CITY OF ELLENSBURG
Minutes of Council Meeting, Regular Session
Date of Meeting January 3, 2017
Time of Meeting 7:00 p.m.
Place of Meeting Council Chambers, 501 North Anderson Street

Roll Call Present: Herion, Lillquist, Miller, Morgan, Scheffer, Tabb and Elliott.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Library Director Camarillo; City Engineer Mayo; and approximately 10 members of the audience.

Agenda Approval

Motion to approve the agenda. Scheffer
Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Tabb

A. Approve Minutes – December 19, 2016, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks & Design Commission – November 15, 2016

(2) Parks & Recreation Advisory Commission – November 9, 2016

(3) Senior Advisory Commission – November 8, 2016

C. Authorize the City Manager to Execute Agreement with EES Consulting, Inc. and Marsh Mundorf Pratt Sullivan & McKenzie in an amount not to exceed $7,235 for the 2017 Western Public Agencies Group

D. Authorize the City Manager to Execute an Energy Conservation Agreement with
University Auto Center in an Amount not to exceed $40,000

E. Award Bid Call 2016-33 – Dolarway – US 97 - University Way Sewer Relocation to Advantage Dirt Contractors and Authorize the Necessary Supplemental Adjustment to the 2017 Sewer Utility Fund Budget

F. Accept Bid Call 2016-21 – Residential Sidewalk Repair Program as Complete

G. Authorize the Mayor to Execute the Updated Right of Way Procedures


Boards and Commissions Applications

Motion to appoint Councilmember Tabb as the Council liaison to the Ellensburg Business Development Authority Board. Affirmed

Letter from Ellensburg Rodeo Association regarding Ellensburg Rodeo Arena Seating Project

Paul Jewell, Chair of Kittitas County Commissioners, and Carl Jensvold, Ellensburg Rodeo Board, presented a report regarding Event Center capital projects and a request for funding for Ellensburg Rodeo Arena Seating project from the City of Ellensburg for a portion of the yearly debt service obligation of up to $200,000 per year for 20 years.

Council requested staff provide a report at the January 17, 2017 meeting on the financial implications of the proposal, including Lodging Tax capital funds available and how funds are distributed, and revenue from permit fees and sales tax.

Proposed Resolution to Accept Donations in the Total Amount of $20,000 from the Estate of Fredrick C. Mundy to Library and Parks & Recreation Departments

The proposed resolution would accept donations in the amount of $20,000 from the Estate of Fredrick C. Mundy to the Library and Parks and Recreation Departments.

Motion to adopt Resolution No. 2017-01. Morgan

Affirmed

Library Write Off Report

Library Director Camarillo discussed the Library write-offs. The Library uses Unique Management
Services, a material recovery collection agency.

Council requested staff provide more information regarding standard write-offs for other comparable libraries and a breakdown of write-off amounts for fines or materials, and also a recommendation from the Library Board regarding check out policies and the collection process.

Councilmember Herion recused himself from the meeting at 8:01 p.m.

**Local Agency Detour Agreement for the West Interchange Roundabout Project**

Motion to authorize staff to execute the Local Agency Haul Road/Detour Agreement Scheffer with the Washington State Department of Transportation. Affirmed

**Manager’s Report**

City Manager Akers presented his Manager’s Report.

**Recess**

Council recessed to executive session at 8:23 p.m. to discuss pending litigation. The executive session was expected to last approximately 10 minutes and Council was not expected to take any action. At 8:33 p.m., Mayor Elliott announced the executive session was extended for five minutes.

**Reconvene**

Council reconvened to the regular session at 8:38 p.m.

**Councilmembers’ Reports**

Mayor Elliott requested an excused absence from the January 17, 2017 meeting.

Motion to approve an excused absence for Mayor Elliott from the January 17, 2017 Tabb meeting. Affirmed

**Adjourn**

Motion to adjourn at 8:43 p.m. Tabb

Affirmed

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Mayor

ATTEST: ____________________________________
City Clerk