1. Roll Call Present: Engel, Goodloe, Klauss, Lillquist, Miller, Morgan and Tabb.

Others present were City Manager Akers; Assistant City Manager/City Attorney Weiner; City Clerk Leader; Executive Assistant Gigstead; Community Development Director Sackett; Long Range Planner San Filippo; Economic Development Manager Honeycutt; Finance Director Pascoe; Senior Financial Analyst/Budget Officer Bassett; Public Works and Utilities Director Lyyski; Assistant City Engineer Mattson; Wastewater Treatment Plant Employees, Eric Neumeyer, JD Zimny, Daniel Walker and approximately fifteen members of the audience.

2. Proclamations

No proclamations were presented.

3A. Introduction of Employees

Public Works & Utilities Director, Ryan Lyyski, introduced new employee, Chris Hooper, Engineering Tech II.

3B. State Auditor’s Stewardship Award

Mayor Tabb presented the Award to Finance employees Jerica Pascoe, Gloria Lanphere, Keith Bassett and Holly Conti.

3C. Special Recognition Award From Department of Ecology to the WWTF

Ryan Lyyski, Public Works and Utilities Director, introduced Coleman Miller with the Department of Ecology. Mr. Miller explained the background of the Recognition Award for outstanding performance which includes the five consecutive years from 2014 to 2018.

3D. Barbara S. Grace Award presented to Angela San Filippo from the WA Chapter of the American Planning Association

Kirsten Sackett, Community Development Director, explained the award and read excerpts from the nomination submitted recognizing Angela.

4. Agenda Approval

Councilmember Lillquist moved to approve the Agenda as presented. Motion Approved 7-0.

5. Consent Agenda
Councilmember Morgan moved to approve the Consent Agenda as presented. **Motion Approved 7-0.**

**6A. Boards and Commissions Applications**

Councilmember Miller moved to appoint Joelle Dickerson to the Parks and Recreation Commission. **Motion Approved 7-0.**

**6B. Reecer Floodplain and Acquisition Presentation**

Stormwater Manager Jon Morrow presented background information of the Reecer Floodplain Acquisition project and reviewed the area being discussed. Kittitas Reclamation Director, Urban Eberhart, spoke in favor of the purchase of the property and explained the importance of the project. Scott Nicolai, biologist with the Yakama Indian Nation also spoke in favor of the project. Mark Cook, Kittitas County Public Works Director, spoke in regards to Kittitas County's contribution to the project.

**7. Citizen Comment**

Rich Elliott, 416 S Willow, speaking as a member of the Behavioral and Mental Health Task Force for the Kittitas County Health Network, presented information regarding a mental health sales & use tax (one tenth of one percent) to be proposed to the Kittitas County Commissioners. The tax would establish baseline funding to be used for programs and services for citizens in need. He would like to request a letter of support from Council to the County Commissioners, and will forward the information to be considered at a future council meeting.

**8A. Public Hearing and First Reading of Ordinance for 2020 Property Tax Levy**

The Mayor opened the public hearing. Jerica Pascoe, Finance Director, presented a staff report and reviewed increases to the general fund in 2020.

Councilmember Miller moved to conduct first reading of Ordinance of 4840, establishing the Ad Valorem Property Tax Levy for 2020. **Motion Approved 7-0.**

**8B. Public Hearing and First Reading of Ordinance for Mid Biennial Review and 2019-2020 Supplemental Budget**

The Mayor opened the public hearing. Keith Bassett, Senior Financial Analyst/Budget Officer, presented a staff report and reviewed changes to the budget for 2019 and 2020.

Councilmember Morgan moved to conduct first reading of Ordinance 4841, for the Mid Biennial Review and 2019-2020 Supplemental Budget. **Motion Approved 7-0.**

**8C. Public Hearing to Consider Application #P19-082 Type IV Master Plan for P-R Use for Kittitas County Public Utility District #1 and Resolution to Adopt the Same**
The Mayor opened the public hearing. Kirsten Sackett, Community Development Director, presented a staff report. She explained the background of the application and the proposed project to be constructed by Kittitas County PUD #1.

Councilmember Morgan moved to approve the master plan for P-R zone request P19-082 and adopt the Hearing Examiners Findings of Fact, Conclusions of Law and Decision and Condition of Approval. Motion Approved 7-0.

Councilmember Morgan moved to adopt Resolution 2019-31 approving the Master Plan for P-R Zone application, Subdivision, submitted by Kittitas County Public Utility District #1 and incorporating the Hearing Examiner’s October 3, 2019 Recommended Findings of Fact, Conclusion of Law, Decision and Conditions of Approval. Motion Approved 7-0.

