Roll Call Present: Klauss, Lillquist, Miller, Morgan, Tabb, and Scheffer.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Long Range Planner Filippo; Community Development Director Sackett; Parks and Recreation Director Case; City Engineer Mayo; Finance Director Pascoe; and approximately 10 members of the audience.

Agenda Approval

Motion to amend the agenda to move Item 11.C to 4.A.

Tabb

Affirmed

Motion to approve the agenda as amended.

Morgan

Affirmed

New Councilmember Appointment Consideration – Nancy Goodloe

Motion to appoint Nancy Goodloe to the vacant position 2 at the meeting tonight.

Morgan

Affirmed

Oath of Office – Councilmembers Goodloe and Klauss

City Clerk Reno administered the Oath of Office to Councilmembers Nancy Goodloe and Nicole Klauss.

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows:

Lillquist

A. Approve Minutes – November 20, 2017, Regular Meeting
B. Acknowledge Minutes of Boards and Commissions

(1) Public Transit Advisory Committee – October 17, 2017

C. Authorize the City Manager to Execute Professional Services Agreement for Hazardous Material Survey and Design Remediation for Public Safety Building Remodel Project

D. Authorize the City Manager to Execute the Local Agency Standard Supplemental Consultant Agreement #3 with Perteet, Inc. for the Phase 1 ADA Compliance Self Evaluation Assistance for the Time Extension

E. Authorize the City Manager to Execute the Negotiated Hourly Rate Agreement with Perteet, Inc. in the Amount of $37,070 for Phase 2 of the ADA Compliance Self Evaluation Assistance and Authorize Amendment to the 2018 Budget

F. Approve December 4, 2017 Claims Fund Check Numbers 136502 Through 136688 in the Amount of $549,798.97, EFT Numbers 2654 to 2681 in the Amount of $2,231,987.78, Payroll Fund Check Numbers 93103 Through 93138 in the Total Amount of $47,911.74, and Direct Deposit Numbers 42777 to 42968 in the Amount of $297,983.55. Affirmed

Boards and Commissions Applications and Requests for Reappointment

Motion to make the following reappointments:

Rusty Gigstead and Douglas Ryder - Building Appeals Board; Howard Lyman and PJ MacPhaiden – Environmental Commission; and Matthew Anderson and Amy McGuffin, Lodging Tax Advisory Committee. Affirmed

Motion to authorize the City Manager to send letters of appreciation to Nancy Wieking and Diane Huckabay for their service on the Library Board. Affirmed

Ordinance No. 4784 - Application for Rezone (P16-071) by Milt Johnston, agent for Property Owner Carol Cariveau

The proposed ordinance approves an Application for Rezone (P16-071) from Milt Johnston, agent for property owner Carol Cariveau. The City Council gave first reading to Ordinance No. 4784 at the November 20, 2017 meeting.

Motion for second reading and adoption of Ordinance No. 4784. Lillquist

AN ORDINANCE RELATING TO ZONING AND AMENDING TITLE 15 OF THE ELLENSBURG CITY CODE BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY WITHIN THE
CITY OF ELLENSBURG FROM RESIDENTIAL LOW DENSITY (R-L) TO RESIDENTIAL MEDIUM DENSITY (R-M) ZONING.

Vote on motion. Goodloe (yes)

Klauss (yes)
Lillquist (yes)
Miller (yes)
Morgan (yes)
Tabb (yes)
Scheffer (yes)

Motion approved.

Proposed Ordinance - Periodic Update of the Comprehensive Plan

The proposed ordinance adopts the periodic update of the Comprehensive Plan.

Motion for first reading of Ordinance No. 4785.

Morgan

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, AFFIRMING THAT THE PERIODIC REVIEW AND UPDATE OF ELLENSBURG’S COMPREHENSIVE PLAN AND DEVELOPMENT REGULATIONS IS COMPLETE, AMENDING CHAPTER 15.120 “COMPREHENSIVE PLAN” OF THE ELLENSBURG CITY CODE, ADOPTING THE ELLENSBURG PERIODIC COMPREHENSIVE PLAN UPDATE, AND EXPRESSING INTENT TO COMPLETE REVIEW OF THE CITY’S CRITICAL AREAS REGULATIONS BY JUNE 30, 2018, CONSISTENT WITH RCW 36.70A.130 AND RELATED PROVISIONS.

Affirmed

Proposed Ordinance – Parks and Recreation Fees

The proposed ordinance, related to Parks and Recreation fees, amends the Ellensburg City Code and adds a new chapter.

Gary Cummisk, 1105 E. 4th Avenue, and Don Bechard, 60 Crossroads Drive, spoke regarding the proposed ordinance.

Council consensus was to direct staff to clarify the proposed ordinance to include the actual current rates with a strike out of the 5% increase and incorporation of the veteran fees, with the next draft going back to the Parks and Recreation Commission for clarification on the remaining issues, with
possible first and second readings and adoption at the December 18, 2017 meeting.

**Proposed Resolution – Bad Debt Write-Offs**

The proposed resolution authorizes the write-off of uncollectible utility accounts, business license fees, miscellaneous invoices, parking citations, and library accounts for fiscal year 2017.

Don Bechard, 60 Crossroads Drive, spoke regarding the proposed resolution.

Motion to adopt Resolution No. 2017-36.

Tabb

Affirmed

**Proposed Resolution – Pay Plan**

The proposed resolution would set compensation rates for non-represented employees for 2018.

Motion to adopt Resolution No. 2017-37.

Miller

Affirmed

**Proposed Resolution – Establish Transit Reserve Accounts**

The proposed resolution would establish transit reserve accounts.

Motion to adopt Resolution No. 2017-38.

Klauss

Affirmed

**Affordable Housing Commission Process**

With passage of Proposition 1, staff has prepared a suggested process for Council to consider which anticipates formation of an Ad Hoc Commission and identifies a suggested charge of the Commission.

Gayl Curtiss, 1780 Sunset Road; and a resident of 1104 N. Walnut, discussed the proposed Commission.

Council discussed the makeup and charge of the Commission and would like to add one citizen at large and add one member to Central Washington University to have one staff member and one student. Council directed staff to advertise for the Commission as soon as possible. They also assigned a sub-committee of Councilmembers Goodloe, Miller, and Tabb to look at the process for the Commission.

**Transportation Network Companies**
City Council requested information concerning how transportation network companies operate and what options exist for regulating their operations.

Council consensus was to direct staff to review and prepare a proposed ordinance updating the current taxicab regulations and including transportation network companies in the proposed ordinance for Council’s consideration.

Manager’s Report

Set Public Hearing

Staff is requesting Council set a public hearing on December 18, 2017 to consider amending the Six Year Transportation Improvement Plan.

Councilmembers’ Reports

Councilmember Tabb reported on the Public Transit Advisory Committee.

Councilmember Morgan reported on Ellensburg Business Development Authority meetings.

Councilmember Miller, Klauss, and Goodloe attended the AWC Elected Officials training.

Councilmembers Lillquist and Klauss discussed the art project that was on the last agenda.

Recess

Council recessed to executive session at 9:30 p.m. to discuss real estate valuation and labor. The executive session was expected to last approximately 10 minutes and Council was not expected to reconvene.

Adjourn

Motion to adjourn at 9:40 p.m. Morgan

Affirmed

_________________________________
Mayor

_________________________________
Mayor

ATTEST: ___________________________________

City Clerk