1. Roll Call Present: Engel, Goodloe, Lillquist, Miller, Morgan and Tabb.

Councilmember Miller moved for an excused absence for Councilmember Klauss. Motion Approved 6-0.

Others present were City Manager Akers; Assistant City Manager/City Attorney Weiner; City Clerk Leader; Executive Assistant Gigstead; Community Development Director Sackett; Long Range Planner San Filippo; Economic Development Manager Honeycutt; Human Resources Director Smith; Public Works and Utilities Director Lyyski; Assistant City Engineer Mattson; Collection Serviceperson, Chance Blalock; Senior Planner, Stacey Henderson; and approximately twenty-five members of the audience.

2. Proclamations

A Proclamation for 2019 Ellensburg High School Girls Cross Country Team 2A State Champions Day was presented and read by Councilmember Miller.

Councilmember Morgan moved to authorize the Mayor to sign the Proclamation. Motion Approved 6-0.

3. Awards & Recognitions

Ryan Lyyski, Public Works and Utilities Director, introduced Chance Blalock, Collection Serviceperson.

Kirsten Sackett, Community Development Director, introduced Stacey Henderson, Senior Planner.

4. Agenda Approval

Councilmember Lillquist moved to approve the Agenda as presented. Motion Approved 6-0.

5. Consent Agenda

Councilmember Lillquist moved to approve the Consent Agenda as presented. Motion Approved 6-0.

6A. Board and Commission Applications
Councilmember Morgan moved to re-appoint individuals who indicated willingness to serve on the Boards and Commissions as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Penie</td>
<td>Affordable Housing Commission</td>
</tr>
<tr>
<td>Charli Sorenson</td>
<td>Affordable Housing Commission</td>
</tr>
<tr>
<td>Rusty Gigstead</td>
<td>Building Appeals Board</td>
</tr>
<tr>
<td>Douglas Ryder</td>
<td>Building Appeals Board</td>
</tr>
<tr>
<td>Andrea Sledge</td>
<td>Environmental Commission</td>
</tr>
<tr>
<td>Matt Anderson</td>
<td>Lodging Tax Advisory Committee</td>
</tr>
<tr>
<td>Robert Mersinger</td>
<td>Public Transit Advisory Committee</td>
</tr>
</tbody>
</table>

Motion Approved 6-0.

6B. Request for Letter of Support for Behavioral and Mental Health Sales and Use Tax Measure

Rich Elliott, Kittitas Valley Fire & Rescue employee & Kittitas County Health Network member, spoke regarding a proposal to encourage the County Commissioners to create a fund from one tenth of one percent Sales and Use Tax, to assist people with behavioral or mental health issues in need of care. The request was for a letter of support from Council to the County Commissioners.

Councilmember Morgan moved that the Mayor sign a letter in support of the proposed one tenth of one percent sales tax to support mental health, behavioral health and substance abuse services in the County. Motion Approved 6-0.

7. Citizen Comment on Non-Agenda Issues

None

8. Business Requiring Public Hearings

None

9A. Second Reading and Adoption of Ordinance 4838 Amending Ellensburg’s Comprehensive Plan

Angela San Filippo, Long Range Planner, presented a staff report and explained the changes made to the Comprehensive Plan. She explained that since first reading, there was a necessary amendment to proposed changes in the Economic Development Chapter. She read revisions, which were on page 130 in the Agenda packet.

Councilmember Goodloe moved to conduct second reading and adoption of Ordinance 4838 as amended on page 130. Motion Approved 6-0.

9B. Second Reading and Adoption of Ordinance 4844 for Revising Low Income Utility Rates
Ryan Lyyski, Public Works & Utilities Director, presented a staff report. There was a brief discussion regarding current participant level and if any current participants would not qualify under the criteria.

Councilmember Morgan moved to conduct second reading and adoption of Ordinance 4844. Motion Approved 6-0.

9C. Second Reading and Adoption of Ordinance 4845 Revising Ellensburg City Code Chapter 14.04 – Traffic Impact Fee Exemptions

Angela San Filippo, Long Range Planner, presented a staff report. She explained the change staff made in Section E.2. (low income housing) revising language “...from a period of not less than 15 years...” to 12 years.

Councilmember Miller moved to conduct second reading and adoption of Ordinance 4845 as amended. Motion Approved 6-0.

9D. Proposed Resolution to Accept Donation from the Hogback Development Group

Brad Case, Parks and Recreation Director, presented information in the staff report.

Councilmember Miller moved to adopt Resolution 2019-37, accepting the donation of $1,000 from Hogback Development to the Stan Bassett Youth Center and approve the necessary budget adjustments. Motion Approved 6-0.

