CITY OF ELLENSBURG

Minutes of Council Meeting, Regular Session

Date of Meeting

June 4, 2018

Time of Meeting

7:00 p.m.

Place of Meeting

Council Chambers, 501 North Anderson Street

Roll Call Present: Goodloe, Klauss, Lillquist, Miller, Morgan and Mayor Tabb

Councilmember Scheffer arrived at 7:04 p.m.

Others present were City Manager Akers; Assistant City Manager/City Attorney Weiner; Public Works and Utilities Director Lyyski; Assistant Utilities Director Larsen; Executive Assistant Gigstead; Community Development Director Sackett; Long Range Planner San Filippo; Deputy Clerk Keno; Police Officer Druktenis, and eight members of the audience.

Agenda Approval

Motion to approve the agenda. Lillquist

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as presented. Lillquist

Councilmember Goodloe requested a correction to page 2 of the May 21, 2018 City Council minutes under “Citizen Comment on Non-Agenda Issues.” The correct name of the citizen commenting was “Tylene Carnell.”

Motion to amend page 2 of the May 21, 2018 City Council minutes under Morgan

“Citizen Comment on Non-Agenda Issues” to reflect the correct spelling of citizen “Tylene Carnell.”

Vote on amendment. Approved

Motion to approve the amended Consent Agenda: Lillquist

A. Approve Minutes – May 21, 2018, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Arts Commission – April 12, 2018
C. Authorize the City Manager to sign the Interlocal Agreement with the Kittitas County Fire Protection District 2 regarding Cabulance Service

D. Adopt Resolution No. 2018-19 Authorizing Wayne Geiger to Remove one Street Tree located at 306 North Sampson

E. Adopt Resolution No. 2018-20 Authorizing Steve Townsend to Remove two Street Trees located at 502 N. Main Street and two Street Trees at 608 N. Pearl Street

F. Award Bid Call 2018-26 – Small Natural Gas Meters to the Lowest Responsive and Responsible Bidder, Meter Valve and Control, Inc.

G. Authorize the City Manager to sign the Interlocal Agreement with the Kittitas County Public Hospital District 1 regarding Cabulance Service

H. Accept Bid Call 2016-29 – WWTF Ultra-Violet Installation Project as Complete

I. Approve June 4, 2018 Claims Fund Check Numbers 139070 to 139275 in the Total Amount of $589,125.80; Electronic Fund Transfer Numbers 2950 to 2978 in the Total Amount of $1,223,055.93; Payroll Fund Check Numbers 93566 to 93605 in the Total Amount of $53,683.10; and Direct Deposits 45538 to 45745 in the Total Amount of $331,367.13.

Approved

Board and Commission Applications

Two citizens have applied to serve on various City boards and commissions. Rick Olson has applied for the Parks and Recreation Commission and was introduced at the May 21, 2018 meeting. John Renkema, Sr. has applied for the Planning Commission.

Appoint Rick Olson to the Parks and Recreation Commission.

Klauss

Approved

John Renkema, Sr., 1205 Tanglewood Court, spoke to his interest in serving on the Planning Commission.
Council will revisit the Planning Commission appointment at the June 18, 2018 meeting.

Kittitas County Public Health Department – Presentation of Final Community Health Assessment

Amy Fuller, Assessment Coordinator with the Kittitas County Health Department presented the final community health assessment report. Council asked questions of Ms. Fuller.

Public Hearing (Legislative) – Proposed Ordinance – Critical Areas Regulations

Mayor Tabb opened the public hearing to consider the proposed amendments to the Ellensburg City Code pertaining to critical areas regulations.

Long Range Planner San Filippo presented the staff report and proposed ordinance as outlined on pages 64 through 149 of the agenda packet. Department of Health comments were not received in time to be included in the ordinance for first reading but will be incorporated into the second reading version and highlighted for Council consideration.

Mayor Tabb opened the floor to public testimony.

In answer to Councilmember inquiry, the Planning Commission chose Wetland Buffer Alternative 3 to provide greater flexibility and the ability to more specifically protect functions of the wetland. Staff advised the Planning Commission received no public comments. Community Development Director Sackett spoke to the issue of “ag-induced wetlands.”

Council gave direction for items to be included in the ordinance for second reading.

There being no further public testimony Mayor Tabb closed the public testimony portion of the hearing.

Motion for first reading of Ordinance No. 4803. Lillquist

Public Hearing (Legislative) – Proposed Resolution – Surplus Property

Mayor Tabb opened the public hearing to consider a surplus declaration for accumulated City electric utility materials and equipment.

Assistant Utilities Director Larsen summarized the agenda report.

Mayor Tabb opened the floor to public testimony. There being no testimony from members of the public Mayor Tabb closed the public testimony portion of the hearing.