9A. Second Reading and Adoption of Ordinance 4839 Amending the Fire Code

Terry Weiner, Assistant City Manager/City Attorney, presented a staff report which requested new Section 3.03.125 be added to Title 3 of the Ellensburg City Code. The new section would address a fire hydrant spacing issue proposed by the Kittitas Valley Fire and Rescue. First Reading of the Ordinance took place at the October 21, 2019 Council meeting.

Councilmember Miller moved to conduct second reading and adoption of Ordinance 4839. Motion Approved 7-0.

9B. Proposed Ordinance to Revise Traffic Code

Josh Mattson, Assistant City Engineer, presented a staff report and reviewed proposed revisions to parking in the City Code.

Councilmember Miller moved to conduct first reading of Ordinance 4842 revising the Traffic Code. Motion Approved 7-0.

9C. Proposed Ordinance to Grant Right-of-Way Franchise Agreement with ExteNet Systems

Terry Weiner, Assistant City Manager/City Attorney, presented a staff report and reviewed information on the proposed franchise agreement for ExteNet.

Councilmember Klauss moved to conduct first reading of Ordinance 4843. Motion Approved 7-0.

9D. Proposed Resolution to approve the 2019 Ellensburg Arts Commission Arts Policy

Carolyn Honeycutt, Economic Development Manager, EBDA Director and Arts Commission staff liaison, presented a staff report and reviewed the process used by the Arts Commission to develop the policy. Councilmember Morgan commented regarding selection of juried artwork and whether the final decision should be made by the commission or Council representative. Jerry Dougherty, Arts Commission member, commented that in the past, Council did not want
involvement with the selection process for art and a council representative was assigned to the Commission. Councilmember Lillquist asked for clarification on the requirement of “proof of residency” under Poet Laureate, Section 2.3.B.2.

Councilmember Morgan moved to adopt Resolution 2019-32 adopting the Ellensburg Arts Commission Art Policy.

Councilmember Morgan moved to amend language in section 2.3.B.2 on page 353, to include “in Kittitas County” with bulleted item “proof of residency” requirement. Motion Approved 7-0.

Councilmember Morgan moved to remove language in Section 1.6.B.7, page 348, which reads “...and the Ellensburg Arts Commission will have the final decision.” And add language to the last bullet point adding “…unless the City Councilmember asks for approval by City Council.” Motion Failed 2-4.

Vote on motion to approve Resolution 2019-32 with amendment including language in Section 2.3.B.2 on page 353 of the Agenda. Motion Approved 6-0, Councilmember Morgan abstained.

10. Unfinished Business

None

11A. Third Quarter Financial Status and Investment Reports

Jerica Pascoe, Finance Director, presented a staff report and reviewed the Financial Status and Investment Reports for third quarter 2019.

Councilmember Morgan moved to accept the third quarter financial status report as presented. Motion Approved 7-0.

12A. Manager’s Report

The City Manager presented the Manager’s report. He also announced the Veteran’s Day Parade will begin at 11 am on Monday, November 11th.

There was a request to set a public hearing to transfer a Telecommunications Franchise from Noel Communications to Wholesale Networks, LLC

Councilmember Engel moved to set a public hearing on November 18, 2019 for transfer of a franchise from Noel Communications to Wholesale Networks, LLC. Motion Approved 7-0.

12B. Councilmembers’ Reports

Councilmember Engel spoke regarding the lack of businesses on Pine Street and suggested working with the EDA, Centerfuse/EBDA or staff to develop a plan to revitalize Pine Street.

Councilmember Goodloe reported on the Affordable Housing RFP review and hope to forward a recommendation to Council soon. She attended Planning Commission; and a meeting with the
County Commissioners, FISH, HopeSource and Habitat for Humanity regarding the future of the County Shop property.

Councilmember Klauss reported on the Lodging Tax Commission consolidated grant funding process.

Councilmember Lillquist spoke regarding glass recycling being discontinued and councilmember Engel explained the discussion of glass recycling at the County Solid Waste Committee. It was recommended that the Environmental Commission also discuss options.

Councilmember Miller reported on the AWC “Cities on Tap” meeting in Yakima; he announced the AWC training for new and existing councilmembers. He attended the Homeless & Affordable Housing Committee meeting, and commended Public Works staff on an issue they resolved with a pedestrian signal malfunctioning.

Councilmember Morgan reported on the brown bag concert at the Hal Holmes Center.

Mayor Tabb reported that Kittitas County Health Network would like to sign an MOU with the City that would support the application for a grant which would help obtain the medical support needed for mental health patients within the community.

13. Executive Session

None

14. Adjourn

Councilmember Morgan moved to adjourn at 9:57 p.m. **Motion Approved 7-0.**

ATTEST:

City Clerk