9E. Proposed Resolution to Set Compensation Rates for Non-Represented Employees for 2020

Cindy Smith, Human Resources Director, presented a staff report and explained a revision was made to the Resolution since publication, which changed Parks and Recreation Department wages. She reviewed the addition of the Assistant City Attorney position to the 2020 budget.

Councilmember Lillquist moved to adopt Resolution 2019-38 for the 2020 pay scale with the replacement page of 191 and authorizing the necessary budget adjustments. Motion Approved 6-0.

9F. Proposed Resolution Authorizing the City to Join Washington State Transit Insurance Pool

Josh Mattson, Assistant City Engineer, presented information and a staff report. Membership in the Washington State Transit Insurance Pool (WSTIP) would provide the required transit insurance, who is currently the only carrier of transit insurance in the State of Washington.

Councilmember Morgan moved to adopt Resolution 2019-39 authorizing the Mayor to sign the Interlocal Agreement between the City and WSTIP and appointing the City Transit Manager and City Attorney (as alternate) to the WSTIP board of Directors and confirming the City agrees to the membership requirements of the WSTIP. Motion Approved 6-0.
Councilmember Morgan moved to authorize the Finance Director to make the necessary budget adjustments of $37,128 and return with a supplemental budget request. **Motion Approved 6-0.**

10. Unfinished Business

None

11A. Approval of the Ellensburg Arts Commission 2020 Grant Awards

Carolyn Honeycutt, Economic Development Manager/Arts Commission Liaison, presented information concerning the grant applications and the Arts Commission recommended allocation of funding in the amount of $20,035 for 2020 budget year.

Councilmember Miller moved to approve the Ellensburg Arts Awards as presented. **Motion Approved 6-0.**

11B. Affordable Housing Commission Recommendations on Sales Tax Funding and City Property Contributions for Affordable Housing

Angela San Filippo, Long Range Planner, presented a staff report and information concerning the RFP process and recommendation of the two projects from the Affordable Housing Commission. Total recommended funding will be $1,165,000, which is more than what projected funds will be in the Affordable Housing fund after first quarter 2020. Potential bonding capacity for the City may be necessary, but the Affordable Housing Commission deferred timing of bonding, dependent upon construction timeline of the HopeSource project, and other potential projects, including the Community Garden property.

Councilmember Morgan moved to authorize the Mayor’s signature on award letters to Crytyl Enterprises and HopeSource. **Motion Approved 6-0.**

Charli Sorenson, Affordable Housing Commission member, acknowledged Angela’s efforts.

Councilmember Morgan moved to approve the necessary budget adjustments, direct staff to initiate contract negotiations with Crytyl Enterprises upon receipt of signed funding conditions, incorporating the five recommendations on page 282 of the Agenda packet, and initiate contract negotiations with HopeSource upon staff determination that funding conditions have been met. **Motion Approved 6-0.**

12A. Manager’s Report

The City Manager presented the Manager’s report. He requested Council set public hearings for the December 16, 2019 Council meeting.

Councilmember Morgan moved to set an open record public hearing for December 16, 2019 for second reading of Ordinance for Annexation request. **Motion Approved 6-0.**
Councilmember Morgan moved to conduct a public hearing for December 16, 2019 for Resolution to adopt a Pre-Annexation Agreement for Parcels 322733, 20998 and 20999. **Motion Approved 6-0.**

Councilmember Morgan moved to set an open record public hearing on December 16, 2019 for first reading of an Ordinance to adopt Permanent Chapter 15.395 for Wireless Communications Facilities in Ellensburg City Code. **Motion Approved 6-0.**

Councilmember Morgan moved to set a public hearing for December 16, 2019 to consider surplus of property at Water Street and Bender Road. Councilmember Morgan amended the motion to include the property at the Community Garden location. **Motion Approved 6-0.**

### 12B. Councilmembers' Reports

Councilmember Engel attended Law and Justice Council;

Councilmember Goodloe attended the Utility Advisory Committee;

Councilmember Lillquist reported on Environmental Commission discussion regarding the City and County determining feasibility of creating aggregate from glass no longer being recycled and whether staff time should be spent researching the issue. She will attend the Solid Waste meeting on December 4. She attended the Utility Advisory Commission where the Clean Energy Transformation Act and requirements for programs for funding low income energy assistance were discussed. A letter was drafted to the Department of Commerce for the Mayor's signature. Council consensus was to approve the Mayor's signature on the letter. She commented on the passing of former councilmember, Donna Nylander and if recognition by the City could be done.

Councilmember Miller reported on the Forestry Council meeting in Ohio and County Homelessness & Affordable Housing meeting;

Councilmember Morgan attended the Kittitas County Council of Governments and reported on grant funding (.09 funding).

### 13. Executive Session

None

### 14. Adjourn

Councilmember Morgan moved to adjourn at 8:36 p.m. **Motion Approved 6-0.**