Roll Call Present: Goodloe, Klauss, Lilquist, Miller, Morgan, Scheffer, and Tabb.

Others present were City Manager Akers; Assistant City Manager/City Attorney Weiner; City Clerk Reno; Executive Assistant Gigstead; Public Works and Utilities Director Lyyski; Library Director Camarillo; Assistant City Engineer Mattson; Senior Planner Filippo; City Engineer Mayo; and approximately 10 members of the audience.

Agenda Approval

Motion to amend the agenda to remove Item 11.A from the agenda.  

Lillquist

Affirmed

Motion to approve the agenda as amended.  

Scheffer

Affirmed

Consent Agenda

Items listed under the Consent Agenda were distributed to Councilmembers in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Councilmember.

Motion to approve the Consent Agenda as follows:  

Klauss

A. Approve Minutes – June 4, 2018, Regular Meeting

B. Acknowledge Minutes of Boards and Commissions

(1) Landmarks and Design Commission – May 1, 2018 and May 22, 2018

(2) Library Board – May 8, 2018

(3) Parks and Recreation Advisory Commission – March 14, 2018

(4) Senior Advisory Commission – April 10, 2018

C. Authorize the City Manager to Sign Amendment 2 to the Interlocal Agreement with Kittitas Valley Healthcare

D. Reject Bid Received for Bid Call 2018-23 – Gateway Signs
E. Award Bid Call 2018-25 – Wildcat Way – Dean Nicholson Blvd. Pedestrian Improvements to Belsaas and Smith Construction, the Lowest Responsive and Responsible Bidder and Authorize the Necessary Supplemental Adjustments to the 2018 Sidewalk Fund Budgets

F. Authorize the City Manager to sign the Contract with Assetworks LLC for Purchase, Implementation, Training, and Maintenance for the FleetFocus Asset and Maintenance Management Software

G. Authorize the City Manager to Execute Amendment No. 1 for RFQ 2017-19 – Annual Substation Inspection with Specialty Engineering Inc.

H. Approve Street Closure Application for Ellensburg Police Department for 100 Block of North Pearl Street and Public Parking Lot South of Skate Park on August 7, 2018 from Noon to 8:00 p.m. for National Night Out

I. Acknowledge Traffic Impact Fee Annual Report

J. Approve June 18, 2018 Claims Fund Check Numbers 139276 Through 139448 in the Amount of $293,278.25, EFT Numbers 2979 to 2997 in the Amount of $368,806.47, Payroll Fund Check Numbers 93606 Through 93644 in the Total Amount of $54,734.37, and Direct Deposit Numbers 45746 to 45952 in the Amount of $337,167.57. Affirmed

Boards and Commissions Appointments

Mayor Tabb recommended John Renkema, Sr. be appointed to the Planning Commission.

Motion to approve the Mayor’s appointment of John Renkema, Sr. to the Planning Commission. Affirmed

Introduction to Small Cell Deployment Issues

Assistant City Manager/City Attorney Weiner presented an introduction to small cell deployment issues.

Public Hearing - Proposed Resolution – Amending the Six Year Transportation Improvement Plan for 2018-2023 (Legislative)

Mayor Tabb opened the public hearing to consider amending the Six Year Transportation Improvement Plan for 2018-2023.

Assistant City Engineer Mattson summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.
Motion to adopt Resolution No. 2018-22.  
Scheffer  
Affirmed

Motion to authorize the Mayor and staff to execute any and all of the necessary grant paperwork associated with this project.  
Lillquist  
Affirmed

Public Hearing - Proposed Resolution - Annual Complete Streets Update and Adopting Six Year Transportation Improvement Plan for 2019-2024 (Legislative)

Mayor Tabb opened the public hearing to consider the annual Complete Streets update and adopting the Six Year Transportation Improvement Plan for 2019-2024.

Assistant City Engineer Mattson summarized the agenda report.

Council asked questions of staff.

There being no further testimony, Mayor Tabb closed the public hearing.

Motion to adopt Resolution No. 2018-23.  
Scheffer  
Affirmed

Motion to accept the “Complete Streets Annual Report” and authorize staff to submit listed projects for funding as grant opportunities become available.  
Scheffer  
Affirmed

Ordinance No. 4803 – Critical Areas Regulations

The City Council held a public hearing to consider the proposed amendments to the Ellensburg City Code pertaining to critical areas regulations and gave first reading to Ordinance No. 4803 at the June 4, 2018 meeting.

Motion to approve the amendments on Pages 110-115 of the agenda as recommended by staff.  
Lillquist  
Affirmed

Motion for second reading and adoption of Ordinance No. 4803 as amended.  
Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO THE CITY OF ELLENSBURG LAND DEVELOPMENT CODE, TITLE 15; AMENDING CHAPTER 15.130 “DEFINITIONS” AND SECTIONS 15.130.010, 15.130.020, 15.130.030, 15.130.040,

Vote on motion. Goodloe (yes)

Klauss (yes)
Lillquist (yes)
Miller (yes)
Morgan (yes)
Scheffer (yes)
Tabb (yes)

Motion approved.

