CITY OF ELLENSBURG  
Minutes of Council Meeting, Regular Session  
Date of Meeting  
October 17, 2016  
Time of Meeting  
7:00 p.m.  
Place of Meeting  
Council Chambers, 501 North Anderson Street  
Roll Call Present: Herion, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works Director Lyyski; Finance Director Pascoe; Parks and Recreation Director Case; Energy Services Director Dunbar; Operations Analyst Leader; and approximately 20 members of the audience.

Agenda Approval

Motion to approve the agenda. Tabb

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Tabb

A. Approve Minutes – October 3, 2016, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Lodging Tax Advisory Committee – August 3, 2016 and September 7, 2016


C. Authorize the Mayor and Staff to Execute the Agreement with Ellensburg School District for use of City Road Rights-of-way at the Morgan Middle School Facility

D. Authorize the Mayor and Staff to Execute the Intersection Improvements Agreement with Washington State Department of Transportation for the US 97, Dolarway, University Way Intersection

E. Accept Bid Call 2016-06 – CBD Alley Reconstruction (Pearl St./Pine St. and 5th Ave./6th Ave. and Shop Parking Lot Paving as Complete


F. Approve University Way Banner Request for CWU Graduate School from January 3-24, 2017 and October 24, 2016 through November 6, 2016

G. Award Bid Call 2016-30 – Official Newspaper Contract to the Daily Record

H. Approve Street Closure for Kittitas Valley Fire and Rescue for North Alder Street University Way South to 8th Avenue from 8:00 a.m. to 7:00 p.m. on November 12, 2016 for Fire Department Training

I. Approve University Way Banner Request for POW/MIA Vet Day from November 7-13, 2016

J. Approve Street Closure for Veterans Day Parade for 1st Avenue and Pine Street to Pearl Street to 6th Avenue to Pine Street to 1st Avenue from 10:00 a.m. to 1:00 p.m. on November 11, 2016

K. Approve Street Closure for Chamber of Commerce for 4th Avenue and Intersection of Pearl Street from 6:30 a.m. to 9:00 a.m. on October 24, 2016

L. Authorize the Awards recommended by the Sub-Committee for the 2017 Community Grants Programs

M. Authorize the Funding for the Park Partnership Program as Recommended by the Parks and Recreation Commission

N. Authorize the Funding for the 2017 Ellensburg Community Grant Program Water Quality as Recommended by the Environmental Commission

O. Authorize the Funding for the 2017 Historic Preservation Grants Program as Recommended by the Landmarks and Design Commission

P. Approve the Contract with the Chamber of Commerce for Marketing and Promotions for 2017 and 2018 as Recommended by the Lodging Tax Advisory Committee

Q. Approve Funding of up to $75,000 from the Lodging Tax Budget for Construction of a Rotary Park Restroom and Concession

R. Approve Professional Services Agreement with BERK Consulting, Inc. for the development of the Housing and Transportation elements of the 2017 Comprehensive Plan Periodic Update

S. Approve October 17, 2016 Claims Fund Voucher Numbers 130546 Through 130734 in the Amount of $548,554.01, ACH Direct Payments in the Amount of $372,370.80, Payroll Fund Check Numbers 91993 Through 92038 in the Total Amount of $60,340.52, Direct Deposit in the Amount of $273,377.30, and Electronic Fund Transfer of $3,650.00. Affirmed
Council Assignments to Boards and Commissions and Liaison Positions

Councilmember Scheffer will be the liaison to the Senior Citizens Advisory Commission. Councilmember Herion will be the liaison to the Parks and Recreation Commission. Mayor Elliott will be the alternate for all liaison positions.

People for People Presentation Regarding 2-1-1 Services Available

Chelsey Loeffers, People for People gave an update on the 2-1-1 services available in the community.

Commissioner Jewell – Discuss Tourism Infrastructure

County Commissioner Paul Jewell discussed the Tourism Infrastructure Plan.

Presentation of Hotel Market Study Report

Jim Armstrong, Kittitas County Chamber of Commerce, Carolyn Honeycutt, Ellensburg Downtown Association and Steve Townsend presented the Phases I and II Report on Market Feasibility of Proposed Hotel Development in Ellensburg prepared by Hotel Realty NW.

Citizen Comment on Non-Agenda Issues

Marte Fallshore of CWU discussed the “Not in our Kittitas County” group which is addressing hate in the county and nation and requested Council consider approving a proclamation or resolution supporting the group’s efforts.

Proposed Ordinances – Natural Gas & Telecommunications Bonds

The proposed ordinances, as prepared by Stradling Yocca Carlson & Rauth, P.C., the City’s bond counsel, authorizes the issuance and sale of $859,014.70 of Natural Gas Revenue Bonds and $390,243.00 of Telecommunications Limited Tax General Obligation Bonds.

