Awards and Recognitions

Public Works Director Lyyski introduced Chet Weekes as the City’s new Heavy Equipment Operator.

Agenda Approval

Motion to approve the agenda. Morgan

Approved

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Morgan

A. Approve Minutes – September 4, 2017, Special Meeting

Approve Minutes – September 5, 2017, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Parks and Recreation Advisory Commission – July 12, 2017
(2) Planning Commission – July 13, 2017; August 3, 2017; August 17, 2017
(3) Public Transit Advisory Committee – July 18, 2017

C. Accept Bid Call 2016-15 – Street Light LED Upgrade Project as Complete

D. Adopt Resolution No. 2017-27 - Authorizing Steven Reid to Remove one Tree
Located at 706 N. Anderson Street

E. Award RFQ 2017-19 to the Lowest Responsive Bid and Responsible Bidder, Specialty Engineering Inc. for the Annual Substation Inspection and Testing

F. Approve September 18, 2017 Claims Fund Check Numbers 135417 Through 135587 in the Amount of $587,656.31; EFT Numbers 2534 to 2555 in the Amount of $1,129,439.31; Payroll Fund Check Numbers 92925 Through 92959 in the Total Amount of $59,275.72, and Direct Deposit Numbers 41429 to 41622 in the Amount of $316,917.19 Approved

**Board and Commission Appointments**

Stacey Henderson has applied to fill the open professional position on the City’s Landmarks and Design Commission.

Move approval of Stacey Henderson to the Landmarks and Design Commission. Scheffer

Approved

**Presentation by Linda Schactler, CWU - Business to Community Stars Project**

Linda Schactler, Chief of Staff for Central Washington University, gave a presentation on the Business-to-Community Stars project.

Endorse the Business to Community Stars Project in cooperation with Scheffer CWU, Kittitas County Chamber of Commerce and the Ellensburg Downtown Association. Approved

**Public Hearing – Central Transit 2017 Through 2022 Transit Development Plan**

Mayor Elliott opened the public hearing to consider adoption of the Central Transit 2016 Annual Report and the 2017 through 2022 Transit Development Plan.

Bruce Sackron, Transit Manager for the City of Ellensburg, summarized the agenda report. As part of the process of receiving transit funding through WSDOT, the City of Ellensburg is required to submit an annual report of the transit system’s past calendar year of operation, and a Transit Development Plan covering the next six years. Staff requests City Council adopt the 2016 Annual Report and the 2017-2022 Transit Development Plan outlined on pages 53 through 69 of the agenda packet.
The floor was opened for testimony from the public and no one spoke.

Mayor Elliott closed the public testimony portion of the public hearing.

Staff answered Councilmember questions regarding reserve accounts.

Adopt the Central Transit 2016 Annual Report and the 2017-2022 Transit Development Plan and support its submittal to the Washington State Department of Transportation. Approved

**Ordinance 4771 – Vacation Request for a Portion of Water Street North of 14th Avenue**

Ordinance 4771 vacating a portion of the Water Street right of way immediately north of 14th Avenue was given first reading at City Council’s August 21, 2017 meeting following a public hearing. City Council approved first reading of the ordinance before the property appraisal and a required easement description were prepared. Assistant City Engineer Mattson summarized the agenda report. Staff believes the appraisal value provided by the applicant’s appraiser is below fair market value. Staff recommends Council reject second reading and adoption of the proposed vacation ordinance and request the applicant hire an appraiser from the WSDOT Approved Appraiser list who is approved to complete “Review Appraisals”.

Milt Johnson, 1211 N. Vuecrest stated his transaction is part of a 1031 exchange; he has limited time to complete the exchange and sign a purchase and sale agreement. He has followed all staff’s instructions, including an appraisal, and he will need to relocate a power pole on the property at his expense if the property is developed. Mr. Johnson is not familiar with staff’s recommendation for a review appraisal.

Matt Stevens, Mid-State Appraisal Services, explained his methods of appraisal for the property and his belief that the lot was not developable.

Council asked questions of Mr. Stevens and staff.

Staff noted city lots as small as 3,000 square feet are developable in accordance with City Code.

Move second reading of Ordinance 4771 to the October 2, 2017 regular City Council meeting. Approved

**Ordinance 4774 – Business License Amendments**

Ordinance 4774 amends the business license chapters of the Ellensburg City Code to allow for transference of the business license functions from the City to the Department of Revenue’s (DOR) Business Licensing Services (BLS) division, as required by new state law. The City Council gave first
reading to Ordinance 4774 at the September 5, 2017 meeting.

**Move second reading and adoption of Ordinance 4774.** Morgan

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO BUSINESS LICENSING AND TITLE 6 BUSINESSES AND OCCUPATIONS OF THE ELLENSBURG CITY CODE; AMENDING CHAPTERS 6.54, 6.56, 6.60, 6.64, AND 6.72 TO COMPLY WITH CONVERSION OF THE CITY’S BUSINESS LICENSING PROCESS TO THE BUSINESS LICENSING SERVICE WITH THE STATE OF WASHINGTON DEPARTMENT OF REVENUE AND REPEALING CHAPTER 6.40 MERCHANT PATROL/PRIVATE DETECTIVES.

Vote on motion. Klauss (yes)

Lillquist (yes)

Miller (yes)

Morgan (yes)

Scheffer (yes)

Tabb (yes)

Elliott (yes)

Motion approved.

**Bid Call 2016-18 – Vantage Highway and Pfenning Road Signalization Project Electrical Change Order**

Energy Services Director Dunbar summarized the staff report.

Authorize the necessary supplemental budget adjustments to the 2017 Light Lillquist Fund budget to cover the change order on Bid Call 2016-18 Vantage Highway and Pfenning Road Signalization Project. Approved

**Manager’s Report**

City Manager Akers presented his agenda report as outlined on page 119 of the agenda packet.

**Habit for Humanity Request for Grant Extension.**

Council consensus was for staff to include clarification in the enabling resolution for grant programs to limit extensions to one year subject to a valid reason for the extension request.
Councilmembers’ Reports

Councilmember Klauss attended the Parks and Recreation Commission meeting. She requested a substitute for the Airport Advisory Committee due to a change in its meeting time which conflicts with the Parks and Recreation Commission. Councilmember Elliott agreed to be the alternate and attend in Councilmember Klauss’s place.

Councilmember Lillquist requested an excused absence for the October 2, 2017 meeting.

Approve excused absence for Councilmember Lillquist for October 2, 2017 Elliott

City Council meeting. Approved

Councilmember Morgan attended the Library Board and Arts Commission meetings.

Councilmember Scheffer advised she needs to step down from the Council Community Grants Sub Committee and Councilmember Klauss has volunteered to serve.

Mayor Elliott requested staff look into revising the Council Rules to switch the approval order of the Agenda and Consent Agenda items.

**ADJOURN** Motion to adjourn at 8:01 p.m. Scheffer

Approved

______________________________________ Mayor

ATTEST: __________________________________________________________

City Clerk