Motion to adopt Resolution No. 2018-21. Scheffer

Approved

Ordinance No. 4801 – Libenow Properties LLC Rezone – RS to RM

Ordinance 4801 was given first reading at the May 21, 2018 meeting following a closed record hearing to consider Hearing Examiner Kottkamp’s April 27, 2018 Recommended Findings of Fact, Conclusions of Law, Decision and Conditions of Approval pertaining to the request by James Libenow, agent for owner Libenow Properties LLC, of Rezone Request P17-106. Council approved the rezone request at the conclusion of the hearing and gave first reading to Ordinance No. 4801.

Motion for second reading and adoption of Ordinance No. 4801. Morgan

AN ORDINANCE RELATING TO ZONING AND AMENDING TITLE 15 OF THE ELLENSBURG CITY CODE BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY WITHIN THE CITY OF ELLENSBURG FROM RESIDENTIAL SUBURBAN (R-S) TO RESIDENTIAL MEDIUM DENSITY (R-M).

Vote on motion. Goodloe (yes)

Klauss (yes)
Motion approved.

**Ordinance No. 4802 – Interim Ordinance for Regulation of Alcohol Sales, Service and Consumption at Rotary Pavilion**

Ordinance 4802 establishes interim regulations for amending section 2.34.030 of the Ellensburg City Code to allow for the sale, service, and consumption of alcohol at the Rotary Pavilion property.

**Motion for second reading and adoption of Ordinance No. 4802.** Morgan

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, ESTABLISHING INTERIM REGULATIONS FOR AMENDING SECTION 2.34.300 TO ALLOW FOR THE SALE, SERVICE AND CONSUMPTION OF ALCOHOL AT ROTARY PAVILION.

Vote on motion. Goodloe(yes)

Motion approved.

**Proposed Ordinance – Implementing Code Changes for Reorganization of Certain City Departments**

The proposed ordinance includes revisions throughout the Ellensburg City Code to implement the reorganization of the Energy Services and Public Works departments into the Public Works and Utilities Department. The ordinance also adds a new chapter to the city code that sets forth the duties and responsibilities of the City Manager.
Motion for first reading of Ordinance No. 4804.  

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON AMENDING THE ELLENSBURG CITY CODE BY RENAMING THE CITY’S PUBLIC WORKS DIRECTOR TO THE PUBLIC WORKS AND UTILITIES DIRECTOR, ASSIGNING THE DUTIES AND FUNCTIONS OF THE ENERGY SERVICES DIRECTOR TO THE PUBLIC WORKS AND UTILITIES DIRECTOR; AMENDING ARTICLES X AND XI OF CHAPTER 2.16 “FUNDS”; AMENDING SECTIONS 2.16.2600 AND 9.20.030; RENAMING TITLE 4 “PUBLIC WORKS CONSTRUCTION” TO “PUBLIC WORKS,” REPEALING SECTION 2.03.080; AND ADDING A NEW CHAPTER TO THE ELLENSBURG CITY CODE ENTITLED “1.06 CITY MANAGER AND ASSISTANT CITY MANAGER.”

Manager’s Report

City Manager Akers presented his Manager’s report.

Set public hearing on June 18, 2018 to amend the 2018-2023 Six Year Morgan Transportation Improvement Plan. Approved

Set public hearing for June 18, 2018 to consider the update of the 2019-2024 Scheffer Six Year Transportation Improvement Plan. Approved

Set public hearing for June 18, 2018 to consider the Development Agreement Morgan for the proposed Hotel Windrow project. Approved

An executive session is needed this evening to discuss pending litigation. The executive session is anticipated to last five minutes and no action will be taken.

Councilmembers’ Reports

Mayor Tabb recognized Myrinda Wolitarsky for her service as the ASCWU representative/ liaison to the Council. Myrinda introduced her replacement, Maurice Watkins, Vice President of Equity and Community Affairs.

Councilmember Goodloe attended the Planning Commission and Kittitas County Homelessness and Affordable Housing Committee meetings.

Councilmember Lillquist gave a Lodging Tax Advisory Committee update regarding the RFP’s for capital projects and for tourism promotion and marketing. She requested the City send a letter of congratulations to HopeSource regarding the Functional Zero Achievement. The Touch a Truck event
and bicycle safety training will be held June 18, 2018 from 1:00 p.m. to 3:00 p.m. at Rotary Park.

Councilmember Miller attended the Top 10% Luncheon.

In response to Council inquiry, the Council-funded grants process is now open through August 30, 2018. Council requested staff provide a summary of the grants available on the June 18, 2018 Manager’s Report.

Executive Session

Council recessed to executive session at 8:55 p.m. to discuss pending litigation. No action will be taken.

ADJOURN Motion to adjourn at 9:00 p.m. Morgan

Approved

_______________________________ Mayor

ATTEST: ________________________________

City Clerk