1. Roll Call Present: Engel, Goodloe, Klauss, Lillquist, Miller, Morgan and Tabb.

Others present were City Manager Akers; Assistant City Manager/City Attorney Weiner; City Clerk Leader; Executive Assistant Gigstead; Community Development Director Sackett; Long Range Planner San Filippo; Finance Director Pascoe; Senior Financial Analyst/Budget Officer Bassett; Public Works and Utilities Director Lyyski; Power and Gas Manager Stanavich; Gas Engineer Yusi and approximately ten members of the audience.

2. Proclamations

No proclamations were presented.

3. Awards & Recognitions

None

4. Agenda Approval

Councilmember Morgan moved to approve the Agenda as presented. Motion Approved 7-0.

5. Consent Agenda

Councilmember Morgan moved to approve the Consent Agenda as presented. Motion Approved 7-0.

6A. Kittitas County Chamber of Commerce Presentation

Madison Ford, Kittitas County Chamber Director of Tourism, reviewed information and statistics of the current year, compared to previous years. She also reviewed the plan for their 2020 promotions plan.

6B. Ellensburg Downtown Association Presentation

Mollie Jones-Kerchner, Executive Director of the Ellensburg Downtown Association, presented information on the background of Main Street America and Ellensburg being an accredited Main Street Community. She reviewed some statistics and explained that this year is the 40th anniversary of Main Street.

7. Citizen Comment
Howard Jones, 704 N Kittitas St, commented regarding Plaid Friday, the Christmas tree lighting, and University Campus Relations.

**8A. Public Hearing and Resolution to Approve Transfer of Telecommunications Franchise from Noel Communications to Wholesail Network, LLC**

The Mayor opened the public hearing. Terry Weiner, Assistant City Manager/City Attorney, presented information in the staff report and explained the transfer of assets from Noel to Wholesail Network.

Councilmember Morgan moved to approve Resolution 2019-34. **Motion Approved 7-0.**

**9A. Second Reading and Adoption of Ordinance 4840 for 2020 Property Tax Levy**

Jerica Pascoe, Finance Director, presented the staff report and gave an overview of increases to revenues and expenditures.

Councilmember Goodloe moved to conduct second reading and adoption of Ordinance 4840. **Motion Approved 7-0.**

**9B. Second Reading and Adoption of Ordinance 4841 for 2019-2020 Mid-Biennial Review and Supplemental Budget**

Keith Bassett, Senior Financial Analyst/Budget Officer, presented a staff report and reviewed proposed revisions to the budgets. He explained a $12,000 adjustment was added to the Supplemental since first reading for an equipment purchase for Kittitas Valley Memorial Pool.

Councilmember Miller moved to conduct second reading and adoption of Ordinance 4841. **Motion Approved 7-0.**

**9C. Second Reading and Adoption of Ordinance 4842 Revising the Traffic Code**

Ryan Lyyski, Public Works and Utilities Director, presented a staff report and information for traffic code revisions that were reviewed at the November 4, 2019 Council meeting.

Councilmember Lillquist moved to conduct second reading and adoption of Ordinance 4842. **Motion Approved 7-0.**

**9D. Second Reading and Adoption of Ordinance 4843 Granting Right-of-Way Franchise Agreement with ExteNet Systems**

Terry Weiner, Assistant City Manager/City Attorney, presented a staff report and reviewed the background of the franchise agreement requirements.

Councilmember Morgan moved to conduct second reading and adoption of Ordinance 4843. **Motion Approved 7-0.**
9E. Proposed Ordinance for Low Income Utility Rate Standardization

Ryan Lyyski, Public Works and Utilities Director, presented a staff report and explained the extent of work by staff, including the multiple discussions at the Utility Advisory Committee meetings. He explained changes in the proposed ordinance and the impacts it imposes to the utilities.

Councilmember Lillquist moved to conduct first reading of Ordinance 4844. Motion Approved 7-0.

Councilmember Lillquist moved to direct staff to utilize an outside organization for the qualification process as well as convert from the annual to a bi-annual renewal period. Motion Approved 7-0.

9F. Proposed Ordinance to Revise Ellensburg City Code Chapter 14.04 Traffic Impact Fee Exemptions for Low Income Housing

Angela San Filippo, Long Range Planner, presented information in the staff report and explained the options available to the City for exemptions per the RCW. There was discussion regarding the number of years in Section 14.04.050(E)(2). The City Manager explained the language can be amended for clarification in Section E.2.2, page 253, before second reading.

Councilmember Morgan moved to conduct first reading of Ordinance 4845. Motion Approved 7-0.

9G. Proposed Resolution 2019-33 for 2019 Write Offs

Jerica Pascoe, Finance Director, presented the staff report and reviewed the proposed amounts for each department.

Councilmember Miller moved to adopt Resolution 2019-33. Motion Approved 7-0.

9H. Proposed Resolution Rejecting Bids for Bid Call 2019-31 Small Natural Gas Meters

Darin Yusi, Gas Engineer, presented the staff report and explained the rational for declaring both bids received as non-responsive.

Councilmember Lillquist moved to adopt Resolution 2019-35. Motion Approved 7-0.

10. Unfinished Business

None

11A. Council Funded Grant Program – 2020 Grant Awards

John Akers, City Manager, reviewed the staff report and explained the application programs available and the recommended allocations for each program.
Councilmember Morgan moved to award the community grant proposals as recommended in the amount of $54,070.00. **Motion Approved 7-0.**

**12A. Manager’s Report**

The City Manager presented the Manager’s report. He reported Council would need to hold an executive session for discussion of labor negotiations per RCW 42.30.140(4) and was expected to last five minutes with no action to be taken.

**12B. Councilmembers’ Reports**

Councilmember Goodloe reported on the Affordable Housing Commission and the upcoming RFP recommendations.

Councilmember Klauss reported on the Senior Citizen Advisory Commission and the Consolidated Lodging Tax meeting for allocation of funding.

Councilmember Lillquist attended training at CWU; the Marriott Hotel groundbreaking and she mentioned the donation they have selected to make to the Stan Bassett Youth Center; she explained the Active Transportation Plan will be out soon; she attended a meeting where County Commissioners expressed interest in renewing the Interlocal Agreement for the Urban Growth Area; and attended the John Wayne Trail ribbon cutting.

Councilmember Miller attended the Landmarks & Design meeting; joint meeting between the City and CWU; a Washington Forestry meeting remotely and Partners in Community Forestry meeting;

Councilmember Morgan reported on adoption of the KITTCOM budget; attended Library Commission and Arts Commission; reported on the upcoming Flixbus service to Seattle; and announced the Ellensburg women’s cross country team are State Champions

Mayor Tabb reported on Valley Voices Youth Choir to support Habitat for Humanity; all HopeSource buses operating for Central Transit have now been vinyl wrapped as Central Transit, and he commended Ryan Lyyski and Josh Mattson on the work they did.

**13. Executive Session**

Council recessed to executive session at 8:49 pm to discuss labor negotiations per RCW 42.30.140(4). The executive session was expected to last approximately five minutes and Council was not expected to reconvene.

**14. Adjourn**

Councilmember Morgan moved to adjourn at 8:53 p.m. **Motion Approved 7-0.**