ORDINANCE NO. 1192

AN ORDINANCE establishing vacations to be recognized in each year for employees of the City of Kent without loss of pay

The City Council of the City of Kent do ordain as follows:

Section 1. VACATIONS: Every officer or employee of the City shall, after the first seven (7) months of employment receive and be entitled to one (1) day per month of vacation credit so that after the first full year of employment with the City, such officer or employee shall have a total of five (5) working days of vacation credit; and every such officer and employee, after such first year's employment, shall receive and be entitled to a credit equal to eighty-three one-hundredths (.83) day per month of consecutive employment, thus providing total vacation credits of ten (10) working days for each year; after ten (10) years of continuous employment with the City of Kent, such monthly credit shall be increased to one and one-quarter (1-1/4) working days per month. Above vacation credits shall not be applicable to members of the Fire Department and Police Department, who are covered by provisions promulgated by the Civil Service Commission.

When any officer or employee shall not take a vacation to which he is entitled in any one calendar year, as above specified, by reason of the urgent need of his continuous service or because of seasonal demands therefor, such officer or employee, with the approval of the head of his department or division, may be allowed such vacation during the succeeding calendar year, but in no event shall any vacation not taken in the year when due, be accumulated beyond the next succeeding calendar year. All vacations shall be taken at such time as shall be approved by the head of the division or department in which the person
entitled thereto serves, or in the case of an officer, by
the Mayor.

Section 2. This Ordinance shall be in full force
and effect five (5) days from and after its passage, approval
and legal publication, or printing and posting, as required

Alex Thornton, Mayor

Attest:
Charles Bridges, City Clerk

APPROVED AS TO FORM:

John B. Bereiter - City Attorney

Passed the 1st day of July, 1963
Approved the 2nd day of July, 1963
Published the 3rd day of July, 1963