CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting August 1, 2016
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 501 North Anderson Street

Roll Call Present: Herion, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Lyyski; Community Development Director Sackett; City Engineer Mayo; Assistant City Engineer Mattson; Sr. Financial Analyst Bassett; Community/Government Relations Officer Reich; Permit Technician Caulkins, Long Range Planner San Filippo; Engineering Technician Auckland; and approximately 10 members of the audience.

Awards and Recognitions

Community Development Director Sackett introduced new employees Kim Caulkins, Permit Technician and Angela San Filippo, Long Range Planner.

City Manager Akers introduced Margaret Reich, Community/Government Relations Officer.

Public Works Director Lyyski introduced Dustin Auckland, Engineering Technician.

Agenda Approval

Motion to approve the agenda. Tabb

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Tabb

A. Approve Minutes – July 18, 2016, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – July 6, 2016

(2) Lodging Tax Advisory Committee – March 2, 2016, April 6, 2016, May 4, 2016
(3) Parks & Recreation Advisory Commission – April 13, 2016 and June 8, 2016


(5) Utility Advisory Committee – March 17, 2016 and May 19, 2016

C. Award Bid Call 2016-23 – Public Safety Building LID Parking Lot to Belsaas and Smith Construction

D. Authorize the City Manager to Execute the Local Agency A&E Professional Services Cost Plus Fixed Fee Standard Consultant Agreement with Huibregtse, Louman Associates Inc. for University Way Overlay Project

E. Approve 2016 Junior Rodeo Parade Request

F. Adopt Resolution No. 2016-26 Authorizing the 7th Day Adventist Church to Remove one Street Tree at 415 W. 14th Avenue

G. Approve Requests from Kittitas County Fair and Ellensburg Rodeo Boards for the 2016 Kittitas County Fair and Ellensburg Rodeo

H. Approve Street Closure Application for Police Department for 100 Block of North Pearl on August 2, 2016 from 3:00 p.m. to 9:00 p.m. for National Night Out

I. Approve Sunny Brook Phase 3 Plat as Final and Authorize the Mayor to Sign the Final Plat and Findings of Fact & Decision

J. Approve Resignation of Richard Byham, Ellensburg Business Development Authority Board, and Authorize the Mayor to Sign a Letter of Appreciation

K. Authorize the Public Works Director to Execute Change Order Number 5 with Culbert Construction in the Approximate Amount of $147,297

L. Approve August 1, 2016 Claims Fund Voucher Numbers 129509 Through 129693 in the Amount of $726,394.93, ACH Direct Payments in the Amount of $634,687.84, Payroll Fund Check Numbers 91754 Through 91802 in the Total Amount of $67,582.58 and 91753 in the amount of 2,252.66, Direct Deposit in the Amount of $269,980.35, and Electronic Fund Transfer of $3,650.00.

Affirmed

Board and Commission Introductions and Appointments
Fiona Gibson spoke regarding her interest in serving on the Public Transit Advisory Committee.

Motion to confirm the Mayor’s appointment of Mike Luvera, Armando Ortiz, Fiona Morgan, Jack Frost, and Bruce Tabb to the Public Transit Advisory Committee. Affirmed

Ordinance No. 4739 - Repeal Chapter 4.15

The proposed ordinance would repeal Chapter 4.15 of the Ellensburg City Code. The City Council gave first reading to Ordinance No. 4739 at the July 18, 2016 meeting.

Motion for second reading and adoption of Ordinance No. 4739. Scheffer

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO CHAPTER 4.15 ENTITLED “SNOW AND ICE REMOVAL,” AND REPEALING CHAPTER 4.15 IN ITS ENTIRETY.

Vote on motion. Herion (yes)
Lillquist (yes)
Miller (yes)
Morgan (yes)
Scheffer (yes)
Tabb (yes)
Elliott (yes)

Motion approved.

Proposed Ordinance – Amending ECC Section 2.16 “Funds”

The proposed ordinance would amend Chapter 2.16 of the Ellensburg City Code to reflect the original intention of the distribution of Cable Utility Tax revenue.

Motion for first reading of Ordinance No. 4740. Scheffer

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG RELATING TO CHAPTER 2.16 “FUNDS”, AND AMENDING SECTIONS 2.16.3160 ENTITLED “SPECIAL REVENUE DESIGNATION” AND 2.16.3280 ENTITLED “SPECIAL REVENUE DESIGNATION”, OF THE ELLENSBURG CITY CODE. Affirmed

Proposed Ordinance – Impact Fee Deferral
The proposed ordinance would align City Code with state law for impact fee deferrals.

Motion for first reading of Ordinance No. 4741. Miller

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG RELATING TO TITLE 14 “IMPACT FEES”, AND ADDING A NEW CHAPTER TO THE ELLENSBURG CITY CODE ENTITLED “14.06 – DEFERRAL OF IMPACT FEES”. Affirmed

Council directed staff to bring back alternative language for the option of delaying payment to the closing of the first sale of the property and filing fees and costs for this option.

Proposed Ordinance – Traffic Code Revisions

Councilmember Miller recused himself from this item.

The proposed ordinance reflects various revisions to the traffic code.

Jan Callahan spoke regarding the proposed ordinance.

Motion for first reading of Ordinance No. 4742. Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG RELATING TO TITLE 8 “TRAFFIC” AND AMENDING SECTIONS 8.18.020, 8.22.020 AND 8.36.040 OF THE ELLENSBURG CITY CODE. Affirmed

Single Use Carryout Bag Waste Reduction – Draft Ordinance

At the March 7, 2016 meeting, the City Council requested staff prepare a draft ordinance that would impose a fee on single use paper and plastic carryout bags.

David Kaufman, 101 West 10th Avenue, discussed a fee on single use paper and plastic carryout bags.

Council consensus was to direct staff to bring back draft ordinance language similar to the ones already established, with the exception of instead of a ban this will be a fee on all point of sale single use bags of five cents, and a requirement for some type of signage in the store to inform consumers, and also the fee would be kept by the store.

Manager’s Report

City Manager Akers presented his Manager’s Report.

Councilmembers’ Reports

Councilmember Lillquist reported on the new Dog Park and mountain bike skills course, the bike
racks in the downtown, National Night Out, the Utility Advisory Committee meeting, and the Lodging Tax wayfinding signage project.

Council requested a report from the City Attorney regarding political signs in City rights-of-way at the September 6, 2016 meeting.

Councilmember Miller reported on a Community Network Coalition meeting and the Finance Committee meeting.

Motion to approve an excused absence for Councilmember Morgan from the Tabb September 6, 2016 meeting. Affirmed

Councilmember Scheffer reported on the KEEN summer camp.

Councilmember Tabb reported on the Kittitas County Conference of Governments meeting.

Mayor Elliott reported on Kittitas County Chamber assistance in using their social media for advertising the long standing vacancies with KITTCOM and corrections positions.

Recess

Council recessed to executive session at 8:13 p.m. to discuss potential litigation and possible land acquisition. The executive session was expected to last approximately 10 minutes and Council was not expected to reconvene to take action.

Adjourn

Motion to adjourn at 8:23 p.m. Morgan

Affirmed

Mayor

ATTEST: __________________________

City Clerk