CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session
September 6, 2016

Roll Call Present: Herion, Lillquist, Miller, Scheffer, Tabb and Elliott.

Excused Absence: Morgan

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Energy Services Director Dunbar; Light Operations Supervisor French; Project Engineer Hammond; IT Systems Administrator Houck; Parks and Recreation Director Case; City Engineer Mayo; Planner San Filippo; and approximately 20 members of the audience.

Agenda Approval

Motion to approve the agenda. Scheffer

Affirmed

Mayor Elliott advised that Item 5.J also included a banner request which was not listed on the Consent Agenda.

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows:

A. Approve Minutes – August 15, 2016, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

   (1) Environmental Commission – July 20, 2016

   (2) Landmarks & Design Commission – August 2, 2016

   (3) Lodging Tax Advisory Committee – July 13, 2016
(4) Utility Advisory Committee – June 29, 2016

C. Award Bid Call 2016-25 – Tree Pruning to Basin Tree Service & Pest Control, Inc.
D. Authorize the City Manager to Execute an Agreement for Professional Services with Russell Post Environmental Consulting for Regulatory Compliance Consulting Services in an amount not to exceed $42,342.33
E. Award Request for Quotes 2016-10– Helena Substation Landscape System Installation to Central Nursery, Inc.
F. Accept Bid Call 2015-40 – Sanders Road Water Main Project as Complete
G. Approve University Way Banner Request for Mercer Creek Church from September 19 to October 3, 2016
H. Approve University Way Banner Request for CWU Homecoming from October 7-15, 2016
I. Adopt Resolution No. 2016-30 Authorizing Karl and Nancy Lillquist to Remove one Street Tree at 504 N. Chestnut Street
J. Approve Street Closure Application for Ellensburg Downtown Association for 4th Avenue between Main Street and Pearl Street on September 24, 2016 from 6:00 a.m. through 5:00 p.m. for Buskers in the Burg and Approve the 4th Avenue Hometown Holidays Banner
K. Adopt Resolution 2016-31 Authorizing Ellensburg School District to Remove six Street Trees located on Capitol Avenue, Ruby Street and on 1st Avenue next to Morgan Jr. High
L. Approve September 6, 2016 Claims Fund Voucher Numbers 129891 Through 130166 in the Amount of $1,017,927.99, ACH Direct Payments in the Amount of $1,316,798.74, Payroll Fund Check Numbers 91854 Through 91900 in the Total Amount of $66,880.59, Direct Deposit in the Amount of $279,856.70, and Electronic Fund Transfer of $3,650.00.

Affirmed (Lillquist – Abstain)

**Boards and Commissions Appointments**

Motion to appoint Fiona Gibson to the Landmarks and Design Commission. Tabb

Affirmed
Mayor Elliott recommended Gayl Curtiss be appointed to the Planning Commission.

Motion to authorize the Mayor’s appointment. Tabb

Affirmed

**Report from Carolyn Honeycutt, Ellensburg Downtown Association**

Carolyn Honeycutt gave an annual update of the Ellensburg Downtown Association (EDA).

Motion to approve the Mayor to sign a letter of support for the EDA applying to host the Tabb 2017 RevitalizeWA conference in Ellensburg. Affirmed

**I-90 Project Update**

Councilmember Scheffer showed a video regarding the I-90 project update.

**“Circle the City” Presentation – Ellensburg Morning Rotary Club**

Phil Backlund presented the “Circle the City” project for the Ellensburg Morning Rotary Club.

**Citizen Comment on Non-Agenda Issues**

Larry Nickel, 222 East 4th Avenue, speaking for himself, discussed the Farmers Market in front of his property and requested the City provide a fence around his property.

**Ordinance No. 4743 – Tier 2 Power Supply Recommendations**

The City Council gave first reading to Ordinance No. 4743 at the August 15, 2016 meeting.

**Motion for second reading and adoption of Ordinance No. 4743.** Miller

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG RELATING TO WHOLESALE ELECTRICITY UTILITY SERVICE PURCHASES AND AMENDING SECTION 9.80.100 OF THE ELLENSBURG CITY CODE.**

Vote on motion. Herion (yes)

Lillquist (yes)

Miller (yes)

Scheffer (yes)

Tabb (yes)
Ordinance No. 4744 – Complete Streets Program

The proposed ordinance formalizes a “Complete Streets Program”. The City Council gave first reading to Ordinance No. 4744 at the August 15, 2016 meeting.

Motion for second reading and adoption of Ordinance No. 4744. Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO TITLE 4 – PUBLIC WORKS CONSTRUCTION AND ADDING A NEW CHAPTER TO THE ELLENSBURG CITY CODE ENTITLED “4.05 – COMPLETE STREETS PROGRAM”.

Vote on motion. Herion (yes)

Lillquist (yes)
Miller (yes)
Scheffer (yes)
Tabb (yes)
Elliott (yes)

Motion approved.

Proposed Ordinance – Communications Franchise Application Fee

Staff recommends the City Council amend ECC 11.40.060(C) to update the communications franchise application fee requirement for a minimum deposit of $5,000.

Motion for first reading of Ordinance No. 4745. Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO “CHAPTER 11.40 COMMUNICATIONS ORDINANCE – GENERAL” OF THE ELLENSBURG CITY CODE AND AMENDING SECTION 11.40.060 (C) COST RECOVERY. Affirmed

Political Signs in City rights-of-way (Informational)

City Attorney Weiner provided information regarding political signs in City rights-of-way.
Larry Nickel spoke regarding political signs in City rights-of-way.

Manager’s Report
City Manager Akers presented his Manager’s Report.

**Councilmembers’ Reports**

Councilmember Tabb reported on the Kittitas County Conference of Governments population allocations.

Motion to direct the City’s representatives of the Kittitas County Conference of Governments to support the 2% growth rate increase in the 12,800 population allocation for the City of Ellensburg. Affirmed

Councilmember Tabb also reported on the Public Transit Advisory Committee meeting.

Councilmember Lillquist reported the County Lodging Tax Committee awarded $50,000 to the City parks to construct a restroom.

Mayor Elliott reported on the County UGA Agreement and the Interlocal Agreement, which will expire at the end of September.

**Adjourn**

Motion to adjourn at 8:33 p.m. Scheffer

Affirmed

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Mayor

ATTEST: ___________________________

City Clerk