AN ORDINANCE of the City of Kent, Washington, adopting the Policies and Procedures Manual promulgated October 14, 1971, together with all subsequent revisions thereof, providing procedures for future revisions, declaring the Manual to be controlling over any Ordinances of the City in conflict therewith, and repealing certain Ordinances.

THE CITY COUNCIL OF THE CITY OF KENT, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:


Section 2. The Manual is intended to be a flexible document, to serve as a guide to City Personnel in the operation of the City's business. It is understood that the Manual will necessarily require revision and updating from time to time in order to remain effective in assisting city personnel in answering daily operating questions and in making routine management decisions. Changes and revisions in the Manual shall be made as required and approved by the City Administrator subject to review by the Mayor and City Council.

Section 3. To the extent that any of the policies or procedures in the Manual are inconsistent with existing Ordinances of the City, the Manual shall control.

Section 4. City Ordinances 1192, 1193, 1698 and 1724 be and the same hereby are repealed.
Section 5. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

ISABEL HOGAN, MAYOR

ATTEST:

MARIE JENSEN, City Clerk

APPROVED AS TO FORM:

DONALD E. MIRK, City Attorney

PASSED the ___ day of August, 1972.

APPROVED the ___ day of August, 1972.

PUBLISHED the ___ day of August, 1972.

I hereby certify that this is a true copy of Ordinance No. ___, passed by the City Council of the City of Kent, Washington, and approved by the Mayor of the City of Kent as hereon indicated.

(SEAL)

MARIE JENSEN, City Clerk