ORDINANCE NO. 2475

AN ORDINANCE of the City of Kent, Washington, establishing a special checking account to be known as the City of Kent Parks Program Fee Clearing Account, providing for payments into and disbursements from the account and designating the persons authorized to issue checks against the account.

THE CITY COUNCIL OF THE CITY OF KENT, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1. There is hereby established a special checking account to be known as the City of Kent Parks Program Fee Clearing Account.

Section 2. Funds in the account shall be used solely for the refund of program fees and other associated fees collected by the Kent Parks and Recreation Department.

Section 3. Funds shall be deposited into the account on a semi-monthly basis or upon presentation of a purchase order from the parks department. The amount deposited should be only that amount necessary to cover payment of refunds in accordance with the purchase orders from the park department.

Section 4. The City Administrator, City Finance Director and the Supervisor of Treasury Accounting are hereby designated as those persons with authority to issue checks against the account. Two signatures shall be required on each check issued.

Section 5. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

ISABEL HOGAN, MAYOR
ATTEST:

MARIE JENSEN, CITY CLERK

APPROVED AS TO FORM:

DONALD E. MIRK, CITY ATTORNEY

PASSED the 3rd day of January, 1978.
APPROVED the 4th day of January, 1978.
PUBLISHED the 6th day of January, 1978.

I hereby certify that this is a true copy of Ordinance No. 2075, passed by the City Council of the City of Kent, Washington, and approved by the Mayor of the City of Kent as hereon indicated.

(SEAL)