Motion for first reading of Ordinance No. 4746. Tabb

AN ORDINANCE of the City of Ellensburg, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed $295,000 principal amount taxable limited tax general obligation bond to provide funds necessary to repay an interfund loan and provide funds for long term financing of the City’s telecommunications infrastructure, and to pay the costs of issuance and sale of the bond; fixing or setting parameters with respect to certain terms and covenants of the bond; appointing the City’s designated representative to approve the terms of the sale and delivery of the bond to Cashmere Valley Bank; and providing for other
related matters. Affirmed

**Motion for first reading of Ordinance No. 4747.** Tabb

AN ORDINANCE of the City of Ellensburg, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed $865,000 principal amount gas utility revenue bond to provide funds to pay or reimburse the costs of certain capital improvements to and extensions of the Natural Gas Utility, funding a deposit to the debt service reserve account, and the pay the costs of issuance and sale of the bond; creating a revenue bond service account and such additional special funds or accounts necessary or desirable to pay and secure the revenue indebtedness authorized herein; fixing or setting parameters with respect to certain terms and covenants of the bond; appointing the City’s designated representative to approve the sale terms and providing for the sale and delivery of the bond to Cashmere Valley Bank; and providing for other related matters. Affirmed

**Proposed Ordinances – Sale of Real Property and Sale of Surplus Property**

The proposed ordinances revise the Ellensburg City Code related to the sale of real property and sale of surplus property.

**Motion for first reading of Ordinance No. 4748.** Scheffer

AN ORDINANCE of the City Council of the City of Ellensburg, Washington, amending Chapter 2.06 “Sale of Real Property” of the Ellensburg City Code. Affirmed

**Motion for first reading of Ordinance No. 4749.** Scheffer

AN ORDINANCE of the City Council of the City of Ellensburg, Washington, amending Chapter 2.07 “Sale of Surplus Property” of the Ellensburg City Code, repealing the current Chapter 2.07 in its entirety and adopting a new chapter entitled “Chapter 2.07 sale or disposition of surplus personal property”.

Motion to amend Section 2.07.040.A by replacing finance director Tabb with city manager and deleting “or his/her designee”. Affirmed

Vote on main motion. Affirmed

**Proposed Ordinance – Carryout Bag Regulation**

The proposed ordinance would impose a $0.05 “pass through” fee on single-use paper and plastic carryout bags.

Larry Lowther, 107 W. 9th, representing Our Environment, discussed the proposed ordinance.
Motion for first reading of Ordinance No. 4750. Tabb

AN ORDINANCE of the City Council of the City of Ellensburg, Washington, relating to plastic and recyclable paper carryout bags and requiring retail establishments to collect a pass-through charge from customers, and adding a new chapter to the Ellensburg City Code entitled “5.64 – Carryout Bag Regulation”. Affirmed (Herion – no)

Proposed Resolution – Repeal Resolution No. 2012-01 and Re-authorize Interfund Loan from Light Fund to the General Fund for the Defeasance of Two LTGO Bonds to Include Repayment Schedules

The proposed resolution includes the repayment schedule for the interfund loan previously authorized in Resolution 2012-01.

Motion to adopt Resolution No. 2016-37. Scheffer

Affirmed

Proposed Resolution – Donation from Fred Meyer for the Stan Bassett Youth Center

The proposed resolution accepts a donation in the amount of $4,005.26 from Fred Meyer.

Motion to adopt Resolution No. 2016-38. Scheffer

Affirmed

Motion to authorize the Mayor to sign a letter of appreciation to Fred Meyer Lillquist for their donation. Affirmed

Manager’s Report

Set Public Hearing

Motion to set a public hearing for November 7, 2016 to consider the 2016 Supplemental Budget. Affirmed

Councilmembers’ Reports

Councilmember Scheffer requested staff ask KVFR to present their annual report.

Councilmember Morgan reported on the Library Board, a presentation regarding the John Wayne Trail, and the Arts Commission.

Councilmember Miller reported on the Homeless and Affordable Housing Committee meeting and the AWC Regional Meeting in Moses Lake.
Councilmember Lillquist reported on the Yakima Basin Fish and Wildlife Recovery Board meeting, the Lodging Tax Advisory Committee meeting, and Developmental Disabilities Advisory Committee meeting. She also advised the committee for “Not in Our Kittitas County” asked for a Council representative for the weekly meetings and requested Council consider a proclamation or resolution supporting their efforts. Council consensus was to consider these two items at the November 7, 2016 meeting.

Mayor Elliott reported on the Senior Citizens Advisory Commission meeting, the new CWU science building opening ceremony, and the EMS Council meeting.

Recess

Council recessed to executive session at 9:23 p.m. to discuss potential land acquisition. The executive session was expected to last approximately five minutes and Council was not expected to reconvene to take action.

Adjourn

Motion to adjourn at 9:28 p.m. Scheffer

Affirmed

_________________________________ Mayor

Mayor

ATTEST: ________________________________

City Clerk