an ordinance to establish a single use plastic and paper bag tax or fee which would provide for specific expenditures from the revenue.

Clinton Van De Venter discussed a proposed fee for single use carryout bags.

Council consensus was for the following direction to staff:

1) The majority of the Council is interested in proceeding with an ordinance to regulate single use carryout bags.

2) Council does not support a ban on single use plastic bags or paper bags.

3) Council does support the use of a monetary penalty to regulate single use carryout bags.

4) Council does not support the use of a tax to regulate single use carryout bags.

5) Council does want the ordinance to include fee language where the City collects at least a portion
of that fee for dedicated environmental programs.

6) Council does want the fee to have a cost sharing with the retail establishments.

7) Council does want the fee to apply broadly to all retail establishments.

8) Council does want a low income exemption.

9) Council would like to ask the Environmental Commission to make a recommendation to Council regarding options for the revenue generated.

10) Council would like to establish a fee of $.05 on all single use plastic and paper bags.

11) Council would like to delay implementation of the ordinance for one year after adoption.

First Quarter Financial Status and Investment Reports

Finance Director Pascoe presented the first quarter financial status and investment reports.

Motion to accept the first quarter financial status and investment reports as presented. Morgan Affirmed

Transfer Development Rights (TDR)

Councilmember Scheffer recused herself from discussion of this item.

A request for qualifications was prepared and a consultant has been selected to assist the City in preparing the TDR program.

Council will continue discussion of this item at the May 16, 2016 meeting.

Councilmember Scheffer returned to the meeting.

Manager’s Report

Set Public Hearing

Motion to set a public hearing for May 16, 2016 for the Transportation Benefit Tabb District to consider an assessment rate for public transit funding. Affirmed

Councilmembers’ Reports

Councilmember Tabb reported on the passage of the public transit funding Ballot Proposition 1.

Councilmember Scheffer reported on the “Get Intimate with Shrub Steppe” event.
Councilmember Morgan reported on the Conference of Governments meeting.

Councilmember Miller reported on the Finance Committee meeting and the housing and homeless network. He also presented a Tree City USA award to the City of Pateros.

Motion to approve an excused absence for Councilmember Miller from the Tabb May 16, 2016 meeting. Affirmed

Councilmember Lillquist reported on the 7th Avenue Bike Boulevard open house.

Councilmember Herion reported on the Airport Advisory Committee and the Law and Justice Council.

Mayor Elliott reported on the new fire station which will begin operations on June 1, 2016.

Adjourn

Motion to adjourn at 9:20 p.m. Scheffer

Affirmed

______________________________ Mayor

Mayor

ATTEST: ____________________________

City Clerk

______________________________

Mayor

ATTEST: ____________________________

City Clerk