ORDINANCE NO. 3688

AN ORDINANCE of the City Council of the City of Kent, Washington, amending the 2004 budget for adjustments relating to development permit processing.

RECITALS

A. The City of Kent, as with all other greater Puget Sound cities, has struggled to balance revenues with expenditures in a downward trending economy.

B. In order to reduce expenditures to meet lower revenues, the City has laid off employees and kept vacant positions unfilled, resulting in a net reduction in city staff of approximately 100 employees.

C. The City has received evidence of an increase in building permit applications, which will also result in a concurrent increase in permit fees and revenues for the 2004 budget year.

D. These permits, however, must be timely processed and, in order to do so, City administration seeks to hire a limited number of additional staff on a temporary basis in order to timely issue permits during the upcoming construction season.

E. For these reasons, it is appropriate to increase the 2004 general fund budget in an amount of $200,000.00, in order to hire the temporary staff needed to process increased workload demands in the City's Development Services Permit Center.

1 2004 General Fund Budget Adjustment-Temporary Permit Processing Needs
NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KENT, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

ORDINANCE

SECTION 1. – Budget Adjustment. The 2004 City general fund budget is amended to include budget fund adjustments as summarized and set forth in Exhibit “A,” attached and incorporated into this ordinance.

SECTION 2. – Ratification. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

SECTION 3. – Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

SECTION 4. – Effective Date. This ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

ATTEST:

BRENDA JACOBER, CITY CLERK

2004 General Fund Budget Adjustment-
Temporary Permit Processing Needs
APPROVED AS TO FORM:

TOM BRUBAKER, CITY ATTORNEY

PASSED: 20 day of April, 2004.
APPROVED: 20 day of April, 2004.
PUBLISHED: 24 day of April, 2004.

I hereby certify that this is a true copy of Ordinance No. 3688 passed by the City Council of the City of Kent, Washington, and approved by the Mayor of the City of Kent as hereon indicated.

BRENDA JACOBER (SEAL)
BRENDA JACOBER CITY CLERK
# EXHIBIT A
Permit Center
**Workload Mitigation Proposals**

<table>
<thead>
<tr>
<th>Department</th>
<th>Proposed Increase</th>
<th>Program Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Services</td>
<td>$51,000</td>
<td>Plans Review - Temporary employee for five months</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Inspections - 20,000 for overtime</td>
</tr>
<tr>
<td>Planning Services</td>
<td>$37,000</td>
<td>Hire one temporary planner for five months - 17,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Overtime costs and other expenses - 20,000</td>
</tr>
<tr>
<td>Permit Center</td>
<td>$30,000</td>
<td>Hire permit tech. and receptionist for five months</td>
</tr>
<tr>
<td>Fire</td>
<td>$32,000</td>
<td>Overtime costs</td>
</tr>
<tr>
<td>Public Works</td>
<td>$50,000</td>
<td>Two temp. Engineer 2 positions for five months</td>
</tr>
<tr>
<td>Total Requests</td>
<td><strong>$200,000</strong></td>
<td></td>
</tr>
<tr>
<td>Additional Revenue</td>
<td><strong>$200,000</strong></td>
<td>Kent Station, Lowe's, Sagale, etc.</td>
</tr>
<tr>
<td>Net Cost</td>
<td><strong>$0</strong></td>
<td></td>
</tr>
</tbody>
</table>