CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting
December 18, 2017

Time of Meeting
7:00 p.m.

Place of Meeting
Council Chambers, 501 North Anderson Street

Roll Call Present: Goodloe, Lillquist, Miller, Morgan, Tabb, and Scheffer.

Others present were City Manager Akers; City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Power and Gas Manager Rowbotham; Community Development Director Sackett; Parks and Recreation Director Case; City Engineer Mayo; Operations Analyst Leader; and approximately three members of the audience.

Motion to approve an excused absence for Councilmember Klauss.  

Lillquist
Affirmed

Agenda Approval

Motion to approve the agenda.  

Tabb
Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows: Tabb

A. Approve Minutes – December 4, 2017, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Ellensburg Business Development Authority – November 7, 2017

(2) Lodging Tax Advisory Committee – August 2, 2017; November 1, 2017; November 6, 2017 and November 9, 2017

(3) Utility Advisory Committee – August 16, 2017 and September 20, 2017

C. Authorize the City Manager to execute the Assignment, Assumption, Novation and Consent Agreement with Mercuria Commodities

D. Accept Bid Call 2017-30 Tree Pruning Contract with Basin Tree Service & Pest Control Inc. as Complete
E. Authorize the City Manager to execute the Advertising Agreement with the Daily Record

F. Approve University Way Banner Request for School of Graduate Studies from January 8, 2018 through January 21, 2018

G. Authorize the City Manager to execute the 2018 Interlocal Cooperation Payment Agreement with Kittitas County Emergency Medical Services and Trauma Care Council

H. Adopt the Revisions and Additions to the Public Works Development Standards

I. Authorize the City Manager to Sign Amendment 1 to the 2017 Historic Preservation Grant Agreement with the Masonic Temple Association

J. Approve and Authorize the Mayor and City Manager to sign the 2018-2020 IBEW Agreement and Authorize the Necessary Budget Adjustment for 2018

K. Accept Resignation from Pyper Stever, Parks and Recreation Commission, and Authorize Mayor to Sign a Letter of Appreciation

L. Approve December 18, 2017, Claims Fund Check Numbers 136689 Through 136871 in the Amount of $477,183.96, EFT Numbers 2682 to 2704 in the Amount of $2,365,677.36, Payroll Fund Check Numbers 93139 Through 93173 in the Total Amount of $51,420.38, and Direct Deposit Numbers 42970 to 43162 in the Amount of $294,431.94. Affirmed

Council Assignments to Boards and Commissions and Liaison Positions

This item was for information only. The assignments will be made at the next meeting.

Public Hearing – Proposed Resolution Amending the 2018-2023 Six Year Transportation Improvement Plan to Reflect New Grant Funds (Legislative)

Mayor Pro Tem Scheffer opened the public hearing to consider the proposed resolution amending the 2018-2023 Six Year Transportation Improvement Plan to reflect new grant funds.

City Engineer Mayo summarized the agenda report.

There being no further testimony, Mayor Pro Tem Scheffer closed the public hearing.

Motion to adopt Resolution No. 2017-39. Morgan

Affirmed

Motion to authorize the Mayor and staff to execute any and all of the necessary grant paperwork associated with these projects, including the Fuel Tax Grant Agreements. Affirmed
Ordinance No. 4785 - Periodic Update of the Comprehensive Plan

The proposed ordinance adopts the periodic update of the Comprehensive Plan. The City Council gave first reading to Ordinance No. 4785 at the December 4, 2017 meeting.

Motion for second reading and adoption of Ordinance No. 4785. Morgan

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, AFFIRMING THAT THE PERIODIC REVIEW AND UPDATE OF ELLENSBURG’S COMPREHENSIVE PLAN AND DEVELOPMENT REGULATIONS IS COMPLETE, AMENDING CHAPTER 15.120 “COMPREHENSIVE PLAN” OF THE ELLENSBURG CITY CODE, ADOPTING THE ELLENSBURG PERIODIC COMPREHENSIVE PLAN UPDATE, AND EXPRESSING INTENT TO COMPLETE REVIEW OF THE CITY’S CRITICAL AREAS REGULATIONS BY JUNE 30, 2018, CONSISTENT WITH RCW 36.70A.130 AND RELATED PROVISIONS.

Vote on motion. Goodloe (yes) Lillquist (yes) Miller (yes) Morgan (yes) Tabb (yes) Scheffer (yes)

Motion approved.

Proposed Ordinance – Parks and Recreation Fees

The proposed ordinance related to Parks and Recreation fees, amends the Ellensburg City Code and adds a new chapter.

Motion for first reading of Ordinance No. 4786. Tabb

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, RELATING TO RATES AND FEES FOR PARKS AND RECREATION FACILITIES IN THE CITY OF ELLENSBURG, AMENDING SECTIONS 2.34.240, 2.35.040, 2.38.040, AND 2.38.050 OF THE ELLENSBURG CITY CODE. Affirmed

Motion to waive Council Rule 9.3(b), which prohibits an ordinance from receiving final passage on the same day that it is introduced. Lillquist
Motion for second reading and adoption of Ordinance No. 4786.

Lillquist

Vote on motion. Goodloe (yes)

Lillquist (yes)

Miller (yes)

Morgan (yes)

Tabb (yes)

Scheffer (yes)

Motion approved.

Proposed Resolution – Allocation of 2018 Lodging Tax Funds

Mayor Pro Tem Scheffer recused herself from discussion and will not be voting on this matter.

The proposed resolution would award funding in the amount of $32,506 from the 2018 City Lodging Tax Budget.

Motion to adopt Resolution No. 2017-40.

Tabb

Affirmed (Scheffer – abstain)

Council requested that the consolidated lodging tax process be discussed at the Council Retreat. Council requested staff provide the Kittitas County grant distribution information and the amount each entity received in Lodging Tax Funds.

Manager’s Report

Pay Plan Resolution – Error Correction

Resolution No. 2017-37 was adopted at the December 4, 2017 meeting. A correction was made to the resolution in the Finance Department for the position of “Finance Systems Administrator” which was changed to “Application Specialist”.

Councilmembers’ Reports

Councilmember Tabb reported on the Council subcommittee for the Ad Hoc Affordable Housing Commission. He also advised he has been asked to provide a letter of support for a grant application for HopeSource’s veterans program. Council gave consensus for him to provide the letter.
Councilmember Morgan reported on the Arts Commission and KITTCOM Board meetings.

Councilmember Miller reported on the Homeless and Affordable Housing Committee meeting.

Councilmember Lilliquist reported on the subcommittee of the Utility Advisory Committee, Environmental Commission, and Our Environment, the Kittitas County Developmental Disabilities Board, and the AWC Center for Quality Communities Scholarship.

Adjourn

Motion to adjourn at 7:49 p.m.

_________________________________ Mayor

_________________________________ Mayor

ATTEST: ____________________________________________

City Clerk