Ordinance No. 4804 – Implementing Code Changes for Reorganization of Certain City Departments

The proposed ordinance includes revisions throughout the Ellensburg City Code to implement the reorganization of the Energy Services and Public Works departments into the Public Works and Utilities Department. The ordinance also adds a new chapter to the City Code that sets forth the duties and responsibilities of the City Manager. The City Council gave ordinance No. 4804 first reading at the June 4, 2018 meeting.
Motion for second reading and adoption of Ordinance No. 4804. Klauss

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON
AMENDING THE ELLENSBURG CITY CODE BY RENAMING THE CITY’S PUBLIC WORKS
DIRECTOR TO THE PUBLIC WORKS AND UTILITIES DIRECTOR, ASSIGNING THE DUTIES AND
FUNCTIONS OF THE ENERGY SERVICES DIRECTOR TO THE PUBLIC WORKS AND UTILITIES
DIRECTOR; AMENDING ARTICLES X AND XI OF CHAPTER 2.16 “FUNDS”; AMENDING
SECTIONS 2.16.2600 AND 9.20.030; RENAMING TITLE 4 “PUBLIC WORKS CONSTRUCTION” TO
“PUBLIC WORKS,” REPEALING SECTION 2.03.080; AND ADDING A NEW CHAPTER TO THE
ELLENSBURG CITY CODE ENTITLED “1.06 CITY MANAGER AND ASSISTANT CITY MANAGER.”

Vote on motion. Goodloe (yes)
Klauss (yes)
Lillquist (yes)
Miller (yes)
Morgan (yes)
Scheffer (yes)
Tabb (yes)

Motion approved.

Proposed Ordinance – Traffic Code Revisions

The proposed ordinance reflects various revisions to the Traffic Code.

Motion for first reading of Ordinance No. 4805.

Lillquist

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON,
RELATING TO TITLE 8 “TRAFFIC” AND AMENDING SECTIONS 8.10.020, 8.30.020, AND 8.42.020
OF THE ELLENSBURG CITY CODE.

Steve Townsend, representing Hotel Windrow, discussed their request to use five parking spaces to
create a loading zone on the east side of Main Street.

Vote on motion. Affirmed

Tourism Marketing and Promotions RFP

Council discussed the Request for Proposals (RFP) for tourism marketing. Council designated a
subcommittee of Councilmembers Klauss, Lillquist, and Scheffer to review the terms of the proposed/renegotiated contracts for the visitor information center and marketing with the Chamber of Commerce.

Amy McGuffin, CEO of Kittitas County Chamber of Commerce, spoke regarding the process for reviewing the proposed contracts.

**Request for Increasing Hours for Reference Associate Position**

The Library Director is requesting added staff hours to more adequately meet the needs of the library.

Motion to authorize the Library Director to increase the vacant Library Reference Associate to 1.0 FTE, add supervisory duties to the position and approve the necessary budget adjustments.  

**Manager’s Report**

**2018 AWC Annual Business Meeting**

Motion to authorize Mayor Tabb, Councilmember Miller and City Manager Akers as voting delegates for the AWC annual meeting.

**Councilmembers’ Reports**

Councilmember Scheffer resigned from the Utility Advisory Committee. Council will review Council assignments to boards and commissions at the July 2, 2018 meeting.

Councilmember Morgan reported on the Library Board, Arts Commission, and KITTCOM Board meetings.

Councilmember Miller reported on the Landmarks and Design Commission meeting and the Touch a Truck event.

Motion to approve an excused absence for Councilmember Miller for the August 20, 2018 meeting.

Councilmember Lillquist reported on the Bike Rodeo and the Kittitas County Developmental Disabilities Advisory Commission meeting.

Mayor Tabb designated Councilmember Klauss as the Council representative on the Lodging Tax
Advisory Committee.

Councilmember Klauss reported on the Parks and Recreation Commission meeting.

Councilmember Goodloe reported on the Airport Advisory Committee and the Planning Commission meetings, the Touch a Truck and Bike Rodeo events, and the ribbon cutting for the charging station.

Mayor Tabb reported on the ribbon cutting for the charging station, the Arts Commission meeting, and the Ellensburg Business Development Authority Board meeting. He advised that he is sending a letter to the National Main Street Center supporting the Ellensburg Downtown Association’s nomination for the National Main Street Center’s Great American Main Street Award. Council designated the Affordable Housing subcommittee as Mayor Tabb and Councilmembers Goodloe and Miller who will meet to review and make a recommendation on the appointees to the Affordable Housing Commission.

Adjourn

Motion to adjourn at 9:23 p.m.  Scheffer

Affirmed

_________________________________
Mayor

ATTEST: __________________________________

City Clerk